



**IMPERIAL VALLEY COLLEGE
INDUSTRIAL TECHNOLOGY
DIVISION MEETING
UADOPTED MINUTES**

September 24, 2018

Those in attendance were as follows:

Jose Velasquez, Industrial Technology Department Chair
Jose Roman, Electrical Wiring/ Renewable Energy Instructor
Frank Miranda, HVAC Instructor
Carlos Araiza, Welding Instructor
Janeth Cruz, Internship Coordinator
Efrain Silva, Dean
Tisha Nelson, Staff Secretary
Roxanne Nunez, CTE Counselor

I. THE MEETING WAS CALLED TO ORDER BY JOSE VELASQUEZ AT 2:44 PM

II. APPROVAL OF MINUTES

M/S/C: Carlos Araiza/Jose Roman to approve minutes of May 31, 2018 as presented.

III. REVISIT CAMPUS HOUR

Jose Velasquez informed the Faculty about the new campus hour and asked which frequency would work better for campus hour. The faculty felt that 2 days a week was enough.

IV. PROGRAM REVIEW DEADLINE

Jose Velasquez informed the Faculty that the deadline for the Program reviews was on October 31st in SPOL. Mr. Velasquez also informed the Faculty about budget enhancements and if they don't have any expenditures through the year then there will be no spending money.

Faculty was also informed of their budgets for lottery.

V. ADVISORY COMMITTEE MEETINGS

Jose Velasquez asked the Faculty to start planning their Advisory meetings.

Janeth Cruz asked Faculty to give her about 4 weeks in advance to call companies and get everything together for the meetings.

Frank stated that he would do his Advisory meeting on October 30th, 2018.

Jose Velaquez/Jose Roman chose to have their Advisory meeting on November 8th,2018.
Carlos Araiza chose to have his Advisory meeting on November 15th, 2018.

VI. PERKINS

Efrain Silva informed Faculty to be sure to spend their Perkins money that they asked for.

VII. OTHER

Janeth informed Faculty that IID will have a hiring & recruitment presentation on October 10th at building 200 room 203. She also mentioned that IID has a partnership with IVC for Interns.

Janeth mentioned that IVROP wanted to bring students the week of Thanksgiving to do activities if any of the Faculty would like to present and do activities in their classes.

Roxanne Nunez mentioned that there will be an expo that will take place on February 4th, 2019 if they will be interested in having a booth for their programs. She also mentioned that there was a Committee meeting for the Regional Priority Sectors on October 19th about the event If anyone was interested in joining the meeting.

Roxanne informed Faculty that she will now over ride certifications for apprenticeships and Post for students so they will no longer have to show up to campus to fill out paperwork.

Frank Miranda asked about the Career Fair on October 1st and if he could have his trailer at the event. Efrain gave him the okay to have his trailer.

VIII. NEXT MEETING

Scheduled for Monday October 22, 2018

IX. MEETING WAS ADJOURNED BY JOSE VELASQUEZ AT 3:45 PM