

Outcomes and Assessment Committee - Regular Meeting 3:00 - 4:00 (Wednesday, April 1, 2020)

Members Present:

Kevin Howell (Coordinator/Co-chair)

Betsy Lane (Co-chair)

Helena Quintana

Jill Kitzmiller

Carmen Bravo

Excused:

Jose Carrillo

Absent:

Romano Sanchez/Dominguez

Chantel Ponce

Recorder:

Dixie Krimm

1. Opening of the Meeting

The meeting was called to order by Kevin Howell at 3:12 pm

2. Action Items

None

3. Discussion Items

A. Spring SLO assessment update

- Chairs have sent emails to their departments.
- If anyone needs help please refer them to Kevin.
- Regarding common assessment tool, if there are several teachers teaching the same course as long as the SLO discussion is being done and the tool is effective you would not need a common tool. It is acceptable to use a common assessment tool but it is not a requirement.
- Members agreed that a common assessment would be most desirable. Several departments are already using a common assessment. If they are not using a common assessment Kevin has requested that information to include in his report.

B. Syllabi/SLO to COR matching

- Although it is the chairs' job it would be good for the committee to double check
- Omar provided a form so that members could match up the SLOs to the CORs
- Some syllabi were missing
- 36% of all checked for the Spring had errors, departments were notified as errors were identified

C. Closing of the Loop - Deadline?

- Suggestion - sixth week of the following full semester

D. ILO Survey

- Jose Carrillo is working on the 2019 data and will work on a 2018-2019 comparison
- Questions will be sent to members to look at the link between the question and the IVC ILO.

4. Information Items

A. Accreditation Report Update

- There are three forms of evidence that are needed to address the update to the accreditation standard report recommendations.
- Working with consultant (Dr. Janio) to work on the recommendations.

B. Overview of the SLO/PLO/SAO Process

- Course SLOs are assessed every three years; departments are responsible for completing comprehensive program reviews (CPRs) every three years.
- PLOs should be reviewed along with annual program reviews. All SLOs should be done at that point.
- SLOs should align with the PLOs which should align with the ILOs.
- SAOs in the library and learning services will fall under SLOs and be assessed annually.
- ILOs will be assessed every year along with Spring graduation.
- Consider having the ILO assessment for Fall graduating students.

5. Next Meeting - May 6, 2020

6. Adjournment - The meeting adjourned at 3:55 pm