

Imperial Valley College
Student Learning Outcome Committee

Minutes

03/14/2012 (Approved April 25, 2012)

Topic	Discussion	Decisions
Meeting Start Time:	The meeting commenced at 3:05 pm in Room 709.	
Committee Members Present:	Toni Pfister - Chair, Sandie Noel - Recording Secretary, Members: Lisa Solomon, Romano Sanchez-Dominguez, Frank Hoppe, Mary Ann Smith, and John Palacio for Sidne Horton.	
Visitors Present:	None.	
Review of the Minutes:	The committee reviewed the minutes. Toni motioned for approval of the minutes. Romano moved and it was seconded by Lisa Solomon.	
SLO Regional Workshop on Friday March 16 th , 2012:	Toni reported that she will be attending this workshop as will Jill Nelipovich.	
SLO Committee Website:	Toni informed the members that the SLO website has been completely migrated. She stated that she has reviewed the site and all the tabs were working properly. Toni asked for a volunteer to assist her in uploading all the SLO documents. Frank Hoppe stated that he would volunteer to assist. Toni stated that on the new website anyone can view it without having to sign in as a user.	

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Promotion of SLOs around Campus:	Lisa, Sidne and Mary Ann volunteered to assist with this project. Toni stated that she would not be able to work on this issue until fall but Lisa and Mary Ann stated that they could begin working on this project now with Sidne. Toni stated that she would work with ATLAS to see if they might have funds and ideas for this promotion. Toni stated that Kevin Howell from the ESL Department received a gift card from the SLO Committee for attending his department meeting where SLOs were discussed.	
Cycle Assessment Review of 2010-2011:	Toni stated that she received over 200 cycle assessments forms. Lisa stated that a faculty member inquired if the cycle assessments should be reviewed by a dean or faculty member before they are submitted. Toni stated that there is a prompt at the top of the form to include the name(s) of person(s) involved in discussion. Toni stated that she wants to review the past three years to see how many cycle assessments had been submitted over all. She desires to have a log that would keep this information as it would assist her with completing certain data reports.	

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Annual WASC Report due in March:	Toni reported that WASC is going to start giving the SLO committee more specific information on what data is required. Toni stated that she is working on giving Kathy Berry SLO data for the 2012 Annual Accreditation Report. Lisa asked Toni how the program review process is coming along and Toni stated that she is still calculating what has been submitted.	SLO data provided to Kathy in March 2012.
SLO Resource Plan:	There was no discussion at this time.	CPRs reviewed and report submitted in March 2012.
WASC Report:	Toni and the committee reviewed a list of questions and shared their input and ratings. Toni stated that the SLO committee is in need of funds and a software program for maintaining data. The members also discussed the need for administration to become more involved with the SLO committee.	
Open discussion:	Frank stated that he was in need of an SLO Committee's mission statement. This is on agenda and website. The members discussed the need to place the college's mission statement and ILO poster in the new classrooms, offices and labs. Mary Ann stated that she would email Rick Webster to get how many new classrooms, labs and offices there are now. She stated she would work on getting	

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Adjournment:	the mission statements printed and posted in these new rooms. The members discussed the need to have the division secretaries and CSEA become aware of the purpose of the SLO Committee. Mary Ann stated that she would email the union site reps to ask how they can make the classified staff aware of the SLO process. Toni concluded the meeting with a recap of the following task that she will be working on: 1) emailing Omar Ramos; 2) emailing Frank with information on SAOs; 3) emailing Lisa, Sidne and Mary Ann regarding getting started with student participation project; 4) emailing the division secretaries and CSEA. The meeting was adjourned at 3:55 pm. The next meeting will be held on April 25th, 2012 at 3:00 pm in Room 709.	
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