



IMPERIAL VALLEY COLLEGE
FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS POLICY
2018-2019

Regulations require schools participating in the financial aid programs to establish academic progress standards that measure a student's progress towards an educational goal. As a financial aid recipient, it is your responsibility to understand the terms and conditions of the IVC Satisfactory Academic Progress Policy as it applies to you.

Financial aid is limited to a certain number of units based on your current program of study. All students are encouraged to have an educational plan completed, with the assistance of an academic counselor, in order to ensure you are taking the courses required to complete your program within the standards listed below.

EFFECTIVE DATE: This policy applies to all financial aid recipients beginning with the Fall 2018. These standards will be applied to federal financial aid as well as Cal Grants and supersede any prior year SAP standards. All academic coursework attempted through Spring 2019 will be evaluated using these standards whether or not you received financial aid for those semesters. **Note:** students enrolled in programs of one year or less must be evaluated at each term (this may include Summer 2019 which would be evaluated using these standards). Using professional judgment, we may monitor SAP by term on a case by case basis.

GOOD STANDING: Satisfactory Academic Progress (SAP) will be evaluated at the end of Spring 2019 semester. In order to maintain eligibility for financial aid, you must meet the following standards:

Grade Point Average (GPA)	Students who have attempted 12 or more units must maintain a minimum cumulative GPA of 2.0 in all coursework attempted at IVC.
Completion Rate (PACE)	Students who have attempted 12 or more units must complete at least 67% of the units you have attempted with an acceptable grade. This includes acceptable transfer coursework. Acceptable grades are A, B, C, D, CR and P. Grades of F, W, NP and I are not considered acceptable grades.
Maximum Timeframe (MTF) NOTE: If it is determined at any point throughout the year that you have met or exceeded the MTF standard you will become ineligible.	Complete your program of study within the MTF standard which is 150% of the number of units required to complete your educational objective. Completion of most A.A./A.S. degrees at IVC require 60 units, this allows an MTF unit limit of 90 attempted units for financial aid. Transfer majors will be allowed an MTF unit limit of 112.5 for most programs by petition only. Certificate programs will have lower MTF unit limits depending on the published length of the program. Programs requiring more than 60 units will be allowed a higher MTF unit limit by petition only. <ul style="list-style-type: none">• All units attempted toward your current major are counted toward the MTF unit limit, even if you were not on financial aid at the time you attempted them.• Only one major at a time can be authorized for financial aid payment with a limit of 3 majors eligible for unit adjustments for financial aid purposes.• Remedial and ESL courses are excluded from the MTF limit.

REMEDIAL COURSEWORK: Financial aid is limited to 30 attempted units of remedial coursework. ESL courses are not subject to this limit.

REPEAT COURSEWORK: Repeated coursework will be counted toward completion rate and maximum timeframe standards. Only the highest grade will be counted toward GPA. In addition, you may only receive financial aid for one repeat of a previously passed course.

TRANSFER COURSEWORK: Units acceptable for transfer into IVC will be included in your completion rate and maximum timeframe calculation, but not in GPA. It is your responsibility to request transcripts from previously attended institutions, if you choose to apply units toward your current educational objective.

DISQUALIFICATION (DQ): If SAP standards are not met for all coursework attempted by the end of Spring Semester you will be disqualified for the entire year. **Note:** Students enrolled in programs of one year or less must be evaluated each term. You will be notified via your IVC email account and WebSTAR of the Disqualified (DQ) status. Disqualified students with special circumstances may petition (see details below). Students may also remove deficiencies for prior academic years in the Summer Session. Otherwise, SAP status will be re-evaluated at the next annual evaluation. Students who meet SAP standards at that point will be reinstated.

MAXIMUM TIMEFRAME (MTF): Once you have reached the MTF unit limit (90 units for A.A./A.S., less for certificate programs) or it is determined you are unable to complete your program within the MTF limit, you will be notified via your IVC email account and WebSTAR. Change of major, transfer major or a high unit major may extend your eligibility by petition only, see the process below. High unit majors include: emergency medical services, mathematics, nursing, physical science and pre-engineering.

FINANCIAL AID PETITION/APPEALS PROCESS

If you have special circumstances that prevented you from meeting SAP standards or if you have exceeded the MTF unit limit and have had a change of major or enrolled in a high unit major, you may file a petition with an academic counselor. The first step is to complete all your financial aid requirements to determine if you are otherwise eligible for financial aid. The second step is to complete the petition form available on our website. If you feel you have special circumstances that prevented you from meeting SAP standards, you must explain the special circumstances and what has changed that will allow you to make SAP by the next term. Documentation will be required to support your statement. You must then visit the financial aid office to make a petition appointment with an academic counselor who will determine whether or not you are eligible to seek an appeal through petition. If your counselor approves your petition, it will be forwarded to the Appeal Committee along with an Academic Plan developed by your counselor. Each appeal will be reviewed and approved or denied based on the student's individual circumstances. If the Committee approves your appeal, you will be placed on **Probation Status** and awarded aid according to the conditions of the appeal approval. The decision of Appeal Committee is final and no further appeals during the current aid year are allowed.