



## Budget and Fiscal Planning Committee

October 26, 2011

Members present:

√John Lau, VP for Business Services, Co-chair  
\_ Administrative Representative  
\_ Jessica Waddell, College Council Chair  
√Eric Jacobson, Faculty Representative  
√Dave Drury, Faculty Representative  
\_ Carlos Fletes, Director of Fiscal Services  
√Daniel Bermudez, ASG Representative

Recorder: Mary Carter

√Kevin White, Academic Senate Rep., Co-Chair  
√Bill Gay, CMCA representative  
√Frances Arce-Gomez, CSEA Representative  
√ Marilyn Boyle, CSEA Representative

Non-Voting

\_Kathy Berry, Vice President for Academic Services

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Call to Order: The regular meeting of the Budget and Fiscal Planning Committee was called to order by co-chair John Lau at 1:05 p.m. on Wednesday, October 26, 2011. The meeting was held in the board room.

Approval of Minutes:

M/S/C Boyle/Drury (abstain: Jacobson) to approve the minutes of the August 31, 2011 and September 7, 2011 meetings as presented.

Discontinuance of Auto Collision Repair Program:

Efrain Silva, Dean of Economic and Workforce Development, reported that the division has recommended discontinuance of the Auto Collision Program due to limited enrollment, lack of full time faculty, difficulty in finding qualified adjunct faculty and the cost of equipment and infrastructure. The plan would be to discontinue the program as of Spring 2013. There would be no impact on other programs and minimal effect on FTE. In six years, 8 students have completed a certificate. Letters have been sent to the current students instructing them to contact counseling to make a plan for the next three semesters. Out of 48 students, 6 have responded. Dean Silva will also be presenting information to Academic Senate and College Council, with the ultimate decision on discontinuance of the program being made by the Board of Trustees.

M/S/C Gay/Lau to recommend the discontinuance of the Auto Collision Repair Program.

Budget Update:

VP Lau reported that Carlos Fletes will have more information on the State budget at the next meeting. Also, there will be more information on Program Review and budget instructions. VP Lau stated that the College needs to discuss how to structure itself as a 6400 to 6500 FTE institution, and how to address the three core areas. IVC will need to re-invent itself within its funding levels, and any corrective actions need to be global.

VP Lau distributed copies of *Accreditation Standard III D, Financial Resources* for the committee to review for discussion at the next committee meeting. Other items of discussion mentioned by the committee include the cost of the administrative re-organization, class offerings,

maximizing the use of facilities, hiring, and the staffing committee. Dave Drury stating that hiring should be reviewed on a global (institutional) basis. There are academic positions that have not been filled while other positions have been replaced and new positions hired. VP Lau agreed that staffing decisions cannot be made in isolation and funding needs to be taken into account.

VP Lau stated that the college needs to be re-invented within its funding levels and corrective actions need to be global.

Meeting adjourned at 2:15 p.m.