

2:40 – 4:05 pm HR Conference Room

### Membership:

Clint Dougherty, CHRO (Chair) David Zielinski, Administrative Representative Efrain Silva, Alternate Administrative Rep Susan Moss, Faculty Representative Elizabeth Kemp, Faculty Representative TBD, Alternate Faculty Representative Edward Cesena, Classified Representative Liz Cantu, Classified Representative Yethel Alonso, Alternate Classified Representative Recorder: Liz Cantu

Kaylene Elliott, Part-Time Faculty Representative Benny Benavidez, Part-Time Faculty Representative Karin Deol, Alt Part-Time Faculty Representative Omar Ramos, Management Representative Gloria Arrington, Confidential Representative TBD, Alt CMCA Representative TBD, Student Representative TBD, Student Representative TBD, Alternate Student Representative

# I. Call to Order/Welcome Remarks

# II. Approval of Minutes from October 22, 2018

### III. Professional Development Plan

- Review draft revisions
- Develop Activity Request Form and process

# IV. Professional Development Budget

### V. Professional Development Self Evaluation

#### VI. Future Meeting Dates

The committee will meet the  $4^{\text{th}}$  Monday of each month at 2:40 - 4:05 pm in the HR Conference Room.

February 25, 2019 March 25, 2019 April 22, 2019 (falls during spring break – may need to change) May 27, 2019 (falls on holiday – may need to change)

VII. Other

#### VIII. Adjournment