



IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Adopted)
 Regular Meeting, Thursday, March 3, 2016
 12:50 p.m. –Board Room

Present:	<input type="checkbox"/> Nicholas Akinkuoye	<input checked="" type="checkbox"/> Craig Blek	<input type="checkbox"/> Tina Aguirre	<input checked="" type="checkbox"/> David Drury
	<input checked="" type="checkbox"/> Kathleen Dorantes	<input type="checkbox"/> Gaylla Finnell	<input checked="" type="checkbox"/> Daniel Gilison	<input type="checkbox"/> Carol Hegarty
	<input checked="" type="checkbox"/> Allyn Leon	<input checked="" type="checkbox"/> Jose Lopez	<input type="checkbox"/> Norma Nava	<input type="checkbox"/> Trinidad Argüelles
	<input checked="" type="checkbox"/> Frank Rapp	<input checked="" type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Sydney Rice	<input checked="" type="checkbox"/> Veronica Soto
	<input checked="" type="checkbox"/> Kevin White	<input checked="" type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> ASG Representative Benjamin Barajas Christine Bermudez	
Consultants:	<input type="checkbox"/> Ted Cesar	<input type="checkbox"/> Becky Green	<input type="checkbox"/> Gloria Hoisington	<input checked="" type="checkbox"/> Ashok Nainpally
	<input checked="" type="checkbox"/> David Zielinski	<input checked="" type="checkbox"/> Jill Nelipovich	<input type="checkbox"/> Norma Nunez	<input type="checkbox"/> Efrain Silva
Ex-officio	<input type="checkbox"/> Michael Heumann			
Visitors:				
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Frank Rapp called the regular meeting of the Imperial Valley College Curriculum Committee to order at 12:57 pm on Thursday, March 3, 2016.

B. Approval of the Minutes

1. Regular Meeting of February 18, 2016

M/S/C (White/Leon) to approve the minutes of the February 18, 2016, regular meeting of the Curriculum Committee, as presented.

II. Action Items

A. Credit Courses

1. Revised Courses

- a. CIS 128 – Microsoft Access (1)
- b. CIS 212 – Web Development Programming (3)
- c. GEOL 130 – Climate and Weather (3)

M/S (Gilison/Blek) to approve the revision to CIS 128, CIS 212, and GEOL 130, as indicated in CurricUNET, effective 2016-2017. The motion carried.

B. Distance Education Courses – Addendum Documentation

- 1. CIS 128 – Microsoft Access (1)
- 2. CIS 212 – Web Development Programming (3)

M/S (Gilison/Blek) to approve the Distance Education addendums for CIS 128 and CIS 212, effective 2016-2017, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.

C. Degrees and Certificates

1. Revised Degrees and Certificates

a. Business Accounting Technician Degree and Certificate

M/S (White/Blek) to approve the revision of the Business Accounting Technician Degree and Certificate, as indicated in CurricUNET, effective 2016-2017, as presented. The motion carried.

Note: This modification will better stress excel and records management skills and give students choices for the final course in the major and certificate. Add BUS 169 and CIS 125 to required courses list. Create elective section for students to choose one course from BUS 063 or BUS 164 (BUS 164 moves from required to elective section). Total units for degree certificate from 25 to 28.

b. Business Administrative Assistant Degree and Certificate

M/S (Blek/Soto) to approve the revision of the Business Administrative Assistant Degree and Certificate, as indicated in CurricUNET, effective 2016-2017, as presented. The motion carried.

Note: We are replacing the older BUS 167 (machine calculations) with the more up to date BUS 105 (Business Office Math). (Units from 26 to 28)

c. Business Office Technician Degree and Certificate

M/S (Blek/Leon) to approve the revision of the Business Office Technician Degree and Certificate, as indicated in CurricUNET, effective 2016-2017, as presented. The motion carried.

Note: Replace BUS 167 with the new BUS 105. (Unit value from 27 to 29 for the degree and 24 to 26 for the certificate)

III. Discussion Items

IV. Information Items

Jill Nelipovich – PLOs are being assessed, she requested that information regarding PLO assessment be submitted by March 25th, also include the assessment plan. Please email Jill if you have any questions.

V. Other Items

VI. Next Regular Meeting: March 17, 2016, 12:50pm in the Board Room

VII. The meeting adjourned at 1:04 p.m.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.