



IMPERIAL VALLEY COLLEGE  
Science Department  
Monday, October 17, 2016 12:50 p.m.  
Room #2727

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**Mission:** The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

**Minutes**

**Members in attendance:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Alto Benedicto | <input checked="" type="checkbox"/> Susan Moss                     |
| <input checked="" type="checkbox"/> Eddie Chang    | <input type="checkbox"/> Dave Drury, Dean                          |
| <input checked="" type="checkbox"/> Andrew Chien   | <input checked="" type="checkbox"/> Jia Sun                        |
| <input checked="" type="checkbox"/> Alex Cozzani   | <input checked="" type="checkbox"/> Jim Pendley                    |
| <input checked="" type="checkbox"/> Samuel David   | <input type="checkbox"/> Patrick Pauley                            |
| <input checked="" type="checkbox"/> Jim Fisher     | <input checked="" type="checkbox"/> Nan Everly                     |
| <input checked="" type="checkbox"/> Daniel Gilison | <input checked="" type="checkbox"/> Grace Espinoza                 |
| <input checked="" type="checkbox"/> Russell Lavery | <input checked="" type="checkbox"/> Said Cañez, Counseling Liaison |
| <input checked="" type="checkbox"/> Behrang Madani |  |
| <input checked="" type="checkbox"/> Kevin Marty    |  |

**Guests:**

**Recorder:** Silvia Murray/Ofelia Duarte

- A. Call to Order by Daniel Gilison, SME Department Chair @ 1:04 p.m.
- B. Review and Approval of Minutes of September 19, 2016 were approved unanimously.  
M/S/C E. Chang/R. Lavery
- C. **Action Items**
  - a.
- D. **Communications**
  - a. **Committee Meetings Update- D. Gilison**
    - ✓ D. Gilison would like to start sending (via email or at department meetings) updates from various committees that he's attended or others have attended.
      - **Academic Senate Meeting** – Discussed potential change to campus hour and class scheduling time blocks starting next year. Senate not in favor of it so it was decided it needed to go back to the drawing board. No changes will be made to next year's academic schedule.

- **Instructional Council Meeting** – Department Chairs, Deans and VP used to meet every other week. Currently meet once a month. At August meeting D. Gilison volunteered to re-evaluate how we do faculty prioritization for hiring new faculty positions. Currently process is very subjective. Committee decided to go more objective. These positions are going to be prioritized by using more data driven reasons for hiring different positions. Task Force members (A. Leon and S. Rice) will be meeting with Efrain Silva tomorrow to share notes and come up with something that's better than what they've been using currently.
  - **Curriculum Committee** – Nothing to report at this time.
- b. Collaboration with Ballington Academy– D. Gilison**
- ✓ Received email from Ballington Academy (Charter School K-6). They want to know if they could do a collaboration with science at IVC (monthly seminar, demonstrations, indoor/outdoor type labs).
  - ✓ D. Gilison would like to get faculty's feedback if this is a reasonable collaboration.
  - ✓ Will meet with principal this Friday to get more details.
- c. Program Pathway Updates– D. Gilison**
- ✓ Concept – courses to take every semester and get Associate Degree within 2 year timeframe.
  - ✓ We have program pathways for General Science, Physical Science and Life Science.
  - ✓ Would like everyone to review program pathways to make sure they're still relevant. Please email D. Gilison any feedback. Would like to bring changes to next department meeting.
  - ✓ Agenda packet includes the three program pathways. Also included from catalog the descriptions of these three programs and the courses.
- d. Program Review– Physical Science - D. Gilison**
- ✓ This semester we're doing the Physical Science program review.
  - ✓ We're doing program review updates for Life Science and General Science.
  - ✓ Asking for volunteers to help with Physical Science Program review. He has the data and blank forms that are going to be used for program review.
  - ✓ Alex Cozzani, Russell Lavery and Alto Benedicto volunteered. Would like rough draft ready for next department meeting. They need to be submitted to Instruction Office by December 1<sup>st</sup>.
- e. Course Review – D. Gilison**
- ✓ Curriculum committee requested that we review course outlines of record for all classes. They need to be looked at and updated.
  - ✓ Textbooks and lab manuals are supposed to have a copyright date within the past 5 years. Would like to have updates by next department meeting.
- f. Lotto/PPIS funding – D. Gilison**
- ✓ Good News – For Lotto funds under \$500 we got enough funds to buy what was requested
  - ✓ Bad News - PPIS (\$500-\$5,000 equipment). We did not get all the money that was requested. Requested \$70,912.70 and we got \$46,654.00.
  - ✓ We can trim list down and add to next year.

**g. SLOs – D. Gilison**

- ✓ Check to see if you're a lead for class. These SLOs are based on what's on CurriCUNET. If there's a difference between SPOL and CurriCUNET make sure you fix what's in SPOL to match CurriCUNET. CurriCUNET is official course of record.

**h. iClicker ordering**

- ✓ Will send email

**E. Other**

**F. Next Meeting**

- ✓ November 14, 2016

**G. Adjournment**

- ✓ Chair Gilison adjourned the meeting at 1:55 pm.