



**IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE AGENDA
Regular Meeting, Thursday, October 20, 2016
12:50 p.m. – Administration Building Board Room**

The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.

I. Opening of the Meeting

A. Call to order

B. Approval of the Minutes

1. Regular Meeting of October 6, 2016

M/S (_____/_____) to approve the minutes of the October 6, 2016, regular meeting of the Curriculum Committee, as presented.

II. Action Items

A. Credit Courses

1. Deleted Courses

- a. PE 105 – Public Safety Fitness (1)**
- b. PE 113 – Basketball – Women (1)**

M/S (_____/_____) to approve the deletion of PE 105 and PE 113, from the credit curriculum, effective 2017-2018. The motion:

2. Revised Courses

- a. BUS 240 – Computer Accounting (3)**

M/S (_____/_____) to approve the change to subject code, number, removal of recommended preparation and up update to textbook for BUS 240, effective 2017-2018. The motion:

- b. PE 103 – Physical Fitness – Women (1)**
- c. PE 104 – Weight Training (1)**

M/S (_____/_____) to update the class cap from 30 to 40 and textbook for PE 103 and PE 104, effective 2017-2018. The motion:

- d. PE 112 – Basketball – Co-Ed (1)**

M/S (_____/_____) to update the title for PE 112, effective 2017-2018. The motion:

- e. PHYS 200 – General Physics I (4)**
- f. PHYS 202 – General Physics II (4)**
- g. PHYS 204 – General Physics III (4)**

M/S (____/____) to update the textbooks for PHYS 200, PHYS 202, and PHYS 204, effective 2017-2018. The motion:

B. Distance Education Courses – Addendum Documentation

- a. CIS 160 – CISCO IT Essentials: Hardware and Software (4)
- b. CIS 162 – Cisco CCNA Discovery 1: Introduction to Networks (4)
- c. CIS 164 – Cisco CCNA Discovery 3: Scaling Networks (4)
- d. CIS 165 – Cisco CCNA Discovery 4: Connecting Networks (4)

M/S (____/____) to approve the Distance Education Addendum for CIS 160, CIS 162, CIS 164, and CIS 165, effective 2016-2017, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion:

III. Discussion Items

- 1.

IV. Information Items

- 1. Curriculum Timelines

V. Other Items

VI. Next Regular Meeting: November 3, 2016, 12:50pm in the Board Room

VII. Adjournment



IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Unadopted)
 Regular Meeting, Thursday, October 6, 2016
 12:50 p.m. –Board Room

Present:	<input type="checkbox"/> Nicholas Akinkuoye	<input checked="" type="checkbox"/> Craig Blek	<input type="checkbox"/> Tina Aguirre	<input checked="" type="checkbox"/> Andrew Robinson
	<input checked="" type="checkbox"/> Michael Heumann	<input checked="" type="checkbox"/> Xochitl Tirado	<input checked="" type="checkbox"/> Daniel Gilison	<input type="checkbox"/> Carol Hegarty
	<input checked="" type="checkbox"/> Allyn Leon	<input type="checkbox"/> Jose Velasquez	<input type="checkbox"/> Norma Nava	<input checked="" type="checkbox"/> Trinidad Argüelles
	<input checked="" type="checkbox"/> Andres Martinez	<input type="checkbox"/> Jose Ruiz	<input type="checkbox"/> Sydney Rice	<input type="checkbox"/> Beatriz Avila
	<input checked="" type="checkbox"/> David Drury for Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> ASG Representative	
Consultants:	<input type="checkbox"/> Efrain Silva	<input type="checkbox"/> Becky Green	<input checked="" type="checkbox"/> Gloria Hoisington	<input type="checkbox"/> David Drury
	<input type="checkbox"/> David Zielinski	<input type="checkbox"/> Norma Nunez	<input type="checkbox"/> Kevin Howell	<input type="checkbox"/> Jill Kitzmiller
Ex-officio				
Visitors:				
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Craig Blek called the regular meeting of the Imperial Valley College Curriculum Committee to order at 1:05 pm on Thursday, October 6, 2016.

B. Approval of the Minutes

1. Regular Meeting of September 1, 2016

M/S/C (Leon/Heumann) to approve the minutes of the September 1, 2016, regular meeting of the Curriculum Committee, as presented.

II. Action Items

A. Credit Courses

1. Deleted Courses

- a. FIRE 105 – Emergency Medical Technician I (7.5)
- b. FIRE 107 – Emergency Medical Technician I – Refresher (2)
- c. MUS 200 – History & Literature of Music I (3)
- d. MUS 202 – History & Literature of Music II (3)
- e. NURS 113 – Pharmacology I (1.5)
- f. NURS 221 – Nursing Skills Laboratory IV (1)
- g. NURS 224 – Psychiatric & Mental Health Nursing (2)
- h. NURS 225 – Psychiatric & Mental Health Nursing Application (1)
- i. NURS 241 – Nursing Process and Applications IV (8.5)

M/S (Gilison/Leon) to approve the deletion of the above courses a. through i., from the credit curriculum, effective 2016-2017. The motion carried.

2. Revised Courses

- a. ART 104 – History of Modern Art (3)
- b. ART 160 – Graphic Design (3)
- c. ART 262 – Gallery Display I (3)

- d. **ART 263 – Gallery Display II (3)**
- e. **ART 264 – Gallery Display III (3)**
- f. **CIS 137 – Web Development Tools (3)**
- g. **ENGL 224 – Survey of British Literature I (3)**
- h. **ENGL 225 – Survey of British Literature II (3)**

M/S (Heumann/Leon) to approve the textbook update for items a. through h., effective 2017-2018. The motion carried.

- i. **AG 134 – Agricultural Business Organization (3)**

M/S (Leon/Heumann) to approve the update to objectives, content, texts, and removal of recommended prep for AG 134, effective 2017-2018. The motion carried.

- j. **AU T 135 – Automotive Techniques and Applications (3)**

M/S (Leon/Robinson) to renumber course from AU T 070 to AU T 135, update degree applicability and texts, effective 2017-2018. The motion carried.

- k. **EMT 105 – Emergency Medical Technician I (7.5)**

M/S (Leon/Gilison) to update description, content, texts, and remove cross listed course (FIRE 105), effective 2017-2018. The motion carried.

- l. **EMT 107 – Emergency Medical Technician I – Refresher (2)**

M/S (Gilison/Leon) to update texts, and remove cross listed course (FIRE 107), effective 2017-2018. The motion carried.

- m. **ENGL 222 – Survey of World Literature I (3)**

- n. **ENGL 223 – Survey of World Literature II (3)**

M/S (Heumann/Gilison) to update title and texts for ENGL 222 and ENGL 223, effective 2017-2018. The motion carried.

- o. **JRN 100 – Introduction to Journalism (3)**

M/S (Heumann/Gilison) to remove recommended preparation, effective 2017-2018. The motion carried.

- p. **PHSC 110 – Physical Science (3)**

M/S (Gilison/Leon) to update class cap from 30 to 35, effective 2017-2018. The motion carried.

- q. **SPAN 110 – Elementary Spanish II (5)**

- r. **SPAN 200 – Intermediate Spanish I (5)**

- s. **SPAN 210 – Intermediate Spanish II (5)**

- t. **SPAN 221 – Spanish for Heritage Speakers II (5)**

M/S (Leon/Heumann) to add appropriate prerequisites to SPAN 110, 200, 221 and to add prerequisite and update textbook for SPAN 210, effective 2017-2018. The motion carried.

3. New Courses

- a. **BUS 120 – Retail Management (3)**

- b. **BUS 145 – Human Resources Management (3)**

M/S (Leon/Heumann) to approve the addition of BUS 120 and BUS 145, to the credit curriculum, effective 2017-2018, as presented. The motion carried.

B. Distance Education Courses – Addendum Documentation

a. CIS 137 – Web Development Tools (3)

M/S (Leon/Martinez) to approve the Distance Education Addendum for CIS 137, effective Spring 2017, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.

III. Discussion Items

1. Course Review

Committee members were asked how they were doing with the course review list. Revisions are being worked on. Courses should also be reviewed as part of the program review process.

IV. Information Items

1. IEPI – The Role of Curriculum in Maintaining Your Institution’s Financial Aid Eligibility – Dixie/Lisa

This workshop provided a training opportunity for colleges.

- Topics included the intersection between Students Services and Instruction, curriculum approval, financial aid requirements, and best practices.
- Examination of curriculum data elements related to financial aid eligibility.
- Students currently receive financial aid for 150% of program.
- Future changes in financial aid requirements may affect the total number of units for which students may receive aid.
- The impact on financial aid should be considered when developing and revising curriculum.

V. Other Items

Members discussed Open Education Resources

- There is concern over the quality of the resources.
- Other sources can be explored.

VI. Next Regular Meeting: October 20, 2016, 12:50pm in the Board Room

VII. The meeting adjourned at 1:40 p.m.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

