

IMPERIAL VALLEY COLLEGE

Facilities & Environmental Improvements Committee

Minutes
March 15, 2010

Committee Members Present:

Jessica Waddell, Chair
Gordon Bailey, Vice-Chair
Rick Castrapel, Faculty Representative
John Lau, Administrative Representative
Sergio Lopez, Administrative Representative
Jan Magno, Administrative Representative
Mike Nicholas, Classified Representative
Steven Sciaky, ASG Student Representative
Dr. Ed Gould, Ex-Officio

Committee Members Absent:

Jeff Cantwell, CMCA Representative
Lisa Cross, Classified Representative
Jane Higginson, Faculty Representative
Susan Moss, Faculty Representative

Consultants Present:

Rick Webster

Visitors:

Jimmy Sanders

Recorder:

Jessica Waddell

Call To Order:

Jessica Waddell, Chair, called the Facilities & Environmental Improvements Committee meeting to order at 3:10 pm.

Action Items:

M/S/C Sergio Lopez/Rick Castrapel

1. Voting of Chair – Jessica Waddell and Vice Chair – Gordon Bailey

Jessica Waddell was unanimously voted for Chair. Gordon Bailey was unanimously voted for Vice-Chair.

Motion Carried.

Information Items:

Signage Plan – Presentation by Jimmy Sanders

1. **LED Signs:** 2 signs will be purchased.

- 1.1 **Location:** Five locations were discussed. Committee reviewed all locations after meeting and made recommendations to be voted on and submitted to College Council. The five locations discussed were:

- Current main entrance – along Aten Road
- Current north entrance – along old Highway 111
- Future north entrance – along old Highway 111
- Future south-west entrance – along Aten Road

The two locations chose to be voted on were:

- Current main entrance – along Aten Road
- Current north entrance (in open area) – along old Highway 111

An electronic vote will be sent out to vote on chosen entrances.

1.2 Size: The signs will be approximately 4'x12'

1.3 Purpose: Signs will be used to display brief college information and upcoming events.

2. **Monument Entrance Signs**: 2 cement-based signs will be purchased.

2.1 Location: Two locations discussed:

- Current main entrance – in current median
- Current north entrance – in current median

2.2 Size: The signs will be approximately 13' tall with IVC logo.

2.3 Purpose: Signs will be used to establish main entrances to college.

3. **Pedestrian Signs**: 6 pedestrian signs will be purchased.

3.1 Location: 6 locations discussed:

- Current main entrance
- Current north entrance
- Future north entrance
- Future south-west entrance
- North side of 2700 building
- In front of College Center

3.2 Size: The signs will be approximately 6'x4'x3'.

3.3 Purpose: Signs will be used to give information to people visiting campus.

- Parking Lots
- Buildings (Numbers only)
- Perimeter Roads

3.4 Other: More research is going to be done and brought back for review on what material the signs should be made from. There were 4 materials discussed.

- Imprinted Steel
- Painted Steel
- UV
- Paper/Plastic

4. **Vehicular Signs**: Number of signs to be discussed at future meeting.

4.1 Location: located at each entrance after entering campus.

4.2 Purpose: The signs will be simple and direct and used to direct visitors to the campus to 3 major points on campus:

- Information Booths
- Visitors Parking (Free 30 minute parking)
- Drop off area

5. **Parking Lot Designation Signs:** Number of signs to be discussed at future meeting.

5.1 Location: each parking lot will have a sign with designated parking lot letter.

5.2 Purpose: To designate each parking lot.

5.3 Other: The future parking lots have been included in plan to prevent changes and confusion in the future.

6. **Emergency phones in parking lots:** Number of phones to be discussed at future meeting.

6.1 Location: location to be discussed at future meeting

6.2 Purpose: phones used for security purposes. Calls will be sent directly to sheriff's office and copied to local security.

Next Meeting:

The next Facilities & Environmental Improvements Committee meeting will be held on Monday, April 19, 2010 at 3:00 pm in the Board Room.

Adjournment:

The meeting was adjourned at 4:09 pm