

**Imperial Valley College**  
**Continuous Accreditation Readiness Team (CART)**  
**1 May 2018, 3:30 p.m.**  
**Board Room**

**Mission:** The CART's mission is to bring all campus areas into an ongoing effort to integrate accreditation standards into the daily function of Imperial Valley College.

**AGENDA**

- A. Call to Order
- B. Approval of Minutes from 6 March 2018 and 17 April 2018
- C. Update on Items
  - ISER Goals for Spring 2018 (draft must be complete by Friday, June 1)
    - James Patterson: Commission Policies (2, 7, 8)
    - Lennor Johnson: I.A. standards 3-4
    - Efrain Silva: I.B. standards (2, 3, 5, 7, 8)
    - Lennor Johnson: I.C. standards (3, 6, 10)
    - Dave Drury: II.A. standards (2, 5, 8-14)
    - David Zielinski: II.B. (*drafted*, editing)
    - Victor Torres: II.C. standards (8 standards outlined)
    - Clint Dougherty: III.A. standards (11 standards)
    - Rick Webster: III.B. (*drafted*, editing)
    - Jeff Enz: III.C. (*drafted*, editing)
    - John Lau: III.D. Financial Resources (16 standards)
    - Martha Garcia: IV.A. (*drafted*, **edited**)
    - IV.B. standards (3)
    - IV.C. standards (*drafted*, editing)
  - CART Recommendation #1 to Academic Senate (Outcomes Committee)
  - Participatory Governance Approvals of ISER in Fall 2018:
    - CART final review/approval 21 August 2018
    - President's Cabinet review early September 2018
    - College Council, first reading 26 September 2018
    - Academic Senate, first reading 17 October 2018
    - College Council, second reading 24 October 2018
    - Academic Senate, second reading 7 November 2018
    - Board of Trustees approval 12 December 2018
- D. Discussion Item:
  - 1. Recommendation to Academic Senate & President's Cabinet for instructional programs' Comprehensive Program Review: each department's comprehensive program review should include a faculty review of the program pathway(s) and make specific recommendations for General Education courses. (Fall 2018, Fall 2019, Fall 2020)
  - 2. Recommendation to Academic Senate & President's Cabinet to request the Curriculum Committee develop 3-6 meta-majors for effective date of Fall 2020
  - 3. Quality Focus Essay on Guided Pathways (IEPI Indicator 12)

4. Continued discussion on *Innovation Configuration* (mapping)

E. Adjournment

Next Meeting: Tuesday, 15 May 2018  
All narrative materials are due **1 June 2018**  
5 June 2018

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**Innovation Configuration Map**

<p>Accreditation reports are prepared by a small number of administrators and faculty.</p> <p>The writing of the reports is delayed to the last minute and the process is rushed.</p> <p>Approval of the reports through participatory governance is rushed and the reports are not read by the groups approving the documents.</p>	<p>Six of the 14 sections of the ISER are assigned to specific committees in the participatory governance matrix.</p> <p>The assigned standards are regularly reviewed by the appropriate committee on a regular basis.</p> <p>CART reviews and updates the following sections of the ISER on an annual basis:</p> <ul style="list-style-type: none"> <li>• Eligibility Requirements</li> <li>• Commission Policies</li> <li>• Student Achievement Data</li> <li>• Institution-set Standards</li> <li>• Organizational Information</li> </ul>	<p>Sections of the Institutional Self Evaluation Report are assigned to multiple groups in the participatory governance matrix (including the governing board).</p> <p>Standards assigned to committees are reviewed and updated on an annual basis.</p> <p>Annually, the members of CART review and update the following:</p> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Student Achievement Data</li> <li>• Institution-set Standards</li> <li>• Organizational Information</li> <li>• Eligibility Requirements</li> <li>• Commission Policies</li> </ul> <p>CART monitors institutional activities in support of continuous improvement based on the QFE and Changes &amp; Plans arising out of the ISER.</p> <p>Evidentiary materials are updated annually or archived.</p> <p>Regular updates are provided to the governing board quarterly. The governing board assesses their effectiveness on previously established board goals.</p> <p>Students are involved in the integrated planning efforts of the institution. Student schedules are considered in the scheduling of committee meetings.</p> <p>Board Policies are reviewed and updated on a regular basis, and Administrative Procedures are regularly assessed for appropriateness, compliance, and effectiveness.</p>
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