### IMPERIAL VALLEY COLLEGE

# Health and Sciences Division Science, Mathematics, and Engineering Department

# Science Approved Department Minutes October 16, 2012

### **CALL TO ORDER**

The meeting was called to order at 12:05 p.m.

## **DEPARTMENT MEMBERS PRESENT**

E. Chang, S. David, D. Gilison, K. Marty, R. Lavery, S. Moss, P. Pauley

### **DEPARTMENT MEMBERS ABSENT**

A. Chien, A. Cozzani (AA), J. Fisher, T. Morrell

### STAFF PRESENT

O. Duarte, G. Espinoza

### **COUNSELING LIAISON**

Said Canez

## **GUESTS**

### APPROVAL OF MINUTES

The minutes for September 18, 2012 were approved unanimously. M/S/C K. Marty/S. David

### **DEPARTMENT MATTERS**

**A. Communications:** D. Gilison had the following communications:

- 1. Course Offering Times for BIOL 100, 200, 202, 204, 206, 220: D. Gilison received emailed from Dave Drury (Chair of Exercise Science/Wellness/Sport) where he expressed his concern that there is only one section of Biol 100 offered in the morning for Sp 13. He wanted to know if more morning classes can be offered. Most of his athletes can only take the class in the morning because they have practice in the afternoon or evening. D. Gilison stated that Biol 100 is listed as a required class for PE degree. Currently there are 8 Biol 100 classes scheduled and 3 are for IVUP. He stated that at this time the Spring 13 schedule will stay as is. He will keep PE in mind for next semester (F'13).
- D. Gilison received a call from a student asking why we aren't offering upper level classes at night. He wanted to know from faculty if students approached them with same question. The answer was No. D. Gilison will keep the schedule as is unless he hears a strong push to offer classes at night.
- 2. SLOs and PLOs: D. Gilison stated that last week's meeting went well. Talked about how to assess different PLOs and what classes and which instructors were going to get data from. D. Gilison reminded everyone that the 2012 SLO's are due at the end of this semester. He emailed check list so they can see which SLOs have been assessed and which need to be assessed this semester and next. D. Gilison also mentioned that at the Educational Master Plan Committee/Instructional Council they talked about revamping the Comprehensive Program Review (CPR).

#### **B.** Reports

None

#### C. Action Items

None

# **SLOs AND PLOs**

See above on SLOs and PLOs.

# **OTHER**

- Display Cases: S. Moss announced that the rough draft for display cases is ready. Asked faculty to review them. She hopes to have them ready in a couple of weeks.
- D. Gilison announced he is planning on inviting Todd Finnell and Jeff Enz to next Science Department meeting (Nov).
- DE Classes: Academic Senate is recommending that no online classes be offered for Sp semester.
- Summer Session: There will be one summer session where only core courses will be offered.

## **ADJOURNMENT**

The meeting was adjourned at 12:50 p.m.

Next Department Meeting will be November 20, 2012.

cc: T. Aguirre, Dean SME

K. Berry, Vice President for Academic Services

Approved on November 20, 2012 Recorder: Ofelia Duarte