## Imperial Valley College Student Learning Outcome Committee Minutes 10/14/08

Торіс	Discussion	Decisions
Meeting Start Time:	The meeting began at 3:25 pm in Room 700.	
Committee Members Present:	Toni Pfister - Chair, Sandie Noel - Recording Secretary, Dennis Carnes, Sidne Horton, Dean Frank Rapp, Marylynn Carlson, Jose Ruiz	
Visitors Present:		
Review of Minutes:	The minutes for September 9, 2008 were reviewed.	The minutes were approved with a correction on Dean Frank Rapp's name.
Update from Student Success Conference:	<ul> <li>Ms. Pfister informed the committee of some of the main topics discussed at the conference: 1)</li> <li>What the college is going to use the form for; 2)</li> <li>The rubric data will be kept by each department;</li> <li>3) How long will the data be kept by each department.</li> <li>Mr. Carnes asked how long will each instructor need to keep their SLO data? Ms. Pfister stated they should keep the rubric information only for now.</li> </ul>	

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Discussion on the First SLO		
Newsletter:	Marylynn Carlson stated that the newsletter had useful information.	
	Ms. Pfister stated that the view points were a great idea.	
Tally and Percentage of SLO ID		
Forms Submitted.	Ms. Pfister informed the committee of the percentages from the departments that submitted their SLO's.	
	The committee also discussed what disciplinary methods can be used towards instructors who are unwilling to submit an SLO. Ms. Pfister informed the members that there are no disciplinary policies in place. The committee then discussed how each department should be responsible for submitting all SLO's for their courses.	
	The committee members also discussed ways in which they can reward the department who completes 100% of their SLO's.	
Fall 2008 Goal:	The committee reviewed the document, Accrediting Commission for Community and Junior Colleges (WASC) Rubric for Evaluating Institutional Effectiveness - Part III. It was agreed upon that IVC is at the development stage and meeting those goals. Ms. Pfister stated that we	

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	are in the heart of the development stage and by	
	2009-2010 we should be in the proficiency stage.	
	Mr. Carnes asked where do the SLO's reside? Ms. Pfister stated that the long term goal is to have SLO's in the syllabus. The committee discussed that it should be a goal to have SLO's in the instructor's syllabus by Fall of 2009.	
The Big Plan:	Ms. Pfister distributed the IVC Student Learning Cycle Assessment Form. The committee discussed if they should use this form. The committee was asked to review the form and come up with suggestions to finalize the form for distribution to the campus.	
Meeting Adjourned:	The meeting was adjourned at 4:20 pm.	