

Imperial Valley College
Student Learning Outcome Committee
Minutes

02/08/2012 (Approved on 03/14/2012)

Topic	Discussion	Decisions
Meeting Start Time:	The meeting commenced at 3:00 pm in Room 709.	
Committee Members Present:	Toni Pfister - Chair, Sandie Noel - Recording Secretary, Members: Daniel Gilison, Romano Sanchez-Dominguez, Frank Hoppe, Mary Ann Smith, and Sidne Horton.	
Visitors Present:	None.	
Review of the Minutes:	The committee reviewed the minutes. A few errors were noted and Toni stated she would correct the minutes. Toni motioned for approval of the minutes with the new corrections. Mary Ann Smith moved and it was seconded by Sidne Horton.	
Finalize dates for Spring 2012 semester:	Toni had printed the dates of March 14 th , April 11 th and May 9 th .	The members agreed to meet on March 14 th and April 25 th and would discuss the other date of May 9 th at the next meeting.
SLO Regional Workshop:	Toni informed the committee that she will be attending this workshop and anyone else who wanted to attend was welcomed.	

Imperial Valley College
Student Learning Outcome Committee
Minutes
02/08/2012 (Approved on 03/14/2012)

Topic	Discussion	Decisions
SLO Committee Website:	Toni informed the members that she placed a request with the IT Department to move all the SLO information onto the new website back in November, however since one of the technicians moved away it was not completed. She also stated that now that the technician, Omar Ramos, is back she will place a request again. Toni mentioned that she will solicit the help from CART Committee to get SLOs onto the new website as well. Daniel asked Toni if the PLOs could be entered into CurricUnet. Toni stated that it can and she will be working on this issue. She informed the members that a special meeting is going to be held on Monday after College Council meets to discuss getting the IT Department to get the SLO website up and running. She mentioned that she really likes the SLO website from San Diego City College. Other members discussed if a third party could host the SLO website. Some suggested that we needed to raise awareness that our websites need to be maintained.	

Imperial Valley College
Student Learning Outcome Committee

Minutes

02/08/2012 (Approved on 03/14/2012)

Promotion of SLO's around campus:	Toni stated that Kathy Berry would like the SLO committee to promote giveaways for the departments and divisions who discuss SLO information at their meetings. Toni stated that she has six gift cards from Target to give away. She stated that she would give them to the individual who discusses SLOs or PLOs during one of their department or division meeting.	
Cycle Assessment Review of 2010-2011:	No discussion at this time.	
Improving Strategies for Sharing SLO Information:	Dropbox: Toni stated that she moved all the SLO files into a Dropbox program. SharePoint: Toni stated that she is working on it and it should be ready by summer time. She also stated that she would need the committee's help with the format.	
SLO Resource Plan:	Toni stated that she received an email from Taylor Ruhl with a due date at this time.	
SLO Comprehensive Program Review:	Toni stated that after she receives these she will be reviewing the documents.	
WASC Rubric to assess outcomes process and discuss improvement ideas.	Toni stated that she will be working on this matter.	

Imperial Valley College
Student Learning Outcome Committee

Minutes

02/08/2012 (Approved on 03/14/2012)

Open discussion:	The committee discussed privacy issues regarding using the Dropbox program. Toni informed the members that we only need to be able to find the SLOs. Toni passed out a form that Sidne created and used as a tool for her class to learn about SLOs. Toni asked the committee to review the form and asked if they would recommend it for other instructors to use. The members discussed this and thought it was a good idea for GE classes. The members also discussed this issue of having a student involved in the committee. Toni asked if she should email Sergio Lopez from the Student Affairs office and they stated it would be a good idea. Mary Ann asked if the committee could give incentives for student participation in the SLO process and Toni stated that this could be something the committee can look into this year. Toni also reported that the committee should ask for another member from the English Department and another member from the Academic Senate.	
Adjournment:	The meeting was adjourned at 4:00 pm. The next meeting will be held on March 14th, 2012 at 3:00 pm in Room 709.	