



**IMPERIAL VALLEY COLLEGE**  
**Science Department**  
**Tuesday, November 18, 2014 11:50 a.m.**  
**Room #2727**

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**Mission:** The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community

**Minutes**

**Members in attendance:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Alto Benedicto             | <input checked="" type="checkbox"/> Thomas Morrell                 |
| <input checked="" type="checkbox"/> Eddie Chang                | <input checked="" type="checkbox"/> Susan Moss                     |
| <input type="checkbox"/> Andrew Chien                          | <input type="checkbox"/> Patrick Pauley                            |
| <input type="checkbox"/> Alex Cozzani - <u>Excused Absence</u> | <input checked="" type="checkbox"/> Jim Castle                     |
| <input checked="" type="checkbox"/> Samuel David               | <input checked="" type="checkbox"/> Jim Pendley                    |
| <input type="checkbox"/> Jim Fisher - <u>Excused Absence</u>   | <input type="checkbox"/> Nan Everly                                |
| <input checked="" type="checkbox"/> Daniel Gilison             | <input type="checkbox"/> Grace Espinoza                            |
| <input checked="" type="checkbox"/> Russell Lavery             | <input checked="" type="checkbox"/> Said Cañez, Counseling Liaison |
| <input checked="" type="checkbox"/> Kevin Marty                |  |
| <input checked="" type="checkbox"/> Tina Aguirre, Dean         |  |

**Guests:**

**Recorder: Ofelia Duarte**

- A. Call to Order by Daniel Gilison, SME Department Chair @ 12:01 p.m.
- B. Review and Approval of Minutes of October 21, 2014 were approved unanimously M/S/C R. Lavery/A. Benedicto
- C. **New Discussion**
  - a. **2015-16 Class Schedule Update - D. Gilison**
    - ✓ D. Gilison working on full time faculty selection for Winter/Summer 2015-2016.
    - ✓ Fall and Spring are done. Working on individual instructor schedules.
    - ✓ Will send out for review today. Schedule needs to be in to the instruction office by Friday.
    - ✓ Schedule changed slightly due to new time blocks.
  - b. **SLOs and SPOL Training - D. Gilison**
    - ✓ SLOs need to be done through SPOL.
    - ✓ SPOL training confirmed by J. Nelipovich. Will be this Thursday. Room # pending. Allyn Leon will do the training.

- ✓ D. Gilson recommends attending training even if you don't have to assess SLOs this semester.
  - ✓ Also mentioned that using it for the first time is hard/confusing but get easier afterwards.
  - ✓ The most challenging aspect is that there needs to be some sort of grading rubric associated with your SLO. This needs to be inputted into SPOL.
  - ✓ D. Gilson is working on Biol 100 question.
- c. AG Program Update – P. Pauley**
- ✓ D. Gilson reported that P. Pauley has been working on the ADT (Associate Degree Transfer) for AG Business and AG Plant Science.
  - ✓ Last week the Chancellor's Office asked to stop working on the AG Science ADT. They're making changes. We don't know what the changes will be. Will find out in Jan/Feb and then we can continue to work on curriculum changes for AG Science programs.
  - ✓ AG Business program is still up and running for the ADT. Still has 18 months to complete and submit and get into catalog.
  - ✓ Met with AG advisory members and industry. Tina and Dr. Nick met with vegetable growers association. Talked about scholarships, possibly restructuring curriculum, internship/externships, and job shadowing for students.
  - ✓ Tina will meet with Lisa regarding student worker abilities and work experience.
  - ✓ Changes are necessary to streamline the process for students to be able to get their degrees and out of here on time.
  - ✓ Once curriculum is ready would like to present to counseling department so they're aware of changes so they can advertise and attract more students.

#### **D. Action Items**

- a. Deletion of GEOL 120– D. Gilson**
- ✓ Motion was made to delete GEOL 120 (Geology Field Studies). Motion to delete was approved with 3 abstentions, 1 oppose. M/S/C R. Lavery/J. Pendley
- b. AG 134 Course Change – P. Pauley**
- ✓ Motion was made to approve course changes for AG 134 (Agricultural Business Organization). Changes to course objectives, and core content to meet ADT compliance. Motion was approved unanimously. M/S/C E. Chang/K. Marty
- c. AG 136 Course Change– P. Pauley**
- ✓ Motion was made to approve course changes for AG 136 (Agricultural Sales and Service Management). Changes to course title, catalog description and course objectives and core contents to meet ADT compliance. Motion was approved unanimously. M/S/C A. Benedicto/T. Morrell
- d. AG 138 Course Change – P. Pauley**
- ✓ Motion was made to approve course changes for AG 138 (Computer Applications in Agriculture). Changes to catalog description, course objectives, core content, and updated textbook to meet ADT compliance. Motion was approved unanimously. M/S/C K. Marty/T. Morrell

#### **E. Other**

##### ✓ **Chem 100 Online Addendum**

- A. Benedicto reported that the DE committee rejected it because the online addendum checklist was not followed.
- Concern that if you want to teach online courses you need to enroll in teaching blackboard courses even though you've taken it before at other colleges.
- D. Gilison reported that in the past there was no control or regulation for online courses. There were complaints about the quality of online instruction. Online courses were put on hiatus. Slowly bringing back. DE committee provides more oversight now and makes sure that online courses are meeting the same level of rigor as face to face.

##### ✓ **SLOs in SPOL**

- T. Aguirre gave D. Gilison a handout with step by step sample math SLO entry in SPOL to share with faculty.
- She stated that for those that are doing SLOs you need to add the rubric first.

##### ✓ **Reminder - January 5<sup>th</sup> Service Day**

#### **F. Next Meeting**

- ✓ March 17, 2015

#### **G. Adjournment**

- ✓ Chair Gilison adjourned the meeting at 1:05 pm.