

Imperial Valley College
Student Learning Outcome Committee

Minutes

11/09/11 (approved 02/08/12)

Topic	Discussion	Decisions
Meeting Start Time:	The meeting commenced at 3:05 pm in Room 709.	
Committee Members Present:	Toni Pfister - Chair, Members: Sidne Horton, Daniel Gilison, Frank Hoppe, Romano Sanchez-Dominguez, Mary Lofgren, Mary Ann Smith, and Lisa Solomon.	
Visitors Present:	None	
Review of the Minutes:	The committee members reviewed and discussed the minutes for October 2011. The motion to approve the minutes as presented was made by Daniel Gilison and seconded by Ramano Sanchez-Dominguez.	
WASC Rubric	Members reviewed WASC SLO Rubric and reviewed where to begin a self-assessment on its usage as a way to evaluation SLO process. The conversation will continue next semester.	

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Creative ideas for engaging IVC Community	Pfister provided an update on how engagement is occurring: Faculty and staff are identifying SLOs for courses, increasing the number of SLOs in COR by including them in CurricUNET and Syllabi. Course assessments are being submitted on an annual basis and ones from 2010-2011 will be used for a new Cycle Assessment Review report. Chairs and department faculty are working on PLOs for all degrees and certifications. Members discuss improvements in process by improving forms, including set dates for SAOs and PLOs each semester/year, increasing number of identified and completed SAOs. Members went on to discuss how we could make better use of Flex Day, end of the year celebration, and Instructional Council's role, and engage students. One idea is to have Kathy Berry work with Student Services Council. Other groups that need to have a role include EMPC and Learning Services. Horton reminded the committee to state the positive. Smith reminded the committee to demonstrate a tie with the Rubric. Hoppe states that SAOs are seen with more students coming into the Library or faculty continuing to bring in students. Daniel stated that maybe more than one SLO per class needs to be assessed per year. Lisa reminded the committee that faculty have not yet become proficient at	

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	sharing data and while they are better, the opportunity to dialogue is missing. Pfister reported that appropriate resources continue to need appropriate resources: funding of workshops; paying adjuncts to complete SLOs; and funding SLO Coordinator's position. Hoppe continued this conversation in asking about appropriate funding if the state mandates SLO completion. Lofgren asked about funding for TracData or a type of SLO collection and repository system. Lofgren and Hoppe stated that SAOs are able to get done under the current departments responsibility load. Horton commented that student-directed outcomes should now be considered. Lofgren informed the group about the Student Assist Taskforce and that tutoring services could also demonstrate how needs of students are not being met due to lack of funding. She stated that we are being asked to do more and more to demonstrate student completion of courses and degrees. Solomon reminded the committee to tie SLOs and PLOs to Comprehensive Program Review. Pfister concurred and stated that we provide stats of SLOs/SAOs/PLOs every June in an Annual Accreditation Report. Engaging the IVC community continued to be a hot topic as the committee went on to discuss how SLOs are aligned with PLOs and how the	
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	related information needs to be provided to students. Solomon stated that more can be done as soon as PLOs are developed and Pfister agree stated that the next step can be reached through June's Flex Day. Members discussed the need to provide ILOs to students through courses, course catalogue, syllabi, the website, and classroom posters. Lofgren suggested that San Diego City College's website be reviewed for degree descriptions and PLOs. Pfister asked if PLOs can go into DegreeWorks, but Lofgren thought this wasn't a possibility because it helps with course management. Horton started a new discussion on how students can provide evidence that they acquire ILOs. She stated that students don't appear to be relating classwork to ILOs. An example could be to use three student class "artifacts." Lofgren thought this idea could also get more faculty involved. Solomon reminded us to work with ASG. Horton and Smith agreed to look into student artifacts. Lofgren commented that there needs to be a way to inform and engage new students with SLOs. Pfister asked if there was a form or a way to add this information to an established process? Lofgren wasn't sure but stated that this should be part of the conversation. Hoppe stated that this could begin with PLOs and Pfister stated that it should be on a web page. Pfister to talk with VP Finnell about putting PLOs and Descriptions on	Pfister informed Kathy Berry of need for PLO information on web page and provided examples from SD City College to Berry and Finnell. She also informed the CART committee about this on Feb 3, 2011. A new CART sub-committee is meeting to discuss this on Feb 13 right after the College Council meeting.
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Open discussion:	web page. Horton stated that the committee could give teachers sample of an assessment with the mission statement and ILOs, and then ask students to write about the link to their course. This could provide interesting feedback. Smith stated that we could ask at the beginning and then at the end of the semester how students believed they would/did work toward ILOs. Sidne's student-oriented idea is to continue at the December meeting.	
Adjournment:	The meeting was adjourned at 4:20 pm. The next meeting will be held on December 7, 2011 at 3:00 pm in Room 709.	