



Imperial Valley College
 Campus-Wide Standing Committee
 Self-Evaluation Form



Educational Master Planning Committee
Coordinate development of Educational Master Plan and Program Review Process

2013-2014

11/14/2014

Month	Meeting Date(s)	# of Members Attending	Agendas E-Mailed in Advance?		Minutes Posted On-Line?		Please List the Major Issues/Tasks Addressed at Each Meeting
			Yes	No	Yes	No	
October	10/18/13	17	X		X		Program Review: Data Repository in SPOL & Deadline; Response to Recommendation #1: Linkages of Goals, Assessment of Institutional Effectiveness, & Planning Calendar; Program Review Handbook; Resource Committees; CTE Program Review; & Meeting Schedule.
October	10/25/13	10	X		X		SPOL On-Line Meeting and Follow-Up to SPOL On-Line Meeting.
November	11/08/13	11	X		X		Planning Calendars; Program Review: Template; Handbook; Training, and Deadling; Committee Self-Evaluation Form; & Other: Information Competency issues raised by ACCJC in Recommendation 1 Addressed by the Learning Services Committee.
November	11/22/13	14	X		X		Approval of Minutes: 10/18/13, 10/25/13, & 11/08/13; Discussion: Assessment of Institutional Effectiveness, Review of Resource Committees and Functions, Program Review Template, and Timeline; Action: Committee Self-Evaluation Form, Program Review Handbook, and Academic Program Review Template and Service Area Program Review Template; & Other: Due Date Questions for SLO's and SAO's.
December	12/06/13	18	X		X		Approval of Minutes: 11/22/13; Assessment of Institutional Effectiveness; Meeting Schedule; & Other: Glitch on date in report to be resent with new data.
January	01/17/14	11	X		X		Approval of Minutes: 12/06/13; Assessment of Institutional Effectiveness; Program Review; Revised Academic Program Review Template; & Meeting Schedule.

February	02/21/14	11	X		X		Approval of Minutes: 01/14/14; Student Equity Plan; Revised Planning Model; Program Review Update; & Timeline.
April	04/04/14	11	X		X		Approval of Minutes: 02/21/14; Program Review Completion Update; Resource Committees; & Special Report.
May	05/02/14	12	X		X		Approval of Minutes: 04/14/14; April 14, 2014 Site Visit: Recommendation #1; Degree and Certificate Program Review Form; Resource Committees Update; Evaluation of Program Review Process; & Review of Goals and Objectives.
May	05/16/14	13	X		X		Program Review Process Evaluation; Review of Goals and Objectives; Resource Committees Update; & Integrated Planning and Prioritization Model.
Average Attendance		13					
Major Committee Accomplishments & Achievements in Past Year		<ul style="list-style-type: none"> • Developed Program Review Templates • Developed Program Review Handbook • Developed Evaluation of Institutional Effectiveness Template • Reviewed & Revised Strategic Plan • Combined Strategic and Educational Master Plan 					
Major Obstacles/Problems with Committee Function		<ul style="list-style-type: none"> • Membership - CART/EMPC • Lack of Participation from Both Committees • • 					
Recommendations for Improving Committee Process/Efficiency		<ul style="list-style-type: none"> • Coordinate membership with CART Committee. • Add At-Large Faculty Member. • Work On Campus Committees • Evaluate Meeting Dates & Times as to Not Conflict With Faculty 					
Review of Goals from Previous Year		<ul style="list-style-type: none"> N/A • [Institutional Goal #] • [Goal #2] • [Institutional Goal #] • [Goal #3] • [Institutional Goal #] • [Etc] • [Institutional Goal #] 					

Committee Goals (If Appropriate) for Coming Year	<ul style="list-style-type: none"> • Goal #1: Develop Committee Mission • Institutional Goal #1
	<ul style="list-style-type: none"> • Goal #2: Formalize Committee Status - EMPC as a Standing Committee • Institutional Goal #1
	<ul style="list-style-type: none"> • Goal #3: Involvement in the development of the College's Mission, Values, & Vision. • Institutional Goal #1

Chair/Co-Chair Signature: _____

Chair/Co-Chair Name: Ted Ceasar, Dean of Counseling

Chair/Co-Chair Signature: _____

Chair/Co-Chair Name: Efrain Silva, Dean of Economic & Workforce Development

INSTITUTIONAL GOALS

Goal One (*Institutional Mission and Effectiveness*): The College will maintain programs and services that focus on the mission of the college supported by data-driven assessments to measure student learning and student success.

Goal Two (*Student Learning Programs and Services*): The College will maintain programs and services which support students success and the attainment of student educational goals.

Goal Three (*Resources*): The College will develop and manage human, technological, physical, and financial resources to effectively support the college mission and the campus learning environment.

Goal Four (*Leadership and Governance*): The Board of Trustees and the Superintendent/President will each establish policies that assure the quality, integrity, and effectiveness of student learning programs and services, and the financial stability of the institution.

MISSION

The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.