



# IMPERIAL VALLEY COLLEGE

## STRATEGIC EDUCATIONAL MASTER PLAN COMMITTEE

### SPECIAL MEETING

**Minutes**  
**Friday, January 25, 2019**  
**10:00 a.m. – 12:00 p.m.**  
**Board Room**

Committee Members					
✓	Linda Amidon	✓	Lennor Johnson, Co-Chair	✓	Efrain Silva, Co-Chair
<i>Excused</i>	Trini Argüelles		Andres Martinez	✓	Victor Torres
	ASG, Moises Hernandez		James Patterson	✓	David Zielinski
✓	Jose Carrillo	✓	Sergio Pesqueira		
✓	David Drury	<i>Excused</i>	Jose Plascencia		
✓	Daniel Gilison	✓	Robert Price		
	Carol Hagerty	✓	Jose Ruiz		
Consultants					
✓	Jose Carrillo		Kevin Howell	<i>Excused</i>	Xochitl Tirado
✓	Cecilia Duron	✓	Jill Kitzmiller		
✓	DeeDee Garcia		Cynthia Spence		
	Martha Garcia	✓	Christina Tafoya		
Guests					
✓	Betsy Lane				<b>Recorder</b>
				✓	Carol Cortés-Ramirez

**A. Call To Order & Introduction**

The meeting was called to order at 10:03 a.m. by InterimVP L. Johnson, Co-Chair.

**B. Approval of Minutes**

The minutes for November 13, 2018 were tabled for the next regular scheduled meeting.

**C. Old Business**

1. None

**D. New Business**

1. None

**E. Discussion**

1. 2019 – 2020 Budget Enhancement Request Reviews

The draft of the Budget Enhancement Evaluation Tool, along with the instructions, were approved and it is to be adopted by the Board. The change shows tentative information to be used for the final budget enhancement.

E. Silva discussed the previous procedure on the budget development. D. Garcia clarified that the updated process will only be used to determine what can be

allocated/afforded. D. Drury commended D. Garcia and C. Duron for the budget process on how it won't feel as rushed and will be more transparent now.

D. Garcia will be sending out e-mail reminders to enforce the cut-off of April 19<sup>th</sup> for the Unrestricted General Fund and May 17<sup>th</sup> for the Restricted General Fund / Categorical Programs. She stated that the bulk of the purchases need to be done in March.

L. Johnson asked that those committee members present breakout into groups to review the requests to see if they all have the criteria requested on the evaluation tool.

**F. Action Items**

1. None

**G. Other**

1. None

**H. Next Scheduled Meeting**

Thursday, March 7, 2019

2:40 p.m. – 4:00 p.m.

Board Room

**I. Adjournment**

The meeting was adjourned at 11:35 a.m.