

**IMPERIAL COMMUNITY COLLEGE DISTRICT  
REVIEW OF CAREER TECHNICAL EDUCATION TRAINING PROGRAMS  
2016**

**ADMINISTRATION OF JUSTICE**

**I. Program Description**

The Administration of Justice program is designed for the potential student to begin with the 100 level courses, building a foundation of knowledge of the justice field. After establishing that knowledge base, the student can proceed in a variety of directions to enhance their specific knowledge and career goals. The program offers a general Administration of Justice degree, with no specific emphasis, allowing the students to be able to fine-tune their career choices at a later date. The program also offers the Administration of Justice degree with a choice of Specializations and/or Certificates that can provide the student with more specific knowledge and training, designed to provide a more specific direction and career path for the student. These Specializations are in the areas of Criminal Justice, Correctional Science, and Law Enforcement. In the future, we hope to be able to offer the student a specialization in Homeland Security as well as Crime Scene investigation and Forensics.

**A. Degree**

Associate in Science, Administration of Justice

**B. Certificate**

Certificated of Achievement, Administration of Justice

**II. Career Opportunities**

Detectives and Criminal Investigators  
Police and Sheriff's Patrol Officers  
Advancements

**III. Industry Certification/Accreditation**

Industry certification in Administration of Justice would come from the State POST office

**IV. Industry Recognized Credentials (IRC)**

Credentials or certifications would come from the State POST office

**V. Labor Market Demand**

The Administration of Justice program at Imperial Valley College meets a documented labor market demand. Employment trends for this field are derived from a variety of sources. These are listed below:

**A. Employment Trends**

Occupation	TOP Code	SOC Code	2012	Average Job Openings per Year
Detectives and Criminal Investigators	2105.00	333021	930	31
Police and Sheriff's Patrol Officers	2105.00	333051	200	7
			Total	40

\*State Employment Development  
Occupational Employment Projections 2012-2022  
Imperial County  
<http://www.labormarketinfo.edd.ca.gov/CommColleges/>

**B. Employment Trends Assessment**

Full-time employment in one of the two state prisons or one of the two county jails as well as the law enforcement agencies would begin with the completion of the PSOT or CSI academy. However, career advancement or mobility and related entry level experience is open to students who complete the AJ degree/Certification.

**VI. Other Regional Programs**

There are no other similar training programs in Imperial Valley. However, local high school IVROPs provide an equivalent to AJ 100.

**VII. Employment and Completion**

(Based on State Core Measures Report, 2012-2013, 2013-2014 & 2014-2015)

**Core 2:** Completions. Measures completions for Career Technical Education student concentrators. Receipt of a certificate or degree or enrollment in a California four-year public university with or without a degree is considered a completion.

Fiscal Year Planning	Program	Total Completions	IVC Completion Rate	State Avg. Completion Rate
2014-2015	Administration of Justice	150/195	76.92%	83.03%
2013-2014	Administration of Justice	129/163	79.14%	82.82%
2012-2013	Administration of Justice	118/137	86.13%	83.79%

PERKINS IV Program Performance Trend Report  
Core Indicator Two – Total Completions – Certifications, Degrees and Transfer  
[https://misweb.cccco.edu/perkins/Core\\_Indicator\\_Reports/Summ\\_coreindi\\_TOPCode.aspx](https://misweb.cccco.edu/perkins/Core_Indicator_Reports/Summ_coreindi_TOPCode.aspx)

**Core 3:** Persistence and Transfer. The percent of Career Technical Education student concentrators (students who have successfully completed a minimum of 12 units of related Career Technical Education coursework) who persist in education at the community college level or transfer to a two or four-year institution.

Fiscal Year Planning	Program	Persistence	IVC Persistence Rate	State Avg. Persistence Rate
2014-2015	Administration of Justice	280/354	79.10%	87.94%
2013-2014	Administration of Justice	296/356	83.15%	88.44%
2012-2013	Administration of Justice	274/303	90.43%	29.19%

PERKINS IV Program Performance Trend Report  
 Core Indicator Three – Persistence and Transfer  
[https://misweb.cccco.edu/perkins/Core\\_Indicator\\_Reports/Summ\\_coreIndi\\_TOPCode.aspx](https://misweb.cccco.edu/perkins/Core_Indicator_Reports/Summ_coreIndi_TOPCode.aspx)

**Core 4:** Student Placement. The percent of Career Technical Education students who have earnings the following year (as found in the unemployment insurance base wage file) or are in an apprenticeship program, or the military.

Year	Program	Placements	IVC Placement Rate	State Avg. Placement Rate
2014-2015	Administration of Justice	130/130	100%	68.82%
2013-2014	Administration of Justice	93/93	100%	76.45%
2012-2013	Administration of Justice	73/73	100%	77.26%

PERKINS IV Program Performance Trend Report  
 Core Indicator Four – Employment  
[https://misweb.cccco.edu/perkins/Core\\_Indicator\\_Reports/Summ\\_coreIndi\\_TOPCode.aspx](https://misweb.cccco.edu/perkins/Core_Indicator_Reports/Summ_coreIndi_TOPCode.aspx)

Pursuant to the FCMAT report, CTE programs are also being evaluated for student demand, certificate and program completion, local labor demand, and a facility utilization for CTE programs in the new CTE building.

## VIII. Enrollment Trends

Course	Year	Sections	Avg. Class	Fill Rate
AJ100	2014-2015	15	33	93.71%
AJ100	2013-2014	17	34	96.47%
AJ100	2012-2013	16	32	91.25%

Course	Year	Sections	Avg. Class	Fill Rate
AJ102	2014-2015	11	34	96.62%
AJ102	2013-2014	11	35	92.22%
AJ102	2012-2013	7	29	81.63%

Course	Year	Sections	Avg. Class	Fill Rate
AJ104	2014-2015	6	37	104.29%
AJ104	2013-2014	8	33	92.86%
AJ104	2012-2013	7	29	81.63%

Course	Year	Sections	Avg. Class	Fill Rate
AJ106	2014-2015	10	32	90.57%
AJ106	2013-2014	10	29	82.29%
AJ106	2012-2013	7	27	77.55%

Course	Year	Sections	Avg. Class	Fill Rate
AJ108	2014-2015	5	34	97.71%
AJ108	2013-2014	7	29	83.67%
AJ108	2012-2013	5	26	74.29%

Course	Year	Sections	Avg. Class	Fill Rate
AJ110	2014-2015	5	34	97%
AJ110	2013-2014	4	36	101.43%
AJ110	2012-2013	5	26	73%

Course	Year	Sections	Avg. Class	Fill Rate
AJ121	2014-2015	3	30	86.67%
AJ121	2013-2014	2	31	87.14%
AJ121	2012-2013	2	31.5	90%

Course	Year	Sections	Avg. Class	Fill Rate
AJ141	2014-2015	2	21	73.21%
AJ141	2013-2014	5	33	121.17%
AJ141	2012-2013	2	30.5	122%

Course	Year	Sections	Avg. Class	Fill Rate
AJ222	2014-2015	2	37	105.71%
AJ222	2013-2014	2	31	87.14%
AJ222	2012-2013	2	32.5	92.86%

Course	Year	Sections	Avg. Class	Fill Rate
AJ223	2014-2015	2	34	97.14%
AJ223	2013-2014	3	30	85.71%
AJ223	2012-2013	3	31	87.62%

Course	Year	Sections	Avg. Class	Fill Rate
AJ224	2014-2015	2	42	120.00%
AJ224	2013-2014	1	48	137.13%
AJ224	2012-2013	2	38	108.57%

**IX. Completions**

	2014-2015		2013-2014		2012-2013	
	Degrees	Certificates	Degrees	Certificates	Degrees	Certificates
Administration of Justice	92	0	71	1	63	13
Administration of Justice for Transfer	96	0	43	0	23	N/A

**X. FTES/FTEF Analysis**

Year	FTES	FTEF	FTES/FTEF
2014-2015	305.03	16.6	18.38
2013-2014	303.62	17.83	17.03
2012-2013	279.82	16.94	16.51

The calculations above include POST courses which require high FTEF hours for safety.

**XI. Facility Utilization Plan**

The new CTE buildings have provided state of the art classrooms and a physical way to ensure public safety programs are adjacent to each other as well as more easily recognized.

The new CTE buildings have also facilitated the location of the Administration of Justice program within the same building as other public safety programs. However, as the CSI and other public safety programs grow and the pending addition of a POST Level 1, there will be additional issues with the limited classroom space.

There are concerns with non-public safety and non-CTE events being held in 3200 with prior planning and arrangements with the public safety faculty to ensure equipment and supplies are secured safely.

**XII. SWOT Analysis**

<p><b>Strengths</b> The support of the Law Enforcement and Correctional Agencies throughout the county is the #1 strength. New facility has improved perceptions. Currently expanding online courses to increase access.</p>	<p><b>Weaknesses</b> Limited classroom space due to multiple public safety programs.</p>
<p><b>Opportunities</b> The program is staffed primarily with part-time faculty and 1 full-time faculty. When a POST Level 1 is created, there will be a need for additional FT faculty who will also help promote and advance this program.</p>	<p><b>Threats</b> Identifying the student need/preference for the course offerings and correlating that to the availability of the part-time faculty is ever-challenging.</p>

**XIII. Program Evaluation**

The Administration of Justice program has strong indicators across all evaluation components. Labor market demand is strong; State core measurements are at or above state levels; Fill rates are strong; graduation rates are also strong; and productivity is high

**XIV. Recommendation**

The Administration of Justice program is recommended to continue without further mitigation.