



## MINUTES

### Technology Planning Committee

Tuesday, November 3, 2015

12:50 – 1:50 P.M.

Building 10, Board Room

#### **MEMBERSHIP**

Jeff Enz - Administrative Representative (Chair)

(vacant) - Administrative Representative

Jeff Cantwell – Chair of B.U.G, CMCA Representative

Allison Brock – Faculty Representative *absent*

Mark Duva – Faculty Representative

Gaylla Finnell – DE Coordinator

Adriana Sano - CMCA Representative

Marisa Izararraz – Classified Representative *absent*

Dixie Krimm – Classified Representative *absent*

Gabriel Gonzalez – CSEA Representative

Amy Diaz - ASG Representative *absent*

Benjamin Barajas - ASG Representative

Omar Ramos – Online Architect

Recording Secretary: Angie Gallo

#### **I. Welcome**

Intro of new committee members

#### **II. Action Items**

- a. Approval of October 6, 2015 Committee Minutes  
Approved as presented.

#### **III. DE Committee Update**

##### **a. OEI Update**

Gaylla provided an overview of the OEI and how it is evolving. The OEI is using technology for all courses not just online courses. The first consortium meeting involved lots of information from pilot schools. IVC went from home college to teaching college. There is a tutoring pilot – Net Tutor – and IVC is a star in the state - utilization amongst IVC students is very high.

Worldwide whiteboard – Canvas use for interacting tutors with students. SDICCA is starting to develop tutor consortium; there is a cost for Net Tutor if we go beyond the online classes to campus wide.

**b. Canvas Update**

Canvas accessibility from any mobile device. All California community colleges will be using Canvas – one course management system across all colleges. There is a state wide push for all colleges to be on Canvas. A decision needs to be made to switch to Canvas here at IVC. DE Committee met last week and recommended to switch to Canvas. President’s Cabinet will need to make the final decision for Board approval. Currently, only pilot courses can be on Canvas. Once a decision is made, if the switch is made to Canvas, work can begin on implementation.

Blackboard contract runs through 2017. April 2016 will start Canvas implementation. July 2017 IVC will have 2 course management systems running parallel. Will need to train faculty so transition is easier. If change to Canvas is approved, will push to have all online classes on Canvas ASAP. Possible that there will be classes on both Canvas and Blackboard at same time but will push to minimize overlap as much as possible. With Canvas, state will provide Starfish for free. IVC is currently paying for the service. OEI is working with Student Services departments to make sure at least one counselor is trained on all systems. Canvas is free to IVC but it is not a free service. Canvas is getting paid through the state due to the need to integrate technology into the classroom.

**IV. Discussion Items**

**a. Campus Printing/Copier Update**

RFP not quite complete, pretty close. RFP Committee met last week and reviewed information and feedback provided by students and campus groups. A&M copiers was chosen for smaller copiers/printers. Konica Minolta was chosen for bigger copiers. Transition will probably take place in January 2016. Meeting tomorrow to meet with current provider for transition details. RFP decision will go to the Board for approval in December. Jeff E. thanked Omar Ramos for all his hard work during this RFP indicating that an RFP is a big process and involves a lot of work.

**b. Strategic Education Master Plan**

The Strategic Education Master Plan has been revised and is going through the approval process. The committee will need to review to ensure the Technology Master Plan doesn’t deviate from the revised Strategic Education Master Plan.

**V. Work in Progress**

**a. 5 year Technology Plan**

Will be discussed/reviewed after the Strategic Education Master Plan is finalized.

Next committee meeting is scheduled for December 1, 2015.

**VI. ADJOURNMENT**

**Meeting adjourned 1:40pm.**