

Imperial Valley College
Campus-Wide Standing Committee
Self-Evaluation Form

Committee Name		College Council			
Committee Charge (Summary)		The IVC College Council ensures that all students, faculty, staff, and administrators have equal opportunity to express their opinions and ideas at the campus level. Its members work to facilitate decisions that support student learning and improve institutional effectiveness. All recommendations by this Council are directed to the Superintendent/President.			
For Academic Year			2013-2014	Date of Evaluation 8/26/2014	
Month	Mtg Date	# Members Present	Agenda Sent 1=Yes 0=No	Minutes Posted 1=Yes 0=No	Please list the major issues or tasks addressed at each meeting
Aug	26	13	1	1	Reviewed purpose and function of College Council, discussed how subcommittees should be reporting to the College Council, discussed community visioning process
Sept	9	14	1	1	Discussed subcommittee reporting and community visioning process
Sept	23	14	1	1	Discussed subcommittee reporting, disaster/evacuation drills
Oct	14	15	1	1	Approved 2014-15 academic calendar, discussed subcommittee reporting and Campus Hour/Professional Development committee standing rules (draft)
Oct	28	14	1	1	Approved FEIC and EV&S committee standing rules, discussed subcommittee reporting and started populating CHPD Committee
Nov	18	17	1	1	Approved updated College Council standing rules, discussed subcommittee reporting and 2013-14, 2014-15 planning and budget calendar
Jan	27	11	1	1	Approved CAC standing rules
Feb	3	11	1	1	Special meeting to accept accreditation follow-up report
Feb	10	15	1	1	Approved CHPD standing rules, discussed changed to format and meeting structure of College Council
Feb	24	12	1	1	Created ad-hoc committee to review/update College Council bylaws
Mar	10	12	1	1	Discussed subcommittee websites and progress of ad-hoc committee
Mar	24	14	1	1	Approved updates to CC standing rules - meeting 1x/month, creation of agenda committee, and clarification of membership
Apr	7	12	1	1	Special meeting to accept accreditation special report
Apr	14	12	1	1	Update on subcommittee progress

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Apr	28	12	1	1	Discussed membership of agenda committee and provided feedback on the Professional Development Plan
Avg Attendance		12.5	100%	100%	
Major Accomplishments or Achievements in Past Year			1 Participated in Community Visioning process		
			2 Improved efficiencies of subcommittees		
			3 Made major changes to functioning of College Council		
			4		
			5		
Major Obstacles or Problems with Committee Function			1 Continued subcommittee performance and lack of reporting		
			2 Attendance and participation at College Council meetings		
			3 Lack of awareness of general function of College Council by the campus		
			4		
Recommendations for Improving Process or Efficiency			Continue to follow-up with subcommittee chairs about committee		
			1 performance and reporting		
			2 Review attendance of CC members to see if membership needs to be changed		
			3 Agenda committee members to bring agenda items to College Council		

