



MINUTES
Facilities & Environmental Improvement Committee

Friday, December 5, 2014
2:00 P.M. – 3:00 P.M.
Board Room

MEMBERSHIP

Jeff Enz – Chair/CMCA Representative
John Lau – Administrative Representative
Sergio Lopez – Administrative Representative
Jose Lopez – Faculty Representative
Ricardo Pradis – Faculty Representative *absent*
Todd Hansink – Faculty Representative *absent*
Jim Mecate – Faculty Representative *absent*
Rick Webster – CMCA Representative
Rhonda Ruiz – Classified Representative *absent*
Carol Cortes-Ramirez – Classified Representative
Edalaine Joy Tango-an– ASG Representative
Priscilla Ortiz – ASG Representative

Recording Secretary: Angie Gallo

I. WELCOME

II. ACTION ITEMS

- a. Approval of the October 31, 2014 Committee Minutes

M/S/C Lopez/Webster to approve as presented.

III. DISCUSSION ITEMS

Construction Update – Rick W

- Two pieces of construction is the construction yard behind student center; creating a yard for campus safety and IT Carts.
- Remodeling in Library for Student Health Center located in the backside of the Library
- Approximate move in date after Christmas Break.
- Foot Traffic near the 3100 Building; traffic between the tennis courts gravel roads and the maintenance and auto shop area. Not lite very well at night. Currently using barricades, creating a safety situation; looking at various options 1) eliminating parking in that area.
- Determined that a locked gate will be constructed and a fence between the tennis building and the 1100 building.
- Reason being safety concerns for the students. Have had a few near misses. There is no good lighting. Huge liability to the District. It will be inconvenient for students and staff but looking at it from a safety prospective.

- From a long term perspective this will be a walkway in the future when the Learning Center is constructed.
- Next construction in the next six years will be the Learning Center which will be located where Maintenance is currently located.

Digital Signage and building numbering

- Jeff Enz informed the group that IT would be looking at some different options for digital signage. Reported that there is something in place.
- Challenge now if Displays can be turned off by anyone walking by.
- Omar Ramos is running software for the Displays.
- Looking at other software to see if we can enhance what we have now.

Building Numbering:

- Rick indicated that DMV is requesting that we are to create a Monument to add our 380 E. Aten Road address near the entrance of the College.
- Post Office is not delivering on campus and not using the P.O. Box. Email will go out to the staff asking them not use P.O. Box address.
- Talking about building a brick monument and including the construction class.
- Suggestions:
- Water tower, creating a sign and putting next to the Marquee, or on the rock.
- Talked about creating a temporary fix and then planning and designing a Monument.

Campus Key-Issuance Policy – Rick W.

- Rick will create policy for Keys and will come back with draft; James Patterson indicated that he would help.
- Rick W. reported as part of the beautification project the mural has gone up and the students did a beautiful job.

Sergio Lopez asked to be put on the January agenda regarding unisex bathroom senate bill as a discussion item. Next meeting will be January 30th, 2015.

IV. ADJOURNMENT

M/S/C/ Lopez/Cortes-Ramirez to adjourn the meeting at 2:39 pm.