

IMPERIAL VALLEY COLLEGE
PROGRAM REVIEW COMPLIANCE FORM AND REQUEST FOR RESOURCES

PROGRAM/DEPARTMENT 676 FIRE

ACADEMIC YR. 1314

- Comprehensive Program Review Annual Assessment Request for Resources (check all that apply)

Please analyze your Program Review data as well as your SLO/SAO assessment findings in order to update to your Comprehensive Program Review report as needed. All changes to area needs and subsequent requests for additional resources must be reported at this time.

If your program is scheduled for a Comprehensive Program Review all forms are to be completed and submitted to the appropriate Dean/VP. If you are completing the annual Program Review Assessment only and have no changes to area needs, sign below and submit this form to appropriate Dean/VP. If your needs have changed as a result of your annual assessment of program review data, please complete the appropriate Request for Resources form(s) and submit to appropriate Dean/VP.

Signature of Program Chair/Director

Date

Signature of Area Vice President

Date

Signature of Area Dean

Date

[Handwritten Signature]

3/15/13

3-18-13

Please attach the following documents to this Program Review Compliance form if you are requesting additional resources:

- ✓ Comprehensive Program Review
- ✓ Data Analysis Form
- ✓ SLO/SAO Assessments
- ✓ Request for Resources Forms



Imperial Valley College Program Review

676-11001-2100 Fire Science/Unrestricted - General/Public Affairs and Services					
Acct Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio Plan
4455 Copying/Printing	\$165.85	\$100.00	\$200.00	Mandated reporting and minimal printing	10 Routine Operational Cost
4480 Hospitality	\$298.65	\$300.00	\$300.00	Academy completion ceremony. Students supplement this amount .	10 Routine Operational Cost
5110 Consulting Services	\$38,556.00	\$50,337.00	\$2,000.00	No longer using DE contracted faculty, but need to compensate Fire Chief consultant for program	10 Routine Operational Cost
5220 Travel - Staff Conferences	\$0.00	\$800.00	\$800.00	Program accrediting body requires conference attendance by Academy lead. Grant or lottery funds used in past.	10 Routine Operational Cost
5310 Memberships and Dues	\$0.00	\$150.00	\$150.00	Program accrediting body requires at least the minimal dues wiht National Fire Pro Assoc.	10 Routine Operational Cost
5860 Postage	\$0.00	\$250.00	\$250.00	Potential for increase in future State mandated reporting and completing ceremony invitations. Grant or lottery funds used	10 Routine Operational Cost
Totals:	\$39,020.50	\$51,937.00	\$3,700.00		

676-11502-2100 Fire Science/Lottery Instructional Materials/Public Affairs and Services					
Acct Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio Plan
4320 Instructional Supplies and Material	\$2,999.81	\$3,000.00	\$3,000.00	Mandated by accrediting body to purchase ~34,000 in fire related supplies to ensure safety of students. See special request for 34,000	10 Routine Operational Cost
Totals:	\$2,999.81	\$3,000.00	\$3,000.00		

Actual Grand Total: \$42,020.31
Budgeted Grand Total: \$54,937.00
Requesting Grand Total: \$6,700.00



Imperial Valley College

Program Review

676-11001-2100 Fire Science/Unrestricted - General/Public Affairs and Services						
Acct Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio	Plan
4320 Instructional Supplies and Material	\$0.00	\$0.00	\$34,000.00	Prog accrediting body mandated ongoing supp	10	Routine Operational Cost
4401 Other Supplies	\$0.00	\$0.00	\$1,000.00	Marketing to non-traditional students	8	Routine Operational Cost
4455 Copying/Printing	\$165.85	\$100.00	\$200.00	Mandated reporting and minimal printing	10	Routine Operational Cost
4480 Hospitality	\$298.65	\$300.00	\$300.00	Academy completion ceremony. Students sup	10	Routine Operational Cost
5110 Consulting Services	\$38,556.00	\$50,337.00	\$2,000.00	No longer using DE contracted faculty, but nee	10	Routine Operational Cost
5220 Travel - Staff Conferences	\$0.00	\$800.00	\$800.00	Program accrediting body requires conference	10	Routine Operational Cost
5310 Memberships and Dues	\$0.00	\$150.00	\$150.00	Program accrediting body requires at least the	10	Routine Operational Cost
5860 Postage	\$0.00	\$250.00	\$250.00	State mandated reporting and completing cere	10	Routine Operational Cost
6590 Capital Equipment DEP Asset	\$0.00	\$0.00	\$3,000.00	Fire blitz/blast is expectation for instruction in	9	Routine Operational Cost
Totals:	\$39,020.50	\$51,937.00	\$41,700.00			

676-11502-2100 Fire Science/Lottery Instructional Materials/Public Affairs and Services						
Acct Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio	Plan
4320 Instructional Supplies and Material	\$2,999.81	\$3,000.00	\$3,000.00	Mandated by accrediting body to purchase ~34	10	Routine Operational Cost
Totals:	\$2,999.81	\$3,000.00	\$3,000.00			

Actual Grand Total: \$42,020.31
Budgeted Grand Total: \$54,937.00
Requesting Grand Total: \$44,700.00



Imperial Valley College

Program Review

Routine Operational Cost Resource Requests

ROUTINE OPERATIONAL COST NEEDS for ORG 676 - Fire Science AND PROGRAM 2100 - Public Affairs and Services:								
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New Rev.	Grouping	Total
1	2	Goal Two (Student Learning Programs and	Specialized Equipment 3	\$3,000	1	3	Yes No	\$3,000
2	2	Goal Two (Student Learning Programs and	Safety Supply/Gear	\$34,000	1	1	Yes No	\$34,000
Totals:								\$37,000

Long Justifications:

- 1 A blitz or blast unit will allow for needed teaching/learning methodologies in line with the expectations of the fire industry
- 2 The January 2013 Fire Academy Accreditation team required IVC to have sufficient wildland safety gear and to develop and maintain an ongoing replacement plan for structural and wildland safety equip/gear for each student. This is the annual amount for basic ongoing replacement and has been calculated to spread the costs evenly for each coming year.

MARKETING NEEDS for ORG 676 - Fire Science AND PROGRAM 2100 - Public Affairs and Services:								
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New Rev.	Grouping	Total
1	3	Goal Three (Resources): The College will de	Marketing Cost \$1000.00	\$1,000	1	3	Yes No	\$1,000
Totals:								\$1,000

Long Justifications:

- 1 There is an ongoing need to increase the diversity (gender and ethnicity) of the Fire Academy & Fire Technoloyp programs. Reaching out to non-traditional students requires marketing in multiple media formats.

STAFFING NEEDS for ORG 676 - Fire Science AND PROGRAM 2100 - Public Affairs and Services:								
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New Rev.	Grouping	Total
1	3	Goal Three (Resources): The College will de	New/replacement Faculty	\$80,000	1	3	Yes No	\$80,000
Totals:								\$80,000

Long Justifications:

- 1 The Fire Academy and Fire Technology programs are 'orphans'; i.e. there are NO full-time faculty assigned to the programs. IVC is asking part-time faculty to assume the duties of Program Coordinator and to take the lead at the Advisory meetings. This will have to be rectified or resolved in some way in the future.

Grand Total: \$118,000