**History Department Meeting – November 27, 2012**

**Agenda and Minutes**

**Present: Eric Jacobson, Brad Wright, Suzanne Gretz, Mary-Jo Wainwright, Lisa Solomon, Kevin White**

1. **U.S. History SLOs:** Assessments of primary source documents discussed. Faculty to finalize for distribution early in Spring 2013. Six courses in Hist 120 and Hist 121 will be assessed and courses were chosen from a wide variety of days/times. Mary-Jo will send email to all history faculty with new SLO’s and the schedule of courses to be assessed in Spring 2013. Need phone numbers and personal emails for part-time faculty.
2. Evaluation of Part-time faculty to be done in Spring 2013.
3. History PLOs: Discussion on how to assess the History PLO.
	1. Use past course SLO assessment reports for PLO #1
	2. Use grades from 200 level courses for PLO #2
	3. Use Hist 280 grades for PLO #3.
	4. Also need data of AA degrees rewarded, how many SS and LS majors took history courses and how many.
4. Kevin discussed possibility of including history course in new pilot Honors program, movement of maps from Room 504 and VHS conversion.

Meeting began at 12:00 p.m. and adjourned at 1:00 p.m.

Agenda and Minutes prepared by Mary-Jo Wainwright