



**IMPERIAL VALLEY COLLEGE**  
**Science Department**  
**Tuesday, April 21, 2015 11:50 a.m.**  
**Room #2727**

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**Mission:** The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

**Minutes**

**Members in attendance:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Alto Benedicto             | <input checked="" type="checkbox"/> Thomas Morrell                 |
| <input checked="" type="checkbox"/> Eddie Chang                | <input checked="" type="checkbox"/> Susan Moss                     |
| <input checked="" type="checkbox"/> Andrew Chien               | <input checked="" type="checkbox"/> Patrick Pauley                 |
| <input checked="" type="checkbox"/> Alex Cozzani –             | <input type="checkbox"/> Jim Castle                                |
| <input type="checkbox"/> Samuel David – <u>Excused Absence</u> | <input checked="" type="checkbox"/> Jim Pendley                    |
| <input checked="" type="checkbox"/> Jim Fisher                 | <input type="checkbox"/> Nan Everly                                |
| <input checked="" type="checkbox"/> Daniel Gilison             | <input type="checkbox"/> Grace Espinoza                            |
| <input checked="" type="checkbox"/> Russell Lavery             | <input checked="" type="checkbox"/> Said Cañez, Counseling Liaison |
| <input checked="" type="checkbox"/> Kevin Marty                |  |
| <input type="checkbox"/> Tina Aguirre, Dean                    |  |

**Guests:**

**Recorder: Ofelia Duarte**

- A.** Call to Order by Daniel Gilison, SME Department Chair @ 11:58 a.m.
- B.** Review and Approval of Minutes of March 17, 2015 were approved unanimously with one excused abstention. M/S/C J. Fisher/R. Lavery
- C. New Discussion**
  - a. Hiring Committee Update - D. Gilison**
    - ✓ Hiring committees for Biology and Chemistry positions are all done.
    - ✓ Hiring committee structure consists of the following members: 2 from discipline (Dept. chair and faculty), 1 CSEA, and 3 faculty from outside discipline.
    - ✓ Committee members for Biol are: Daniel Gilison, Eddie Chang, Said Canez, Silvia Murray, Robert Baukholt and Roberta Bemis.
    - ✓ Committee members for Chem are: Daniel Gilison, Alto Benedicto, Said Canez, Ofelia Duarte, Judy Cormier and Craig Blek.
    - ✓ Application deadline is this Friday, March 20<sup>th</sup>.
    - ✓ Plan is for Biol to meet this Friday. Chem will meet Monday or Wednesday of next week.

- ✓ Committee will go over ground rules, interview questions and teaching demonstration questions.
- ✓ Review applications meet again and decide which applicants to call for 1<sup>st</sup> round interviews, conduct interviews and make a decision who we send to second round.
- ✓ Hoping both positions should be hired by end of semester.

**b. Imperial Valley Girls STEM Conference – D. Gilison**

- ✓ Conference is Saturday, April 25<sup>th</sup>.
- ✓ D. Gilison thanked R. Lavery and J. Fisher for volunteering their time to set up demonstration.
- ✓ Middle school and High School girls will be attending this conference.
- ✓ Idea is to get more women interested in sciences and have them go into STEM fields.
- ✓ J. Fisher will have 8 demonstrations and R. Lavery will set up telescopes.

**c. Reduction of PHYS 200, 202, 204 from 5 Units to 4 - D. Gilison**

- ✓ PHYS reduction is a discussion item. Interested in faculty's thoughts and opinions without voting on it.
- ✓ Possibility of reducing the units of our PHYS classes from 5 units to 4.
- ✓ At some point physical science degree is going to come up as an ADT and we'll have to revamp the degree and get rid of the local degree and replace with an ADT. In order to meet state standards we may be required to reduce our units from 5 to 4.
- ✓ A. Cozzani expressed concern with the contact hours. Has to teach 15 chapters and if number of units is reduced he won't have enough time.

**D. Action Items**

**a. Modification of Agriculture Plant Science Degree – P. Pauley**

- ✓ Motion was made to approve modification of Agriculture Plant Science Degree. Changes needed to be in compliance/alignment with the rest of the institutions in the California system. Rearranged and reduced some courses. Motion was approved unanimously. M/S/C P. Pauley/R. Lavery
- ✓ D. Gilison reported that this is the 4<sup>th</sup> and final degree for Ag. Ag degrees are all updated and in place.

**E. Other**

- ✓ 4 Ag Degrees - Now that we have these four AG degrees we need to look at the AG classes and figure out what to do with them. By changing these degrees some of our AG classes are no longer applicable to degrees. D. Gilison enlisted P. Pauley's help with this. Discussion at next department meeting in May.
- ✓ Dean Searches – As far as D. Gilison knows no job description has been published for dean of SME, and he has not heard of any committees being put together yet. Eventually there will be a job opening and there will be a hiring committee. The Academic Senate will be asking for faculty members to serve on hiring committee. In our departments' best interest, D. Gilison strongly recommends that someone from our department be on the hiring committee.
- ✓ Ag field – P. Pauley warned everyone to watch out for bees. Making alfalfa seed so there's bee boxes out on the far side of the field.

- ✓ Graduation – Graduation this year is optional due to mandatory service day back in January. D. Gilison’s personal opinion is that whether it’s required or optional we should be attending graduation. Students look forward to seeing their professors there.

**F. Next Meeting**

- ✓ May 19, 2015

**G. Adjournment**

- ✓ Chair Gilison adjourned the meeting at 12:50 pm.