

## Continuous Accreditation Readiness Team (CART) Friday, January 24, 2014, 10:00 a.m. Board Room

Administrative Council				
	□Victor Jaime – Pres.	☑Kathy Berry - VP	☐Todd Finnell - VP	□John Lau - VP
	□Travis Gregory - Dean	☑Tina Aguirre - Dean	☑Brian McNeece -Dean	□Efrain Silva - Dean
	☑Ted Ceasar - Dean	☑Sergio Lopez - Dean	□ Jeff Cantwell – Dir.	□Susan Carreon – Dir.
	□Jose Carrillo – Dir.	□Jeff Enz – Dir.	□Carlos Fletes – Dir.	□Becky Green – Dir.
	□Betty Kakiuchi – Dir.	□Omar Ramos – Dir.	□Lisa Seals – Dir.	□Rick Webster -Dir.
	☐Bill Gay - PR Consult.	□Gloria Hoisington- Dir.		
Instructional Council	☑Craig Blek	□Rick Castrapel	☑Dave Drury	☑Daniel Gilison
(Dept. Chairs and Coord.)	□Rick Goldsberry	☐Becky Green	☑Carol Hegarty	<b>☑</b> Gaylla Finnell
	<b>☑</b> Jose Lopez	□Jill Nelipovich	☑Terry Norris	<b>☑</b> James Patterson
	☐Sydney Rice	□Jose Ruiz	<b>☑</b> Ed Scheuerell	□Ed Wells
	☐Kevin White	□Cathy Zazueta		
Other	☐Trini Arguelles (NT)	☐Michael Heumann (T)	☑Alex Cozzani (T)	☐Eric Lehtonen (T)
	☑Jessica Waddell (CC)	□Oscar Hernandez (T)	☐ Martha Garcia (NT)	□Patricia Robles (C)
	□Norma Nunez (NT)	☑Mary Carter (CC)	☑ASG Rep (D. Ibarra)	
Visitors:				
Recorder:	Linda Amidon			

- A. Call to Order Brian McNeece and Tina Aguirre
  - ➤ Dean McNeece called the regular meeting of the Continuous Accreditation Readiness Team (CART) to order at 10:04 a.m.
- B. Review and Approval of Minutes of November 15, 2013 Meeting
  - ➤ M/S/C Hegarty/Drury to approve the minutes of the November 15, 2013 meeting as corrected (p. 3, changed "Eric" to "Erin").
- C. Update on Previous Discussion Items
  - 1. Status of 2014 Warning Follow-Up Report
    - Amended Timeline (also see Critical Dates)
      - The timeline for CART approval of the Follow-Up Report has been extended to January 31, 2014, to allow committee members time to review and provide input
      - Academic Senate's review of the Report has been rescheduled for February 5
      - The final Report will be submitted to the Board on February 7 for certification at the February 19 Board meeting
      - The final Report will be submitted to ACCJC one week before the March 15, 2014 due date
    - An evaluation visit is anticipated to take place sometime before the end of the spring semester; recommendation was made to hold Campus Hour events for faculty, staff, and students in order to prepare for the visit
    - ➤ Items pending include:
      - The chart showing estimated savings realized through reduction of positions and retirements will be provided next week
      - OPEB liability
      - Linking of evidence
    - Committee members were asked to keep the following in mind when reviewing the Report mind:
      - Earlier there was discussion regarding implementation of a Planning Resource Council to approve the funding of prioritized enhanced resource requests; the Budget and Fiscal Planning Committee later agreed to take on this role; reference to the Planning Resource Council should not appear anywhere in the Follow-Up Report

- Does the college really meet the recommendations? Does the college accurately present its processes?
- Is the college doing what it says it is doing?
- a. Status of Evidence for all Recommendations
  - The administrative assistants will compile evidence in the repository and insert links in the Report
- 2. Critical Dates:
  - January 31 CART reviews the Follow-Up Report and submits to the participatory committees
  - February 3 College Council accepts the Follow-Up Report
  - February 5 Academic Senate accepts the Follow-Up Report
  - February 19 Board certifies the Follow-Up Report
- D. Adjournment
  - The meeting was adjourned at 10:25 a.m.
  - Next Meeting: January 31, 2014, 10:00 a.m., Board Room