

Imperial Valley College
Campus-Wide Standing Committee
Self-Evaluation Form

| Committee Name | | Campus Hour and Professional Development Committee | | | |
|--|----------|--|---------------------------|-------------------------------------|---|
| Committee Charge (Summary) | | The charge of the CHPD Committee is to identify & recommend to the College Council actions, strategies, or plans to improve and sustain the Campus Hour and professional develop activities. It is further charged to collaborate with campus and community groups to promote the professional growth of our academic community. | | | |
| For Academic Year | | 2013-2014 | | Date of Evaluation 5/15/2014 | |
| Month | Mtg Date | # Members Present | Agenda Sent 1=Yes 0=No | Minutes Posted 1=Yes 0=No | Please list the major issues or tasks addressed at each meeting |
| Nov | 19 | 9 | 1 | n/a | Review committee purpose and related documents |
| Jan | 28 | 8 | 1 | 1 | Approved Standing Rules, mtg dates, & goals. Reviewed surveys of Nov-Dec '13 |
| Feb | 20 | 11 | 1 | 1 | Reviewed rough draft of PD Plan. Developed 4th goal. |
| Mar | 20 | 9 | 1 | 1 | Reviewed final draft of PD Plan & calendar |
| Apr | 17 | 7 | 1 | 1 | Student survey distributed. PD Plan & proposed calendar to be forwarded to College Council & Academic Senate. First review of PD Resource Requests done |
| May | 15 | 8 | 1 | n/a | Virtual mtg to prioritize PD resource requests, election of chair for the next year, and review self-eval. |
| Avg Attendance | | 8.7 | 100% | 100% | |
| Major Accomplishments or Achievements in Past Year | | 1 PD Plan 'draft' to College Council & Academic Senate. | | | |
| | | 2 Baseline surveys of faculty, staff, admin done | | | |
| | | 3 Webpage has minutes, agendas, rules, etc. | | | |
| | | 4 Possible web-based integrated calendar identified | | | |
| | | 5 Student survey distributed w/ results pending for June. | | | |
| Major Obstacles or Problems with Committee Function | | Negotiable items in PD Plan are a concern & to be emailed to PTFA, CTA, and | | | |
| | | 1 CSEA | | | |
| | | 2 Not all members can attend at 08:00 | | | |
| | | 3 Lack of a budget for PD activities | | | |
| Recommendations for Improving Process or Efficiency | | 4 Lack of designated support staff | | | |
| | | 1 Identify designated support staff | | | |
| | | 2 | | | |
| | | 3 | | | |

