

EDUCATIONAL MASTER PLAN COMMITTEE (EMPC)

Friday, April 27, 2012, 10:00 a.m.

Board Room

ATTENDEES

Members:

Alfredo Cuellar	Becky Green	Bill Gay	Brian McNeece
Bruce Seivertson	Carol Hegarty	Cathy Zazueta	Daniel Gilison
David Drury	David Zielinski	Dawn Chun	Trini ARGuelles
Ed Wells	Efrain Silva	James Patterson	Rudy Robles
Janis Magno	John Lau	Jose Lopez	Jose Ruiz
Kathy Berry	Krista Byrd	Kseniya Kareva	Rick Castrapel
Michael Heumann	Rick Goldberry	Angie Ruiz	Suzanne Gretz
Taylor Ruh	Ted Ceasar	Terry Norris	Tina Aguirre
Todd Finnell	Toni Pfister	Travis Gregory	Alberto Izarraraz (ASG)
Victor Jaime	Vikki Carr	Jessica Waddell	

Guests:

Recorder:

Claudia Aguilar

CALL TO ORDER

- Meeting called to order at 10:13 a.m. by Dean Ted Ceasar, EMPC Co-Chair

AGENDA ITEMS AND DISCUSSION

1. Approval of Minutes, April 27, 2012

- M/S/C Seivertson/Castrapel to approve the minutes of the April 20, 2012 EMPC Meeting as presented

2. Goals and Objectives

- Committee reviewed updated goals and objectives presented by subcommittee chair Bruce Seivertson
- The new goals correspond to the Accreditation Standards
- Bruce Seivertson was thanked for his leadership of the subcommittee that developed the goals

3. Approval of Educational Master Plan

- M/S/C Arguelles/Seiverston the Educational Master Plan was approved with minor modifications

4. Timeline

- **Committee reminded of timelines:**
 - May 2, 2012: Academic Senate
 - May 7, 2012: College Council
 - May 16, 2012: Board of Trustees

5. Adjournment

- The meeting was adjourned at 10:20 a.m.

**IMPERIAL VALLEY COLLEGE
EDUCATIONAL MASTER PLAN 2012-2013 GOALS AND OBJECTIVES**

Goal One (Institutional Mission and Effectiveness): The College will maintain programs and services that focus on the mission of the college supported by data-driven assessments to measure student learning and student success.

Obj.	Objectives for EMP Goal 1
1.1	Develop systems and procedures that establish the mission of the college as the central mechanism for planning and decision making.
1.2	Develop an institutional score card to assess student learning that drives integrated planning and resource allocation.
1.3	Develop systems and procedures to ensure that the college maintains a collegial and self-reflective dialogue that improves effectiveness.
1.4	Develop systems that are inclusive, cyclical, and understood by all stakeholders.

Goal Two (Student Learning Programs and Services): The College will maintain instructional programs and services which support student success and the attainment of student educational goals.

Obj.	Objectives for EMP Goal 2
2.1	Ensure that all instructional programs, regardless of location or means of delivery, address and meet the current and future needs of students.
2.2	Review program learning outcomes annually (or biennially) to assure currency, improve teaching and learning strategies, and raise student success rates.
2.3	Ensure that all Student Services programs, regardless of location or means of delivery, address and meet the current and future needs of students.
2.4	Ensure that all Student Services programs engage in a process of sustainable continuous quality improvement by annual review of Service Area Outcomes, annual Program Review, and Comprehensive Program Review every three years.
2.5	Ensure that the Library meets as closely as possible the “Standards of Practice for California Community College Library Faculty and Programs” of the Academic Senate for California Community Colleges.
2.6	Ensure that instructional labs continue to collaborate in sharing financial and human resources, thus maintaining continuous quality improvement.

Goal Three (Resources): The College will develop and manage human, technological, physical, and financial resources to effectively support the college mission and the campus learning environment.

Obj.	Objectives for EMP Goal 3
3.1	Develop and implement a resource allocation plan that leads to fiscal stability.
3.2	Implement a robust technological infrastructure and the enterprise software to support the

	college process.
3.3	Build new facilities and modernize existing ones as prioritized in the facility master plan.
3.4	Design and commit to a long-term professional development plan.
3.5	Raise the health awareness of faculty, staff, and students.

Goal Four: (Leadership and Governance): The Board of Trustees and the

Superintendent/President will establish policies that assure the quality, integrity, and effectiveness of student learning programs and services, and the financial stability of the institution.

Obj.	Objectives for EMP Goal 4
4.1	Review all Board policies annually to ensure that they are consistent with the College mission statement, that they address the quality, integrity, and effectiveness of student learning programs and services, and that they guard the financial stability of the institution.
4.2	Maintain a clearly defined Code of Ethics that includes appropriate responses to unprofessional behavior.
4.3	Ensure that the Board of Trustees is informed and involved in the accreditation process.
4.4	Ensure that processes for the evaluation of the Board of Trustees and the Superintendent/President are clearly defined, implemented, and publicized.
4.5	Establish a governance structure, processes, and practices that guarantee that the governing board, administration, faculty, staff, and students will be involved in the decision making process.