



**Minutes of the Regular Meeting of the
Continuous Accreditation Readiness Team (CART)
Tuesday, October 16, 2018, 3:30 p.m., Board Room**

Voting Members <i>(SEMPC Co-Chairs Count as 1 Vote)</i>	Consultants
<input checked="" type="checkbox"/> Dr. Christina Tafoya –VP, Academic Services/ALO	<input type="checkbox"/> Dr. Martha Garcia – Superintendent/President
<input type="checkbox"/> Sydney Rice – Dept. Chair, ESL	<input type="checkbox"/> Deedee Garcia – VP, Administrative Services
<input checked="" type="checkbox"/> Andrew Robinson – Dept. Chair, ESW	<input type="checkbox"/> Dr. Lennor Johnson– Interim VP, Student Services
<input checked="" type="checkbox"/> Dr. Michael Heumann – Dept. Chair, English	Efrain Silva – Dean, Economic & Workforce Dev.
<input type="checkbox"/> Jill Nelipovich – Dept. Chair, Math and Engineering	Dr. Robert Price – Dean, Health & Public Safety
<input checked="" type="checkbox"/> Dr. Lennor Johnson – SEMPC Co-Chair	<input checked="" type="checkbox"/> David Zielinski – Dean, Arts, Letters & Learning Services
<input checked="" type="checkbox"/> Efrain Silva – SEMPC Co- Chair	<input type="checkbox"/> David Drury – Dean, Math & Sciences
<input type="checkbox"/> Dr. Cuauhtemoc Carboni – Academic Senate Faculty Rep	<input type="checkbox"/> Roberta Webster – Interim Associate Dean, Nursing & Allied Health
<input checked="" type="checkbox"/> Linda Amidon – College Council Rep	<input type="checkbox"/> Sergio Pesqueira – Interim Dean, Counseling & Special Projects
<input checked="" type="checkbox"/> Alan Lara – Associated Student Government Rep	<input type="checkbox"/> Victor Torres - Dean, Student Affairs & Enroll. Services
	<input type="checkbox"/> Betsy Lane – Associate Dean, Workforce Prep & Community Special Projects
CART Co-Chairs	<input type="checkbox"/> Cecilia Duron – Director, Fiscal Services
<input type="checkbox"/> Dr. James Patterson –Accreditation Coordinator	<input type="checkbox"/> Jose Carrillo – Director, Institutional Research
<input checked="" type="checkbox"/> Dr. Robert Price – Dean, Health & Public Safety	<input type="checkbox"/> Kevin Howell – SLO Coordinator
	<input type="checkbox"/> Cynthia Spence – Basic Skills Coordinator
Visitors	<input type="checkbox"/> Xochitl Tirado – Distance Ed Coordinator
Clint Dougherty, CHRO	<input checked="" type="checkbox"/> Mary Jo Wainwright – CTA Representative
	Recorder
	<input checked="" type="checkbox"/> Linda Amidon

a. Call to Order

- The regular meeting of the Continuous Accreditation Readiness Team (CART) was called to order at 3:31 p.m. by CIO/ALO Dr. Christina Tafoya.

b. Approval of Minutes from October 2, 2018

- The minutes from the October 2, 2018, meeting were approved as presented.

c. Action Items [Amendments to the Bylaws requires 2/3/ vote of those present.]

1. Amend Bylaws voting membership to include:

- a. All department chairs or their designees;**
- b. A representative from Counseling;**
- c. A representative from Human Resources;**
- d. A representative from Administrative Services**

- M/S/C Heumann/Silva to amend the voting membership in the Bylaws to include:

- All department chairs or their designees;
- A representative from Counseling;
- A representative from Human Resources;
- A representative from Administrative Services

- CTA Representative Mary Jo Wainwright stated that she signs the ISER in her capacity as CTA President to indicate there are no violations of the CTA Contract. She noted that although discussed previously, her role as a consultant to CART is not reflected in the Bylaws. Recommendation was made to add the CTA representative as a consultant in the Bylaws, consistent with the CART membership reflected in the minutes.

d. Discussion

1. Campus Presentation (PowerPoint) – Alan Lara, ASG Senator

- ASG representative Alan Lara was not present to make the PowerPoint presentation.

2. November 14 Presentation to Board of Trustees

- Prior to the board's first reading of the ISER on November 14, 2018, a board retreat/study session will take place on October 29, 2018 at 5:30 p.m. and accreditation will be one of the items on the agenda. Accreditation Coordinator/CART Co-Chair Dr. Patterson and CIO/ALO Dr. Tafoya will present a PowerPoint at the retreat/study session.
- VP Tafoya presented for member feedback the start of the PowerPoint for the retreat/study session. She stated she had used the PowerPoint developed by CART for the campus presentations and updated it to focus on Standard IV. Governing Board.
 - Members recommended adding a few items, including: what to expect in meetings with the evaluation team; training; board participation in ISER development; a recap of recommendations from the last ISER and resolutions.

e. Adjournment

- The meeting was adjourned at 3:47 p.m.
- CTA President Mary Jo Wainwright is reviewing the ISER and will send her review list to CART Co-Chair/ Accreditation Coordinator Dr. Patterson.

Next Meeting: 6 November 2018