



**IMPERIAL VALLEY COLLEGE**  
**CURRICULUM COMMITTEE MINUTES (Adopted)**  
 Regular Meeting, Thursday, October 6, 2016  
 12:50 p.m. –Board Room

|                     |   |  |  |  |
|---------------------|---|--|--|--|
| <b>Present:</b>     | <input type="checkbox"/> Nicholas Akinkuoye                     | <input checked="" type="checkbox"/> Craig Blek     | <input type="checkbox"/> Tina Aguirre                  | <input checked="" type="checkbox"/> Andrew Robinson    |
|                     | <input checked="" type="checkbox"/> Michael Heumann             | <input checked="" type="checkbox"/> Xochitl Tirado | <input checked="" type="checkbox"/> Daniel Gilison     | <input type="checkbox"/> Carol Hegarty                 |
|                     | <input checked="" type="checkbox"/> Allyn Leon                  | <input type="checkbox"/> Jose Velasquez            | <input type="checkbox"/> Norma Nava                    | <input checked="" type="checkbox"/> Trinidad Argüelles |
|                     | <input checked="" type="checkbox"/> Andres Martinez             | <input type="checkbox"/> Jose Ruiz                 | <input type="checkbox"/> Sydney Rice                   | <input type="checkbox"/> Beatriz Avila                 |
|                     | <input checked="" type="checkbox"/> David Drury for Kevin White | <input type="checkbox"/> Cathy Zazueta             | <input checked="" type="checkbox"/> ASG Representative |  |
| <b>Consultants:</b> | <input type="checkbox"/> Efrain Silva                           | <input type="checkbox"/> Becky Green               | <input checked="" type="checkbox"/> Gloria Hoisington  | <input type="checkbox"/> David Drury                   |
|                     | <input type="checkbox"/> David Zielinski                        | <input type="checkbox"/> Norma Nunez               | <input type="checkbox"/> Kevin Howell                  | <input type="checkbox"/> Jill Kitzmiller               |
| <b>Ex-officio</b>   |   |  |  |  |
| <b>Visitors:</b>    |   |  |  |  |
| <b>Recorder:</b>    | Dixie Krimm   |  |  |  |

**I. Opening of the Meeting**

**A. Call to order**

Craig Blek called the regular meeting of the Imperial Valley College Curriculum Committee to order at 1:05 pm on Thursday, October 6, 2016.

**B. Approval of the Minutes**

**1. Regular Meeting of September 1, 2016**

*M/S/C (Leon/Heumann) to approve the minutes of the September 1, 2016, regular meeting of the Curriculum Committee, as presented.*

**II. Action Items**

**A. Credit Courses**

**1. Deleted Courses**

- a. FIRE 105 – Emergency Medical Technician I (7.5)
- b. FIRE 107 – Emergency Medical Technician I – Refresher (2)
- c. MUS 200 – History & Literature of Music I (3)
- d. MUS 202 – History & Literature of Music II (3)
- e. NURS 113 – Pharmacology I (1.5)
- f. NURS 221 – Nursing Skills Laboratory IV (1)
- g. NURS 224 – Psychiatric & Mental Health Nursing (2)
- h. NURS 225 – Psychiatric & Mental Health Nursing Application (1)
- i. NURS 241 – Nursing Process and Applications IV (8.5)

*M/S (Gilison/Leon) to approve the deletion of the above courses a. through i., from the credit curriculum, effective 2017-2018. The motion carried.*

**2. Revised Courses**

- a. ART 104 – History of Modern Art (3)
- b. ART 160 – Graphic Design (3)
- c. ART 262 – Gallery Display I (3)

- d. **ART 263 – Gallery Display II (3)**
- e. **ART 264 – Gallery Display III (3)**
- f. **CIS 137 – Web Development Tools (3)**
- g. **ENGL 224 – Survey of British Literature I (3)**
- h. **ENGL 225 – Survey of British Literature II (3)**

*M/S (Heumann/Leon) to approve the textbook update for items a. through h., effective 2017-2018. The motion carried.*

- i. **AG 134 – Agricultural Business Organization (3)**

*M/S (Leon/Heumann) to approve the update to objectives, content, texts, and removal of recommended prep for AG 134, effective 2017-2018. The motion carried.*

- j. **AU T 135 – Automotive Techniques and Applications (3)**

*M/S (Leon/Robinson) to renumber course from AU T 070 to AU T 135, update degree applicability and texts, effective 2017-2018. The motion carried.*

- k. **EMT 105 – Emergency Medical Technician I (7.5)**

*M/S (Leon/Gilison) to update description, content, texts, and remove cross listed course (FIRE 105), effective 2017-2018. The motion carried.*

- l. **EMT 107 – Emergency Medical Technician I – Refresher (2)**

*M/S (Gilison/Leon) to update texts, and remove cross listed course (FIRE 107), effective 2017-2018. The motion carried.*

- m. **ENGL 222 – Survey of World Literature I (3)**
- n. **ENGL 223 – Survey of World Literature II (3)**

*M/S (Heumann/Gilison) to update title and texts for ENGL 222 and ENGL 223, effective 2017-2018. The motion carried.*

- o. **JRN 100 – Introduction to Journalism (3)**

*M/S (Heumann/Gilison) to remove recommended preparation, effective 2017-2018. The motion carried.*

- p. **PHSC 110 – Physical Science (3)**

*M/S (Gilison/Leon) to update class cap from 30 to 35, effective 2017-2018. The motion carried.*

- q. **SPAN 110 – Elementary Spanish II (5)**
- r. **SPAN 200 – Intermediate Spanish I (5)**
- s. **SPAN 210 – Intermediate Spanish II (5)**
- t. **SPAN 221 – Spanish for Heritage Speakers II (5)**

*M/S (Leon/Heumann) to add appropriate prerequisites to SPAN 110, 200, 221 and to add prerequisite and update textbook for SPAN 210, effective 2017-2018. The motion carried.*

### **3. New Courses**

- a. **BUS 120 – Retail Management (3)**
- b. **BUS 145 – Human Resources Management (3)**

*M/S (Leon/Heumann) to approve the addition of BUS 120 and BUS 145, to the credit curriculum, effective 2017-2018, as presented. The motion carried.*

**B. Distance Education Courses – Addendum Documentation**

**a. CIS 137 – Web Development Tools (3)**

*M/S (Leon/Martinez) to approve the Distance Education Addendum for CIS 137, effective Spring 2017, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.*

**III. Discussion Items**

**1. Course Review**

Committee members were asked how they were doing with the course review list. Revisions are being worked on. Courses should also be reviewed as part of the program review process.

**IV. Information Items**

**1. IEPI – The Role of Curriculum in Maintaining Your Institution’s Financial Aid Eligibility – Dixie/Lisa**

This workshop provided a training opportunity for colleges.

- Topics included the intersection between Students Services and Instruction, curriculum approval, financial aid requirements, and best practices.
- Examination of curriculum data elements related to financial aid eligibility.
- Students currently receive financial aid for 150% of program.
- Future changes in financial aid requirements may affect the total number of units for which students may receive aid.
- The impact on financial aid should be considered when developing and revising curriculum.

**V. Other Items**

Members discussed Open Education Resources

- There is concern over the quality of the resources.
- Other sources can be explored.

**VI. Next Regular Meeting: October 20, 2016, 12:50pm in the Board Room**

**VII. The meeting adjourned at 1:40 p.m.**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.