



## Budget and Fiscal Planning Committee

September 23, 2009

Members Present:

John Lau, VP for Business Services, Chair  
Dr. Victor Jaime, Administrative Representative  
Kevin White, Academic Senate President  
Dr. Michael Heumann, College Council Chair  
Eric Jacobson, Faculty Representative  
Dr. Lianna Zhao, Faculty Representative  
Carlos Fletes, Director of Fiscal Services

Recorder: Mary Carter

Dawn Chun, CMCA Representative  
Betty Kakiuchi, CSEA Representative  
John Abarca, CSEA Representative  
Mario de la Torre, ASG Representative  
Dave Drury, Faculty Alternate  
Non-Voting  
Tina Aguirre, Interim VP for Academic Services

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*Note: This meeting was digitally recorded and the mp3 file is available on the committee's web page.*

**Call to order:** The regular meeting of the Budget and Fiscal Planning Committee was called to order by John Lau, Vice President for Business Services at 1:35 p.m.

**ACTION:**

1. Committee's recommendation to the Superintendent/President - 2009-10 Budget: **M/S/C Jacobson/Chun to hold a meeting next week to make a budget recommendation (yes 5, no 3).**

VP Lau stated that the committee needs to make a realistic recommendation on the budget; \$2.7 million cannot be found without addressing labor issues. VP Lau will be meeting with the union presidents on Monday, September 28; the meeting will be to share financial information, not to negotiate. Eric Jacobson suggested that the committee postpone making a budget recommendation until after the VP for Business Services meets with the presidents of CTA and CSEA. Committee members noted that budget recommendations have been made previously, but that spending has not stopped.

The committee reviewed a list of budget discussion items (memo from the Director of Fiscal Services, dated September 22). Alternate Drury stated that he would like to know the savings from freezing spending at the June 2009 level. It was suggested that summer session be cancelled, and a minimum winter session be held. VP Lau stated that the College must have a strategy for Winter session in order for it to be cost effective, with good fill rates.

Carlos Fletes stated that the Business Offices has found a \$250,000 item that was double budgeted. Department heads need to scrutinize their budgets for errors. It was suggested that an e-mail be sent to budget managers to review their budgets, and hopefully find some cost savings. John Abarca stated that there is still a lot of fat in the budget, for example copier budget lines of up to \$12,000.

It was noted that departments put everything in their 2009-10 Program Reviews and also their budgets. Tina Aguirre, interim VP for Academic Services stated that it will be a different world for the 2010-11 Program Review and budget. John Lau stated that departments must take ownership of their budgets, reserves are dwindling and will be gone by the end of next year unless significant action is taken. The long term goal is to have a formula driven budget for the College.

Meeting adjourned at 2:20 p.m.

**IMPERIAL VALLEY COLLEGE**  
**Office of the Director of Fiscal Services**

**M E M O R A N D U M**

TO: John Lau, VP of Business Services

FROM: Carlos Fletes, Director of Fiscal Services

SUBJECT: 09-10 Budget Discussion items

DATE: September 22, 2009

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John, here is some information to consider when we look at the proposed 09-10 Budget:

**Cost of 1%, 5% and 10% salary by group:**

	1%	5%	10%
All Faculty	\$107,229	\$536,147	\$1,072,294
Administrators (Exc. President)	\$18,680	\$93,400	\$186,801
Classified Mgmt	\$8,115	\$40,577	\$81,154
All other Classified Staff	\$75,576	\$377,880	\$755,760
Totals	\$209,600	\$1,048,005	\$2,096,010

One day of furlough/salary reduction per month equates to a 5% reduction or \$1,048,005. A two day of furlough/salary reduction equates to a 10% reduction or \$2,096,010. This is based on a 20 day work-month.

**Non-Credit Total Cost:**

Non-Credit	Total Budget	Total exp-to-date	Total Balance
	\$162,385	\$52,590	\$109,795

**Winter Intersession:**

Total budgeted for pro-rata pay for 2010 Winter Intersession is \$723,276. Based on information provided by Randy, if the pay were to be reduced to the adjunct rate of \$55.00, there would be about a 40% **savings or \$289,000**

**Budgeted Cost for various departments**

<b><u>Department Name</u></b>	<b><u>Proposed 09-10 Budget</u></b>
General Athletics	\$147,670
Basketball – Women	\$38,965
Baseball – Men	\$31,433
Softball – Women	\$34,069
Tennis – Women	\$11,421
Tennis – Men	\$18,293
Soccer – Women	\$21,918
Soccer – Men	\$22,770
Volleyball – Women	\$21,006
General Athletics – Cheer	\$8,362
General Athletics – Playoffs	\$4,263
Cross Country – Women	\$12,683
Extended Campus – Calexico	\$424,470
Extended Campus – El Centro	\$514,534
Tech Center	\$74,882
Building Construction	\$120,338
SBDC	\$35,000
Welding Tech	\$152,774
Auto Body	\$40,797
Automotive Tech	\$305,567

**2009-10 Cash Deferral Impact**

According to the information provided by the Chancellor’s Office, the total cash impact on Imperial Valley College will be \$5,984,297. The \$6,000,000 TRANs that IVC obtained for 09-10 should suffice, but to be on the safe side, we should consult with the county for a line of credit in case we come up short. I say this because we are scheduled to repay the TRANs in two payments, one in January 2010 and the final payment o