

Imperial Valley College
Student Learning Outcome Committee

Minutes

06/08/2011 (Approved 09-14-11)

Topic	Discussion	Decisions
Meeting Start Time:	The meeting commenced at 1:35 pm in Room 709.	
Committee Members Present:	Toni Pfister - Chair, Sandie Noel - Recording Secretary, Members: Daniel Gilison, Frank Hoppe and Lisa Solomon.	
Visitors Present:	None.	
Review of the Minutes:	The committee members reviewed the minutes for March 2011. Daniel motioned for the minutes to be approved and it was second by Frank. The members approved the minutes for March 2011. The members also reviewed the minutes for May 2011. Lisa motioned for the minutes to be approved with a change to the paragraph in the Open Discussion section with a second by Daniel. The motion and the minutes were approved by the committee.	
Flex Days:	Toni informed the members that she will be working on this issue over the summer months and will email members with information and would like their response if they are interested in responding. She stated she may need a group to help her with this project and would notify the members if needed.	

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Update on IVC Mission Statement & SLO sign:	Frank stated that Mary Ann Smith asked him to report to the committee that the sign is completed and that reprographics needed an account number and as soon as they receive it they will print the signs. The members present stated that the new design was nice, easy to read and simple to understand.	
Assessment of Committee Goals from 2010-2011:	Discussion was tabled and will be placed on the next meeting's agenda.	
Identification of Committee Goals for 2011-2012:	Discussion was tabled and will be placed on the next meeting's agenda.	
Survey Monkey:	Toni stated that she will finalize the survey and wants to present questions in a way that will help her capture reasons why faculty are not turning in their SLO forms. Toni stated that she gave Kathy Berry a list of who had not submitted an SLO since 2009-2010.	

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2011-2012 Meeting Times	The members discussed and agreed to meet on the second Wednesday of the month at 3:00 PM in Room 709.	
Open discussion:	The members discussed in what week of the fall semester faculty should submit their SLO forms. Toni stated that she and Daniel will be reviewing IVC's proficiency state this summer for the CART Committee.	The members agreed to the fourth (4) week after fall semester starts.
Adjournment:	The meeting was adjourned at 2:00 pm. The next meeting will be held on September 14, 2011 at 3:00 pm in Room 709.	