



Technology Planning Committee

Friday, March 8, 2019

10:00 – 11:00 A.M.

Building 10, Board Room

MEMBERSHIP

- | | |
|---|---|
| <input checked="" type="checkbox"/> Jeff Enz- Administrative Representative (Chair) | <input type="checkbox"/> Adriana Sano - CMCA Representative |
| <input type="checkbox"/> Dave Drury - Administrative Representative | <input checked="" type="checkbox"/> Dixie Krimm – Classified Representative |
| <input checked="" type="checkbox"/> Jeff Cantwell – Chair of B.U.G/CMCA Rep. | <input checked="" type="checkbox"/> Jessica Prock – Classified Representative |
| <input checked="" type="checkbox"/> Mark Duva – Faculty Representative | <input checked="" type="checkbox"/> Hylda Arias – ASG Representative |
| <input type="checkbox"/> Ralph Marquez – Faculty Representative | <input checked="" type="checkbox"/> Annette Figueroa – ASG Representative |
| <input checked="" type="checkbox"/> Xochitl Tirado – DE Coordinator | |

Recording Secretary: Angie Gallo

I. Welcome

- a. Accreditation Team visit – Dr. Christina Tafoya
Dr. Tafoya talked about the upcoming Accreditation visit with the committee. The team has asked to meet with TPC and wanted to ensure the committee had any answers they needed prior to the meeting.

II. Action Items

- a. Approval of December 07, 2018 minutes
Accepted as presented.
- b. Budget Enhancement Prioritization 2019-20 – final results
M/S/C Prock/Tirado – discussion – approved as recommended by committee to prioritize the items that originally ended as ties.

III. Discussion Items

- a. Classroom AV equipment
4000 classroom – will be used by Distance Ed for training and teaching. Installing new equipment to test – demo equipment – that will be used as trial. Room will be setup as an actual classroom and will help establish equipment standards that will be used for recommendation of 200,300, 800 building remodels. Committee expressed interest in seeing the room. Will try to schedule next meeting out there for TPC.

IV. Updates

- a. Budget Enhancement Prioritization 2019-20 – final results
Tirado/Krimm motion to move agenda item to action
M/S/C Tirado/Krimm

V. ADJOURNMENT

Meeting adjourned at 11:00 am.

2019-20 Budget Enhancement Requests - Technology

Ranking	# Rank within High, Med, Low (1, 2,3, etc)	Objectives or Taks	Enhanced budget	TPC
High	1	Implement an Electronic Health Records (EHR) documentation and record keeping system.	\$ 5,000	1
High	2	Maintenance fee for Enrollment Management Systems (EMS) program	\$ 7,000	2
High	3	Enterprise Refresh on a Predictable Cycle	\$ 230,000	4
High	3	Planetarium Refresh	\$ 250,000	3
High	4	Desktop Mobility	\$ 50,000	7
High	4	Data Protection	\$ 30,000	6
High	4	Data Security	\$ 70,000	5
High	5	Data Security	\$ 100,000	8
High	6	Board Room Update	\$ 60,000	9
High	6	Banner Improvements	\$ 400,000	10
High	7	Projectors for art history classes	\$ 11,634	11
High	8	Improve efficiencies of Admissions & Records Office	\$ 3,000	12
High	9	Purchase 20 New Computers for the Expanded Room 1502	\$ 18,200	13
High	10	Add data port/phone jack by front counter	\$ 340	14
High	11	Create and continue a comprehensive public relations/marketing program for Imperial Valley College	\$ 2,000	15
High	12	Purchase two scanners for art and graphic design students	\$ 380	16
Medium	1	SmartMusic Service for MUS 100 Students and Music Majors	\$ 3,560	1
Medium	2	Data Security	\$ 35,000	2
Medium	3	Improve efficiencies of Admissions & Records Office	\$ 174,000	3
Medium	4	The office of Student Affairs will evaluate, design and implement a digital ordering system for cap and gown procurement.	\$ 5,000	4
Low	1	Desktop Mobility	\$ 225,000	2
Low	1	Ag Lab Technology - Ipads/Laptops and Housing Cart	\$ 10,850	1
Low	2	Data Security	\$ 30,000	3
Low	3	Softchalk Cloud	\$ 2,000	4
Low	4	Increase student access to our business programs.	\$ 2,000	6
Low	4	Improve efficiencies of Admissions & Records Office	\$ 500	5
Low	5	Proactive monitoring	\$ 20,000	7
		Total	\$ 1,745,464	