



**IMPERIAL VALLEY COLLEGE
INDUSTRIAL TECHNOLOGY
DIVISION MEETING
UADOPTED MINUTES**

May 31, 2018

Those in attendance were as follows:

Jose Velasquez, Industrial Technology Department Chair
Ricardo Pradis, Automotive Technology Instructor
Alan Butler, Automotive Technology Instructor
Ricardo Jimenez, Electronics Instructor
Jose Roman, Electrical Wiring/ Renewable Energy Instructor
Frank Miranda, HVAC Instructor
Carlos Araiza, Welding Instructor

I. THE MEETING WAS CALLED TO ORDER BY JOSE VELASQUEZ AT 12:52 PM

II. APPROVAL OF MINUTES

M/S/C: Ricardo Pradis/Carlos Araiza to approve minutes of April 26, 2018 as presented.

III. GRADE SUBMISSION

Jose Velasquez informed Faculty that they have to have their grades submitted no later than 4 days after the last day of class. If not turned in it puts a hold on everyone else who has turned theirs in.

IV. PERKINS FINAL REPORT

Jose Velasquez informed Faculty that they needed to get their final reports in for Perkins before they leave for the Summer break and if they don't there would be consequences for the 18-19 budget.

Ricardo Pradis asked if they would be able to get a report of what was bought in the past.

Jose Velasquez stated that they would need to ask Patty for that information.

V. SLO'S

Jose Velasquez asked Faculty to submit their current classes that are being taught.

Alan Butler asked if the copies of the assessments needed to be included. Jose Velasquez stated that they didn't need to but if they wanted to they can.

Ricardo Pradis asked If they needed to put every class. Jose Velasquez stated that it would be okay with just one class but that could change since changes have been made throughout the years. He also stated to update their textbooks in Curriconet and if they needed help ask Tisha or Dixie.

VI. ADVISORY COMMITTEE MEETINGS

Jose Velasquez informed Faculty that Automotive, Building Construction, Electrical Wiring, HVAC, Renewable Energy and Electronics have had their Advisory Committee meetings this year. The only one pending is Welding that may take place the week of June 18th 2018.

VII. COMMENCEMENT CEREMONIES

Jose Velasquez informed Faculty that it was mandatory to be at the Commencement Ceremony on Saturday June 9th. He also reminded them to pick up their cap and gown if they haven't already done so.

Frank Miranda asked what time the ceremony was to take place.

Jose Velasquez responded that it starts at 9:00 AM to arrive before then.

VIII. OTHER

Jose Roman stated that he was having trouble with receiving the textbooks from the company he ordered from but was working on getting the textbooks updated.

Jose Velasquez mentioned to Faculty that they should try to attend any professional growth opportunities that come up during the Summer time.

Carlos stated that NASSCO was going to be coming to the campus

Frank Miranda asked about traveling out of state to visit the Kennedy Space Center.

IX. NEXT MEETING

Scheduled for Thursday August 30, 2018

X. MEETING WAS ADJOURNED BY JOSE VELASQUEZ AT 1:13 PM