

ADOPTED MINUTES

**FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Wednesday, January 18, 2012

Location

**Administration Board Room, Building 10
380 East Aten Road
Imperial, CA 92251**

1. INFORMATION TO THE PUBLIC

2. CALL TO ORDER

2.1 Roll Call by Secretary

On Wednesday, January 18, 2012, at 6:00 p.m., Board President Cardenas called the regular meeting of the Imperial Community College District Board of Trustees to order.

Members present:

Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond (6:55 p.m.), Steve Taylor, Louis Wong

Associated Student Government President – Daniel Bermudez

Academic Senate President – Eric Lehtonen

College Council Representative – Jessica Waddell

2.2 Pledge of Allegiance

President Jaime led the Pledge of Allegiance.

3. PUBLIC COMMENT

Information: 3.1 Instructions to the Public

There was no public comment.

4. WRITTEN COMMUNICATIONS

Information: 4.1 California Community College Trustees Letter (dated December 6, 2011 regarding CCCT Board Election 2012)

Board President Cardenas referred to the written communication.

5. INFORMATION REPORTS

Report: 5.1 District Audit Report by Wilkinson Hadley King & Co., LLP

Audit Manager Michael Mears spoke and reviewed the audit for the Board. He reviewed what he felt was pertinent information which included Statement of Net Assets, a snap shot of the District, total consolidated funds, the Business Type Activity model (BTA), operation revenues, general fund balance which he stated was at an 8.9% which indicated for the first time an increase in the general fund balance. He reviewed the governmental funds, and clarified the new clarification of fund balance and stated it did not change the amounts just the description.

Report: 5.2 Construction Status Report by Caldwell Flores Winter

Architect Jimmy Sanders spoke and presented a PowerPoint titled *Imperial Community College District, Construction Program Update, January 2012* and a separate PowerPoint titled *Main Campus Bus Transfer Terminal Improvements dated January 18, 2012*. He reviewed the status of the bus terminal project, 400 building, and the Career Technology Building. He stated they continue to seek other funding sources for projects.

Brent Goodwin spoke and stated the fourth construction seminar is scheduled for the second week in February. He stated the seminars have been successful.

Report: 5.3 Students for Political Awareness (SPA) Holiday Community Activities by Gaylla Finnell

SPA Advisor Gaylla Finnell spoke and presented a PowerPoint titled *Imperial Valley College Students for Political Awareness (SPA), Social Change through Community Service!* She provided the activities and work SPA has done and the changes that have taken place with SPA. She stated it is always worth it when she sees the smiling faces of the children. She thanked the Trustees for their support.

Alexa Slawson, SPA President thanked everyone for their support.

Trustee Galindo asked for an update on Salvation Mountain.

SPA Advisor Finnell stated Salvation Mountain is a protected folk art area near Niland that Leonard Knight used to care for. She reported that Leonard Knight is now in assisted living. She stated the concern is there is no one on site and she is not sure what is going to happen. She stated she spoke to the fire department and the fire chief stated his concern was that it may be bulldozed down. She stated people come from around the world to see Salvation Mountain.

Report: 5.4 Board Member Reports

Trustee Taylor reported the following:

- Has new Trustee but has not met.

Trustee Hart reported the following:

- Attended the SDICCCA meeting.
- Planning a coordinated effort in presenting at the Sacramento Conference. He encouraged Trustees to attend.

Report: 5.5 Associated Student Government Update by ASG President Daniel Bermudez

He reported the following:

- An information booth has been available to the students for the past two days.
- Martin Luther King celebration will take place 12-1 p.m. on January 19th.
- Next Wednesday, a welcome back BBQ is scheduled for students.

Report: 5.6 Academic Senate Update by AS President Eric Lehtonen

AS President Lehtonen reported the following:

- Senate met today. He stated a substantive proposal to change structure of Academic Senate has been discussed.
- Consensus that one year Academic Senate presidential terms are too short and trying for two year terms.
- College Hour scheduled to have campus wide activities with guaranteed free time for meetings.
- Discussion taking place on a Final Exam block schedule.

Report: 5.7 College Council Update by Chair Jessica Waddell

CC Chair Waddell reported the following:

- College Council has not met. She stated the first meeting would take place next Monday.
- Announced the Adhoc Reorganization Committee members as Martha P. Garcia, Raquel Gonzalez, and Patty Robles.

Report: 5.8 Monthly Budget Report by Vice President for Business Services John Lau

VP Lau reported the following:

- IVC is tracking to budget.
- Target to have the \$8 million TRANS money is by the end of the month.
- Received information that the State is considering cutting an additional 2%. He stated if that is actualized, IVC will need to reduce operations by \$700,000.00. He explained that the state was expecting higher revenues and it did not happen.
- Reported that the Stop Light Project went well. He stated that Imperial County Public Works Director William Brunet sent him an email stating that the two separate local agencies worked well together for the common good of the taxpayer.

Report: 5.9 President's Update by Interim Superintendent/President Dr. Victor Jaime

President Jaime spoke and presented a PowerPoint titled *Board of Trustees President's Report, January 18, 2012*. He provided an update on the ATLAS grant training, the start of the spring semester, provided an enrollment update and stated FTES are at 2682.48. He stated administration is working off of 3,000 FTES. He spoke about the Accreditation Substantive Change Study. He reviewed his monthly attendance to various activities. He reported the AdHoc Reorganization Committee is doing well and hopes to have a plan to the Board by the February meeting.

Trustee Galindo asked about the IVC Foundation Finance Committee. President Jaime stated that the meeting was about the investments. He stated that the funds are part of LPL. He stated there is a projected 10% growth in investments.

Discussion: 5.10 Draft Board Retreat Agenda

President Jaime stated this was a draft agenda and asked the Board for input.

Trustee Galindo asked how much time she had if there was an addition or a change to the retreat agenda. President Jaime stated one week as he would like to get started on having staff prepare items.

Trustee Sigmond came in at 6:55 p.m.

6. PRESIDENT'S OFFICE

Action, Minutes: 6.1 Approval of Minutes dated December 14, 2011, Regular Board Meeting

Motion by Norma Sierra Galindo, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action, Minutes: 6.2 Approval of Minutes dated January 4, 2012, Special Board Meeting

Motion by Norma Sierra Galindo, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

**Action: 6.3 Resolution No. 15222: California Community College Trustees (CCCT) Board Nomination – 2012
ITEM WAS PULLED – NO ACTION TAKEN**

7. BUSINESS SERVICES

Action: 7.1 Resolution No. 15223: Payroll Warrant Orders

Motion by Norma Sierra Galindo, second by Steve Taylor.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 7.2 Resolution No. 15224: Commercial Warrant Orders

Motion by Jerry Hart, second by Norma Sierra Galindo.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 7.3 Resolution No. 15225: Purchase Orders

Motion by Jerry Hart, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 7.4 Resolution No. 15226: District Audit

Motion by Norma Sierra Galindo, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 7.5 Resolution No. 15227: Non-Resident Tuition

Discussion: Trustee Hart asked for further information. President Jaime stated that the District must report what the charges will be by February 1st and stated in the past the formula has been used; however, the actual cost will be used this year.

Motion by Norma Sierra Galindo, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 7.6 Resolution No. 15228: Parking Lot Improvement Project - Notices of Completion

Motion by Jerry Hart, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 7.7 Resolution No. 15229: Board Policy BP 6335 - Travel

Discussion: Trustee Sigmond asked for more background. President Jaime stated this policy was created due to Trustee inquiries. He stated the students have a travel policy; however, staff did not. He stated that Yuma, Arizona was excluded due to its proximity.

Motion by Jerry Hart, second by Karla Sigmond.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

8. ACADEMIC SERVICES

Action: 8.1 Resolution No. 15230: Major, Certificate, Course Additions and Deletions

Motion by Jerry Hart, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 8.2 Resolution No. 15231: Approval of Community Services Classes

Discussion: Trustee Galindo stated if there was no fiscal impact who would be paying the teachers. President Jaime stated that community classes are contracted out and therefore the cost is paid by the participants. Trustee Sigmond asked where the classes were held. President Jaime stated the classes take place throughout the community. VP Berry stated that IVC does make some money from these courses.

Trustee Galindo asked how this impacts adjunct instructors. She stated she would be concerned about hiring teachers that are not part of the Part-Time Faculty Association. Dean Gregory stated that the association is for those instructors teaching three (3) or more units. Trustee Medina asked if there should be a Community Service Class Board Policy. VP Berry stated there was one already. Trustee Medina stated if there is verbiage from the policy in the resolution it would satisfy the requirement.

Motion by Karla Sigmond, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Abstain: Norma Sierra Galindo

Action: 8.3 Resolution No. 15232: Approval of Facilities Agreement with SDSU

Discussion: Trustee Wong asked how many classes were part of the agreement. VP Berry stated there were six classrooms.

Motion by Jerry Hart, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 8.4 Resolution No. 15233: Approval of Out of State Travel

Motion by Norma Sierra Galindo, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

9. INFORMATION TECHNOLOGY

Action: 9.1 Resolution No. 15234: SunGard Higher Education

Motion by Romualdo Medina, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 9.2 Resolution No. 15235: SunGard Higher Education

Motion by Jerry Hart, second by Romualdo Medina.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 9.3 Resolution No. 15236: Datalink Networks

Motion by Romualdo Medina, second by Jerry Hart.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 9.4 Resolution No. 15237: Approval of Out of State Travel

Motion by Norma Sierra Galindo, second by Romualdo Medina.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

10. STUDENT SERVICES

Action: 10.1 Resolution No. 15238: Increase in Student Health Fee

Motion by Karla Sigmond, second by Steve Taylor.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

No: Norma Sierra Galindo

11. CLOSED SESSION

M/S/C Galindo/Sigmond to go into CLOSED SESSION at 7:18 p.m.

Discussion: 11.1 NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT (CSEA Chapter 472)

Discussion: 11.2 NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT (CCA/CTA/NEA)

Discussion: 11.3 NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT (PTFA)

Discussion: 11.4 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Discussion: 11.5 CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Two Cases)

Discussion: 11.6 CONFERENCE WITH LABOR NEGOTIATORS (Superintendent/President)

12. OPEN SESSION

M/S/C Medina/Taylor to go into OPEN SESSION at 8:26 p.m.

Discussion: 12.1 Announcement of Final Action

1. Information provided direction given.
2. Information provided direction given.
3. Information provided direction given.
4. Information provided direction given.
5. Information provided direction given.
6. information provided direction given.

13. HUMAN RESOURCES

Action: 13.1 Resolution No. 15239: Full Time Tenure Track Academic Employment - English (Basic Composition/Developmental Reading)

Motion by Jerry Hart, second by Romualdo Medina.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 13.2 Resolution No. 15240: Extension of Substitute and Short-Term/Substitute Employment

Motion by Romualdo Medina, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 13.3 Resolution No. 15241: Volunteer Service Agreements

Motion by Norma Sierra Galindo, second by Louis Wong.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong

Action: 13.4 Resolution No. 15242: Dismissal of Contract Employee

Motion by Louis Wong, second by Steve Taylor.

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Karla Sigmond, Steve Taylor, Louis Wong

Abstain: Norma Sierra Galindo

14. ADJOURNMENT

Action, Information: 14.1 Adjournment

Motion by Louis Wong, second by Steve Taylor to **ADJOURN the meeting at 8:29 p.m.**

Final Resolution: Motion Carries

Yes: Rudy Cardenas, Jerry Hart, Romualdo Medina, Norma Sierra Galindo, Karla Sigmond, Steve Taylor, Louis Wong