

**Imperial Valley College**  
**Campus-Wide Standing Committee**  
**Self-Evaluation Form**

<b>Committee Name</b>		College Council			
<b>Committee Charge (Summary)</b>		The IVC College Council ensures that all students, faculty, staff, and administrators have equal opportunity to express their opinions and ideas at the campus level. Its members work to facilitate decisions that support student learning and improve institutional effectiveness. All recommendations by this Council are directed to the Superintendent/President.			
<b>For Academic Year</b> 2016-17			<b>Date of Evaluation</b> 5/24/2017		
Month	Mtg Date	# Members Present	Agenda Sent 1=Yes 0=No	Minutes Posted 1=Yes 0=No	Please list the major issues or tasks addressed at each meeting
July	N/A	N/A	N/A	N/A	
Aug	8/24/16	12	1	1	Chapter 4 Board Policies, CART representative, IV Transit Bus Routes, Subcommittee evaluations
Sept	9/28/16	11	1	1	College Council Website Update, Subcommittee evaluations, Recycling on Campus
Oct	10/26/16	15	1	1	Naming of classroom 315 and Amphitheater, approval of subcommittee evaluations and change in timeline, community service award, IEPI
Nov	11/30/16	11	1	1	College Council self-evaluation form, community service award, approval of subcommittee evaluations, reinstatement of employee of the year.
Dec	N/A	N/A	N/A	N/A	
Jan	N/A	N/A	N/A	N/A	
Feb	2/22/17	11	1	1	Priority registration for SSS, change in subcommittee and area report delivery
Mar	3/22/17	9	1	1	Tablet management and support, recycling on campus, IV Transit bus schedule
Apr	4/26/17	8	1		Recycling on campus, College Council self-evaluation form, review of AP 3504 Minors on Campus
May	5/24/17				
June	N/A	N/A	N/A	N/A	
<b>Avg Attendance</b>			_____ %	_____ %	

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<b>Major Accomplishments or Achievements in Past Year</b>	<ol style="list-style-type: none"> <li>1 Developed a time line for submission and review of subcommittee self-evaluations</li> <li>2 Had thorough discussion on recycling on campus that incorporated the FEHS subcommittee</li> <li>3 Revised report structure to allow for increased communication amongst committees</li> </ol>						
<b>Major Obstacles or Problems with Committee Function</b>	<ol style="list-style-type: none"> <li>1 Lack of attendance/participation of College Council committee members.</li> <li>2 Delay in time it takes to work with subcommittees to resolve an issue brought to the CC's attention</li> <li>3 Subcommittee evaluation process is cumbersome, taking up time in a majority of meetings</li> </ol>						
<b>Recommendations for Improving Process or Efficiency</b>	<ol style="list-style-type: none"> <li>1 Review committee structure to determine if adjustments to make-up would improve participation.</li> <li>2 Increase subcommittee chair participation in CC, to increase communication amongst committees</li> <li>3 Now that timeline is in place, improve efficiency of subcommittee evaluation approval</li> </ol>						
<b>Review of Goals from Previous Year &amp; Related Institutional Goal</b>	<ol style="list-style-type: none"> <li>1 Get written reports submitted from all subcommittees by establishing a clear process and time line that includes follow-up when not submitted.</li> <li>2 Develop a time line for submission and review of committee self-evaluations</li> <li>3 Improve awareness across campus about the goals and role of the College Council</li> </ol>						
<b>Committee Goals (if appropriate) for Coming Year and list Related Institutional Goal</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30px; text-align: center;">1</td> <td>Increase subcommittee chair attendance/participation to increase communication and reduce delay in resolving issues that involve subcommittee and college council involvement. <b>Related to Institutional Goal: Goal 4</b></td> </tr> <tr> <td style="text-align: center;">2</td> <td>Increase efficiency with committee self-evaluation process, so that review, discussion, and approval occurs in less meetings. <b>Related to Institutional Goal: Goal 4</b></td> </tr> <tr> <td style="text-align: center;">3</td> <td>Improve awareness across campus about the goals and role of the College Council <b>Related to Institutional Goal: Goal 4</b></td> </tr> </table>	1	Increase subcommittee chair attendance/participation to increase communication and reduce delay in resolving issues that involve subcommittee and college council involvement. <b>Related to Institutional Goal: Goal 4</b>	2	Increase efficiency with committee self-evaluation process, so that review, discussion, and approval occurs in less meetings. <b>Related to Institutional Goal: Goal 4</b>	3	Improve awareness across campus about the goals and role of the College Council <b>Related to Institutional Goal: Goal 4</b>
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<b>Chair/Co-Chair Signature</b>	x						
<i>Typed or Printed Name</i>	Yethel Alonso, Chair						
<b>Chair/Co-Chair Signature</b>	x						
<i>Typed or Printed Name</i>	Melody Chronister, Co-Chair						
<b>IVC Institutional Goals</b>							
<b>Goal 1 (Institutional Mission &amp; Effectiveness):</b>							
The College will maintain programs & services that focus on the mission of the college supported by data-driven assessments to measure student learning and student success.							
<b>Goal 2 (Student Learning Program &amp; Services):</b>							
The College will maintain programs & services which support student's success & the attainment of student educational goals.							
<b>Goal 3 (Resources):</b>							
The College will develop & manage human, technological, physical, and financial resources to effectively support the college mission & the campus learning environment.							
<b>Goal 4 (Leadership &amp; Governance):</b>							
The Board of Trustees & the Superintendent/President will each establish policies that assure the quality, integrity, & effectiveness of student learning programs & services, & the financial stability of the institution.							
<b>IVC Mission</b>							
<i>The mission of IVC is to foster excellence in education that challenges students of every background to develop their intellect, character, &amp; abilities; to assist students in achieving their educational &amp; career goals; and to be responsible to the greater community.</i>							