

**ADOPTED MINUTES  
IMPERIAL VALLEY COLLEGE  
STUDENT AFFAIRS COMMITTEE**  
Location: Administration Board Room  
**Thursday, September 14, 2017**

Chairman, Dr. Martha Garcia called the Student Affairs Committee meeting to order at 12:53 p.m. in the Administration Board Room.

**I. CALL TO ORDER**

<b>PRESENT</b>	<b>FACULTY</b>	<b>CLASSIFIED</b>	<b>STUDENTS</b>
	Robert Baukholt Jeff Beckley Gilbert Campos Jesus Esqueda Bruce Page Jose Plascencia Javier Rangel Elizabeth Treviño	Isabel Contreras Norma Santana Miriam Trejo	Jorge Gonzalez Nathalie Rodriguez
<b>NOT PRESENT</b>	Tanya Dorsey, <i>Excused</i> Carey Frstrup Rosalie Lopez, <i>Excused</i> Maggie Vizcarra, <i>Excused</i>	Maria Trejo, <i>Excused</i>	
<b>VISITORS</b>	Melody Chronister, <i>College Council Chair</i>		<b>RECORDER:</b> Saria Cardoza

**ORDER OF BUSINESS**

**II. APPROVAL OF AGENDA and MINUTES**

*M/S/C Miriam Trejo/Esqueda to approve the minutes from May 11, 2017 as submitted.*

*M/S/C Miriam Trejo/Santana to approve the minutes from May 31, 2017 as submitted.*

**III. NEW BUSINESS**

**a. Student Cap & Gowns – Rental vs. Purchase**

The committee discussed the possibilities for graduates to rent or purchase their cap and gown to participate in commencement during Spring 2018. The cost breakdown was provided as follow:

- Rental / \$24.75

- Purchase / \$26.75

Costs mentioned above are the college's costs and do not include shipping or sales tax. Graduates previously paid \$30 for their cap and gown and the cost included a diploma cover and an honor or distinction cord, if applicable.

Last year, graduates had the opportunity to purchase an extra graduation cap from the IVC Bookstore that would enable them to keep the cap and decorate it; however, the book store ran out of caps within the first week.

The committee discussed increasing the cost and naming it a Graduation Fee instead of cap and gown rental fee. Member Trejo suggested a flat fee of \$50 for this academic year's graduation participation fee. Increasing the cost would enable the college to offer a nicer reception following the graduation.

*M/S/C Baukholt/Beckley to recommend that the Graduates this year purchase their cap and gown at \$50.00 for the early bird rate and \$70.00 for late purchase.*

***The motion carried without further discussion***

#### **IV. UNFINISHED BUSINESS**

##### **a. IV Transit Bus Schedule Update**

Dr. Garcia stated that unfortunately the Imperial County Transportation Committee (ICTC) will not be making any changes to the bus routes. She stated that the new incoming Dean of Student Affairs, Mr. Victor Torres will be assigned to attend the ICTC meetings as well as ASG Representative, Jorge Gonzalez; since Mr. Mark Baeza, ICTC Executive Director, requested having a student serve as a liaison to ICTC. Visitor and College Council Chair, Ms. Melody Chronister stated that ICTC asked for data and the college provided all the data requested. She stated that the largest student ridership is from Calexico. According to ICTC, the company will be working on their website to better serve IVC students.

Members expressed concerns whether or not faculty are made aware when a bus is late to campus. Students often notify the instructors, but it is at the instructor's discretion whether or not it is a valid excuse for being late to class. Dr. Garcia stated that as we advocate for our students, we must also be respectful of our faculty and their discretion.

Ms. Chronister stated that students expressed this concern during a Curriculum Committee in the Fall 2016 semester and it was presented to the Associated Student Government as well as to College Council. A recommendation will be made to Superintendent/President, Dr. Victor M. Jaime to include an announcement on his Newsletter update which is available to the entire campus; this might have a greater impact in the campus community.

Member Rangel asked if the college has thought about implementing a carpool or ride share program. Dr. Garcia stated that due to liability purposes, the college could not support/sponsor such program.

## **b. Committee Self-Evaluation – Approving Committee Goals for 2017-2018**

The committee discussed the possible goals to accomplish this year. The following three goals were recommended:

1. Enhance students' commencement experience by transitioning from cap and gown rental to cap and gown procurement.
2. Continue to advocate on behalf of the IVC Students with Imperial County Transportation Committee to request additional service routes.
3. Review the Student Code of Conduct and Discipline Procedures to determine if modifications are necessary.

The goals will be emailed to everyone by next week for approval.

## **c. Student Club Information for Student Guide – Melody Chronister**

Ms. Chronister would like to include the following information on Campus Clubs on the Student Guide:

### **Campus Clubs**

**1000 Bldg.**



**(760) 355-6455**

All Imperial Valley College students are members of the Associated Student Government, which supports the projects and programs of many clubs catering to students with interests ranging from Business to Community Service. You can join — or lead — any of these organizations. Clubs meet the social and intellectual interests of students at Imperial Valley College.

For a list of chartered campus clubs visit: [www.imperial.edu/students/student-life/campus-clubs](http://www.imperial.edu/students/student-life/campus-clubs)

Member Trejo asked that the first sentence be read as “... students are represented by the Associated....” instead of “are members.” Member Baukholt recommended changing the word “meet” for “explore.”

Ms. Chronister thanked the committee for their input and was excused at 1:39 p.m.

## **d. Healthy Food Options on Campus**

This item was tabled, due to the lack of additional information to share with the committee.

**e. Cultural Festivities on Campus**

ASG Representative Gonzalez stated that last year's National Hispanic Heritage Celebration was open to the community and it was a very successful event. He would like the ASG to continue providing events to the community. There was a discussion regarding restricting access to the campus during such events. Dr. Garcia stated that we cannot legally restrict people from coming from the outside because we are a public institution. Dr. Garcia would like this item to be discussed in the Associated Student Government Committee.

**f. Increase of Day Pass Parking Permits – Associated Students**

This item was not approved at other participatory governance committees; therefore, this item was not discussed and will be removed from the agenda.

**V. ANNOUNCEMENTS**

Dr. Garcia thanked the committee members for their time and stated that the new Dean of Student Affairs and Enrollment Services, Mr. Victor Torres will commence employment at IVC on Friday, October 13, 2017 but will be traveling with the students to San Jose for a conference on that day.

**VI. ADJOURNMENT – to adjourn the meeting at 1:49 p.m.**

**VII. NEXT MEETING – Thursday, October 12, 2017 @ 12:50 p.m. in the Administration Board Room.**

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Chairman

\_\_\_\_\_  
Date

Respectfully submitted by: Saria Cardoza