

**ADOPTED MINUTES
FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Wednesday, October 19, 2016

**Location
William J. Thornburg Administration Center, Building 10
380 East Aten Road
Imperial, CA 92251**

1. INFORMATION TO THE PUBLIC

2. CALL TO ORDER

Procedural: 2.1 Call to Order

Board President Hart called the meeting to order at 6:03 p.m.

Procedural: 2.2 Roll Call by Secretary

Board Secretary Jaime announced roll call as follows:

Area 1 Louis Wong
Area 2 Karla A. Sigmond
Area 3 Jerry D. Hart
Area 4 Rudy Cardenas, Jr.
Area 5 Juanita Salas
Area 6 Romualdo J. Medina
Area 7 Steven M. Taylor

Associated Student Government Representative – Christine Bermudez (arrived at 6:30 p.m.)
Academic Senate Representative – Mary Lofgren
College Council Representative – Yethel Alonso

Absent: None

Procedural: 2.3 Pledge of Allegiance

Trustee Medina led the pledge of allegiance.

3. CHANGES TO THE AGENDA

Procedural: 3.1 Changes to the Agenda Announcement

Board President Hart announced the following changes to the agenda:

Pulled Item 13.1 (NO ACTION WAS TAKEN)
Resolution No. 17071: Golden Star Technology (GST) - Extron Classroom Conversion Project
Service Contract

4. PUBLIC COMMENT

Procedural: 4.1 Instructions to the Public

CSEA President Yethel Alonso thanked the Board for the resolution regarding support of Proposition 55. She thanked the Board for the union items on the agenda.

CTA President Mary-Jo Wainwright thanked negotiators for the revised sunshine letter. She thanked President Jaime for the resolution in support of Proposition 55. She thanked the Board for the VESIP.

Dean of Economic and Workforce Development Efrain Silva spoke regarding the MOU with CECATI 84 and explained that it was to nourish the relationship. He introduced the CECATI Principal Judith Leyva. She spoke regarding the relationship between IVC and their technical school. She introduced Director Julio Ramirez of CECATI 52.

5. PRESENTATIONS

Presentation: 5.1 Innovation and Effectiveness Grant Agreement by Vice President for Academic Services Dr. Nicholas Akinkuoye

Vice President for Academic Services Dr. Nicholas Akinkuoye presented a PowerPoint titled, Innovation and Institutional Effectiveness Grant (IEPI Grant). He reviewed the goal of the IEPI and the three major components: develop statewide indicator, make technical assistance available, and enhance professional development opportunities. He stated that the total amount allotted for the grant is \$150,000 which was awarded September 27, 2016. He stated the grant is for one year and will end August 29, 2017. He reviewed the areas of focus, the focus area team leads, and their responsibilities.

6. DISCUSSION

Discussion: 6.1 Board Self-Evaluation

There was discussion regarding the self-evaluation due date. It was decided that November 8, 2016 would be the deadline to submit the self-evaluations.

7. INFORMATION REPORTS

Report: 7.1 Board Member Reports

Trustee Taylor reported that he volunteered for the Think Tank and stated there has been a lot of dialogue.

Trustee Salas thanked the committee for the bench dedication. She also announced that everyone get out and vote.

Trustee Cardenas reported he attended the CRLA 50th Anniversary Event.

Trustee Sigmond reported she attended the CRLA 50th Anniversary Event. She reported she also attended the Reuben O. Lopez bench dedication.

Trustee Hart reported the following:

- Attended the SDICCCA meeting and reported the Economic Impact Report was discussed.
- Scheduled to go to San Diego for the Economic Impact Report press conference on Monday, October 24, 2016. He stated this is something that will be beneficial to all of the colleges in particular many colleges that looking for bond money.
- Attended the San Diego State University Community College Leaders Event. They recognized student leaders. He stated ASG President Bermudez was recognized.

Report: 7.2 Associated Student Government Update by ASG President Christine Bermudez

ASG President Christine Bermudez presented a PowerPoint titled Associated Student Government, October 2016. She reviewed the ASG activities.

Report: 7.3 Academic Senate Update by Academic Senate President Mary Lofgren

Academic Senate President Mary Lofgren provided the following update:

- Academic Senate meeting was held earlier. She spoke briefly about dual enrollment and the academic senate's response which is to support it statewide.
- She stated VP for Academic Services Dr. Nick Akinkuoye presented the IEPI grant information.
- She will be attending the plenary session on November 10.
- She will be attending an equivalency meeting with Mary-Jo Wainwright and Sheila Dorsey-Freeman.

Report: 7.4 College Council Update by College Council Chair Yethel Alonso

College Council Chair Yethel Alonso provided the following update:

- There was discussion regarding changing the November meeting.
- There was discussion on website updates.
- Small discussion regarding recycling paper.

Report: 7.5 Administrative Services Update by Vice President for Administrative Services John Lau

Vice President for Administrative Services John Lau reported on the following:

- Budget is on track.
- A midyear review of the budget will take place in January.
- Cash flow still solvent.
- Construction has started on solar site and it is still on target to go online the second half of the year.
- Succession planning discussion. He announced he and Director Carlos Fletes would be retiring a year from June.

Trustee Cardenas asked if a TRANS would be needed this year. VP Lau said there would not be a need to ask for a TRANS.

Trustee Salas stated there was a statement of "info not available" for the \$10,000 and over report and would like more detail.

Trustee Taylor asked for a recycling report for next month.

Report: 7.6 President's Update by Superintendent/President Dr. Victor Jaime

President Jaime presented a PowerPoint titled, Board of Trustees, President's Report, October 19, 2016.

There was some discussion regarding SB1359 (Block) regarding course materials and Open Educational Resources (OER). President Jaime stated that for every 10 sections, IVC gets \$10,000 and that helps with workshops and spread the word on OER. He stated that zero cost degree programs are being pushed by the Chancellor's Office.

Board President Hart commented that more silver sponsors are needed for the Golf Tournament and they are going for \$1,200.

8. APPROVAL OF MINUTES

Action, Minutes: 8.1 Approval of Board Minutes for the Regular Meeting of September 14, 2016

Motion by Karla Sigmond, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action, Minutes: 8.2 Approval of Board Minutes for the Special Meeting of October 4, 2016

Motion by Karla Sigmond, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

9. PRESIDENT'S OFFICE

Action: 9.1 Resolution No. 17048: Children's Education and Health Care Protection Act of 2016 (Proposition 55)

Motion by Rudy Cardenas, second by Juanita Salas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

10. ADMINISTRATIVE SERVICES

Action: 10.1 Resolution No. 17049: Payroll Warrant

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 10.2 Resolution No. 17050: Purchase Orders

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 10.3 Resolution No. 17051: Commercial Warrant

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 10.4 Resolution No. 17052: CCFS 311 Annual Financial and Budget Report

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

11. ACADEMIC SERVICES

Action: 11.1 Resolution No. 17053: City of Calexico Fire Department, Field Training Agreement

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 11.2 Resolution No. 17054: City of El Centro Fire Department, Field Training Agreement

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 11.3 Resolution No. 17055: ABC Pediatrics Inc., Clinical Training Agreement

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 11.4 Resolution No. 17056: Imperial Valley Family Care Medical Group - Clinical Training Agreement

Resolution No. 17056: Imperial Valley Family Care Medical Group - Clinical Training Agreement

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 11.5 Resolution No. 17057: Schaefers Ambulance Services, DBA Gold Cross Service Field Agreement

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 11.6 Resolution No. 17058: Instructional Agreement with Yosemite College District Child Development Training Consortium

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 11.7 Resolution No. 17059: BioRad Lab Service Agreement

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 11.8 Resolution No. 17060: Exhibitor Agreement for the 2017 Joint Chamber of Commerce Business Showcase

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 11.9 Resolution No. 17061: Amendment 1 for the Local Agreement with the California Department of Education Augmenting the Daily Rate Compensation for Child Care Services

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 11.10 Resolution No. 17062: Memorandum of Understanding, Amendment and Extension Regarding the Online Education Initiative

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 11.11 Resolution No. 17063: Memorandum of Understanding with CECATI 84, a Mexican Career Technical Education Institution

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Discussion: Trustee Salas stated she appreciated the presentation and likes that there is no impact and it is for three years.

Action: 11.12 Resolution No. 17064: Out-of-State Travel for Dr. Nicholas Akinkuoye, Vice President for Academic Services

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 11.13 Resolution No. 17065: Out-of-State Travel for Ricardo Pradis, Professor of Automotive Technology

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 11.14 Resolution No. 17066: Out-of-State Travel for Dr. Jose Ruiz, Professor of Spanish

Motion by Steve Taylor, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

12. STUDENT SERVICES**Action: 12.1 Resolution No. 17067: Agreement between Calexico Unified School District and Imperial Valley College Educational Talent Search Program for Annual Program Services to Program Participants**

Motion by Rudy Cardenas, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 12.2 Resolution No. 17068: Memorandum of Understanding between the District and IVCPTFA/CCA/CTA/NEA - Pilot Prison Program

Motion by Rudy Cardenas, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 12.3 Resolution No. 17069: Out-of-State Travel for Dean of Student Affairs Enrollment Services, ASG President, ASG

Motion by Rudy Cardenas, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Discussion: Trustee Salas asked why some of the out-of-state travel was coming to the Board after the travel took place. President Jaime explained than in some cases, it is a last minute invitation or the information is not submitted on time.

Action: 12.4 Resolution No. 17070: Out-of-State Travel for Lupita Castro, Clinical Mental Health Counselor

Motion by Rudy Cardenas, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

13. TECHNOLOGY

NO ACTION TAKEN. ITEM WAS PULLED: 13.1 Resolution No. 17071: Golden Star Technology (GST) - Extron Classroom Conversion Project Service Contract

Action: 13.2 Resolution No. 17072: Digital Solution - Purchase of Test Proctoring Cameras

Motion by Rudy Cardenas, second by Romualdo Medina.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Discussion:

Trustee Taylor asked what the cameras were going to be used for.

CTO Enz stated the cameras are for proctoring tests.

14. CLOSED SESSION

The Board adjourned to Closed Session at 7:20 p.m. with a five-minute break.

Motion by Steve Taylor, second by Juanita Salas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Discussion: 14.2 CONFERENCE WITH LABOR NEGOTIATORS (CSEA)

Discussion: 14.3 CONFERENCE WITH LABOR NEGOTIATORS (CCA/CTA/NEA)

Discussion: 14.4 CONFERENCE WITH LABOR NEGOTIATORS (PTFA)

Discussion: 14.5 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (One Case)

15. OPEN SESSION

The Board reconvened at 8:15 p.m.

Motion by Rudy Cardenas, second by Juanita Salas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Discussion: 15.2 ANNOUNCEMENT OF FINAL ACTION DURING CLOSED SESSION

Board President stated that information was given on all items under closed session.

16. HUMAN RESOURCES

Action: 16.1 Resolution No. 17073: Full-Time Temporary, Non-Tenure Track, Non-Teaching Employment

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.2 Resolution No. 17074: Non-Teaching Faculty Transfer

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.3 Resolution No. 17075: Transfer Center Coordinator and Articulation Officer

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.4 Resolution No. 17076: Part-Time Instructor Employment Fall 2016

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.5 Resolution No. 17077: Apprentice Tutor Employment

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.6 Resolution No. 17078: Professional Expert Employment

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.7 Resolution No. 17079: Classified Employment - Research Analyst

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.8 Resolution No. 17080: Classified Employment - Student Success Specialist (Counseling)

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.9 Resolution No. 17081: Classified Substitute/Short-Term Employment

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.10 Resolution No. 17082: Extended Leave of Absence

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.11 Resolution No. 17083: Classified Employee Dismissal

Motion by Rudy Cardenas, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Louis Wong

No: Steve Taylor

Discussion: Trustee Taylor asked for a roll call vote.

Action: 16.12 Resolution No. 17084: Student Employment

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.13 Resolution No. 17085: District Revised Initial Proposal (Sunshine) for Negotiations to CCA/CTA/NEA (dated October 11, 2016)

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.14 Resolution No. 17086: District Initial Proposal (Sunshine) for Negotiations to CSEA Chapter 472 (dated September 9, 2016)

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.15 Resolution No. 17087: District Initial Proposal (Sunshine) for Negotiations to PTFA (dated September 9, 2016)

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.16 Resolution No. 17088: Memorandum of Understanding between the District and CSEA Chapter 472 regarding Temporary Compensation for Employee during Job Analysis

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.17 Resolution No. 17089: Renewal of Agreement between Imperial Community College District and United Health Care

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.18 Resolution No. 17090: Renewal of Agreement between Imperial Community College District and Imperial County Schools Voluntary Employees Benefits Association (ICSVEBA)

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.19 Resolution No. 17091: Voluntary Employee Separation Incentive Program (VESIP)

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Action: 16.20 Resolution No. 17092: Volunteer Service Agreements

Motion by Steve Taylor, second by Rudy Cardenas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

17. ADJOURNMENT

The Board adjourned at 8:28 p.m.

Motion by Rudy Cardenas, second by Juanita Salas.

Final Resolution: Motion Carries

Yes: Juanita Salas, Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Memorandum of Understanding

This Memorandum of Understanding is entered into between the Imperial Community College District ("District") and the Imperial Valley College Part-Time Faculty Association Community College Association/California Teachers Association/National Education Association ("Association") and applies only to the 2016-17 Academic Year.

RECITAL:

The District has entered into Memorandums of Understanding with the California Department of Corrections and Rehabilitation (CDCR) to develop and implement a pilot program for offering college classes at Centinela State Prison and Calipatria State Prison beginning in Fall 2016 (MOUs attached);

NOW, THEREFORE, the District and Association agree to the following with respect to the District's implementation of the pilot prison program:

1. Non-teaching unit members will not be eligible for services pursuant to this agreement. Teaching unit members will not be required to accept any assignment at either prison.
2. Instructional assignments will be paid at the contract hourly rate, and such shall be included in calculating the maximum permissible part-time contract load.
3. If office-hours are mandated for unit members, they shall be paid at the hourly rate of \$46.00 per hour.
4. As the procedures at both prisons require the passing through of many check points, handling of keys, and picking up and returning emergency signal devices, as well as the picking up of and returning of the facility's "chit" at a separate location from the classroom, all of which take additional time beyond the normal classroom prep and beyond the normal arrival/departure time for typical teaching duties, the faculty member will be compensated for an amount equal to one half hour of the contract hourly rate regardless of the actual time taken. The unit member shall keep track of this extra time during the semester and submit documentation to the District at the end of each month for an extra duty payment.
5. Prior to beginning their assignments, all unit members who have chosen to provide services at the prisons will be required to participate in training conducted by the CDCR, and will be compensated by the District at the current overload rate for such training.
6. Unit members who provide services are required to comply with established laws, regulations, and rules governing Centinela and Calipatria State Prisons including those set forth by the Department of Corrections. This includes

fingerprinting, background checks, and limitations on the types of materials that can be brought into the prisons.

7. Evaluations completed or conducted by prison staff of the faculty member are for the use of that specific facility and will not be used for regular District evaluations of the unit member's performance.
8. Prison officials reserve the right to terminate a unit member's service at any time during a teaching or non-teaching assignment if the unit member is found to be in violation of prison rules and regulations, or if services are not being provided in a manner appropriate to the incarcerated student population. Only in such cases where the cause for termination of services also violates District policies and procedures could such assignment termination be grounds for District employee discipline procedures. The unit member will be paid only for services that were provided prior to the termination.
9. In the unlikely event of a lockdown or other similar situation requiring the teaching unit member to remain at the prison facility beyond the time allotted to the class session, the unit member will be compensated by the District for the additional time at the relevant hourly rate associated with the activity causing the unit member's presence at the facility. The unit member shall keep track of any such extra time during the semester and submit the documentation to the District at the end of each month for an extra duty payment.
10. Unit members who provide services, as outlined in the MOU signed by the District and CDCR, and who are required to stay at the prisons for a period of time beyond that required for class room instruction or scheduled office hours due to CDCR security concerns shall be paid at the relevant hourly rate associated with the activity causing the unit member's presence at the facility. The unit member shall keep track of any such extra time during the semester and submit the documentation to the District at the end of each month for an extra duty payment.
11. Due to the unique requirements of this program and the voluntary participation in this program by unit members, the normal course assignment procedures, including seniority selection of classes will not apply. If there is more than one unit member within a teaching discipline or counseling area who have qualified to provide services at a prison site, then assignment will be based upon seniority. Full time faculty who qualify to provide services at the prison and wish to do so, will have priority over part time faculty for assignments.
12. Unit members, who are required to travel between Imperial Valley College and either prison to teach class or provide services, will be reimbursed at the current IRS mileage rate for services rendered at Centinela State Prison and/or at Calipatria State Prison. A unit member who travels only between their home and a prison site will not be entitled to reimbursement for their mileage. The unit

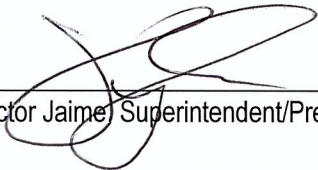
member will keep a trip log with dates and mileage, supported by documentation, which will be turned in at the end of each month for mileage reimbursement.

13. All other provisions of the Association contract not modified herein remain in force and are applicable to the unit member's assignment at the prison.

This MOU represents a collectively bargained agreement between representatives from Association and the District, both of whom have the proper authority to enter into a binding agreement subject to ratification by the bargaining unit membership and the Governing Board. This MOU will be attached as an appendix to the parties' collective bargaining agreement.

Executed this 10 day of October, 2016, at Imperial, California.

IMPERIAL COMMUNITY COLLEGE DISTRICT



Victor Jaime, Superintendent/President

IVCPTFA



Mike Jr. Palacio, President