



IMPERIAL VALLEY COLLEGE
Science Department
Monday, February 27, 2017 12:50 p.m.
Room #2727

Mission: The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

Minutes

Members in attendance:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Alto Benedicto | <input checked="" type="checkbox"/> Susan Moss |
| <input checked="" type="checkbox"/> Eddie Chang | <input checked="" type="checkbox"/> Dave Drury, Dean |
| <input checked="" type="checkbox"/> Andrew Chien | <input checked="" type="checkbox"/> Jia Sun |
| <input type="checkbox"/> Alex Cozzani - EXCUSED | <input checked="" type="checkbox"/> Setareh Madani |
| <input checked="" type="checkbox"/> Samuel David | <input checked="" type="checkbox"/> Patrick Pauley |
| <input type="checkbox"/> Jim Fisher | <input checked="" type="checkbox"/> Nan Everly |
| <input checked="" type="checkbox"/> Daniel Gilison | <input type="checkbox"/> Grace Espinoza |
| <input checked="" type="checkbox"/> Russell Lavery | <input checked="" type="checkbox"/> Said Cañez, Counseling Liaison |
| <input checked="" type="checkbox"/> Behrang Madani | |
| <input checked="" type="checkbox"/> Kevin Marty | |

Guests:

Recorder: Ofelia Duarte

- A. Call to Order by Daniel Gilison, SME Department Chair @ 12:59 p.m.
- B. Review and Approval of Minutes of November 14, 2016 were approved unanimously.
M/S/C B. Madani/S. David
- C. **Action Items**
None
- D. **Communications** – Dean Drury reported a projected \$1.1 million budget deficit this year. Did not meet the targets for fall and winter. Because of this administration (Deans/VPs) will get more enrollment training. Will be looking at fall schedules again and present modifications to selection process of choosing classes in order to be more efficient. He welcomed Setareh Madani, FT/Temp Biol instructor.
 1. **Fast-Track RN Prerequisites**
 - ✓ Dean Silva was approved for a strong workforce grant. It's based on labor market demand. One of those areas is nursing.

- ✓ Dean Drury reported that currently it takes a student 5-6 years to get through the nursing program. With fast tract program it will reduce it to 3½ years.
- ✓ D. Gilison had some initial questions and concerns back in January at the Instructional Council meeting. He suggested some changes and they were approved by Tina Aguirre.
- ✓ Plan Proposes cohort model of 30 students. Available to new and existing students starting fall semester.
- ✓ D. Gilison asked if faculty was ok with class schedule for cohort and approve proposal.

2. Hiring committees for Biology

- ✓ D. Gilison stated that we are looking to hire two biology positions for next year. One for A&P and the other for Biology.
- ✓ D. Gilison asked HR if we could use same committee members for both committees. HR said yes but both positions would be interviewed and judged separately. Hiring committee rule composition is:
 - 3 people from inside the department
 - 3 people from outside
 - 3 males
 - 3 females
 - 3 minorities
 - 3 majorities
- ✓ D. Gilison will be on both committees.
- ✓ Asking for volunteers to serve on committees. Would like everything done before the end of spring semester. S. David volunteered to chair one committee. J. Sun volunteered to serve on committee.

3. Science safety sheets – J. Fisher

- ✓ D. Gilison showed everyone how to log onto Argos to view their safety sheets and see list of students who have filled out form and those who haven't.
- ✓ He used his own class as an example. Looked at activity date (date that they filled out form). Shows one student who filled it out back in August but hasn't done it this semester and shows one student who hasn't done it at all.
- ✓ D. Gilison also mentioned that if you don't have access to Argos and you want to know how the class is doing you can send him an email and he will send you the info until you have access.
- ✓ He is not sure if they need to do it every semester or once. This is a question that J. Fisher can answer.

4. Collaboration with Ballington Academy

- ✓ D. Gilison previously asked faculty if they were interested in collaborating with Ballington. D. Gilison asked Principal Bill Anderson to directly contact the four who are interested (J. Sun, K. Marty, S. David and B. Madani) to set up meeting.

5. Updating Course Outline of Records

- ✓ Previously D. Gilison asked faculty to update course outline of records. Deadline to submit to Curriculum Committee is March 16.
- ✓ If there are no changes please let D. Gilison know.

6. Stance on virtual labs for RN/VN program

- ✓ Dean T. Aguirre and nursing faculty re-affirm that that **NO** virtual labs will be accepted at this time for both programs. Science faculty concurs with her response.

7. Blackboard and Canvas

- ✓ D. Gilison reported that contract with Canvas already began. Contact Xochitl Tirado, DE Coordinator, for training.
- ✓ Reminded everyone that everything on Blackboard will go away so please save what you have and transfer to Canvas.

E. Other

- ✓ D. Gilison announced February Birthdays – A. Cozzani and K. Marty
- ✓ E. Chang is requesting a sub for March 6th. Asked for volunteers. S. David will cover his Biol 220.
- ✓ A. Chien voiced his concerns with labs being dirty. Asked faculty to please talk to students and not let them leave until labs are clean. D. Gilison concurred that we get this complaint every semester. Please be considerate of the class coming after yours.

F. Next Meeting

- ✓ March 20, 2017

G. Adjournment

- ✓ Chair Gilison adjourned the meeting at 1:47 pm.