



**IMPERIAL VALLEY COLLEGE  
CURRICULUM COMMITTEE AGENDA  
Regular Meeting, Thursday, October 6, 2016  
12:50 p.m. – Administration Building Board Room**

*The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.*

**I. Opening of the Meeting**

**A. Call to order**

**B. Approval of the Minutes**

**1. Regular Meeting of September 15, 2016**

*M/S (\_\_\_\_\_/\_\_\_\_\_) to approve the minutes of the September 15, 2016, regular meeting of the Curriculum Committee, as presented.*

**II. Action Items**

**A. Credit Courses**

**1. Deleted Courses**

- a. FIRE 105 – Emergency Medical Technician I (7.5)
- b. FIRE 107 – Emergency Medical Technician I – Refresher (2)
- c. MUS 200 – History & Literature of Music I (3)
- d. MUS 202 – History & Literature of Music II (3)
- e. NURS 113 – Pharmacology I (1.5)
- f. NURS 221 – Nursing Skills Laboratory IV (1)
- g. NURS 224 – Psychiatric & Mental Health Nursing (2)
- h. NURS 225 – Psychiatric & Mental Health Nursing Application (1)
- i. NURS 241 – Nursing Process and Applications IV (8.5)

*M/S (\_\_\_\_\_/\_\_\_\_\_) to approve the deletion of the above courses a. through i., from the credit curriculum, effective 2017-2018. The motion:*

**2. Revised Courses**

- a. ART 104 – History of Modern Art (3)
- b. ART 160 – Graphic Design (3)
- c. ART 262 – Gallery Display I (3)
- d. ART 263 – Gallery Display II (3)
- e. ART 264 – Gallery Display III (3)
- f. CIS 137 – Web Development Tools (3)
- g. ENGL 224 – Survey of British Literature I (3)
- h. ENGL 225 – Survey of British Literature II (3)

*M/S (\_\_\_\_\_/\_\_\_\_\_) to approve the textbook update for items a. through h., effective 2017-2018. The motion:*

**i. AG 134 – Agricultural Business Organization (3)**

*M/S (\_\_\_\_/\_\_\_\_) to approve the update to objectives, content, texts, and removal of recommended prep for AG 134, effective 2017-2018. The motion:*

**j. AU T 135 – Automotive Techniques and Applications (3)**

*M/S (\_\_\_\_/\_\_\_\_) to renumber course from AU T 070 to AU T 135, update degree applicability and texts, effective 2017-2018. The motion:*

**k. EMT 105 – Emergency Medical Technician I (7.5)**

*M/S (\_\_\_\_/\_\_\_\_) to update description, content, texts, and remove cross listed course (FIRE 105), effective 2017-2018. The motion:*

**l. EMT 107 – Emergency Medical Technician I – Refresher (2)**

*M/S (\_\_\_\_/\_\_\_\_) to update texts, and remove cross listed course (FIRE 107), effective 2017-2018. The motion:*

**m. ENGL 222 – Survey of World Literature I (3)**

**n. ENGL 223 – Survey of World Literature II (3)**

*M/S (\_\_\_\_/\_\_\_\_) to update title and texts for ENGL 222 and ENGL 223, effective 2017-2018. The motion:*

**o. JRN 100 – Introduction to Journalism (3)**

*M/S (\_\_\_\_/\_\_\_\_) to remove recommended preparation, effective 2017-2018. The motion:*

**p. PHSC 110 – Physical Science (3)**

*M/S (\_\_\_\_/\_\_\_\_) to update class cap from 30 to 35, effective 2017-2018. The motion:*

**q. SPAN 110 – Elementary Spanish II (5)**

**r. SPAN 200 – Intermediate Spanish I (5)**

**s. SPAN 210 – Intermediate Spanish II (5)**

**t. SPAN 221 – Spanish for Heritage Speakers II (5)**

*M/S (\_\_\_\_/\_\_\_\_) to add appropriate prerequisites to SPAN 110, 200, 221 and to add prerequisite and update textbook for SPAN 210, effective 2017-2018. The motion:*

**3. New Courses**

**a. BUS 120 – Retail Management (3)**

**b. BUS 145 – Human Resources Management (3)**

*M/S (\_\_\_\_/\_\_\_\_) to approve the addition of BUS 120 and BUS 145, to the credit curriculum, effective 2017-2018, as presented. The motion:*

**B. Distance Education Courses – Addendum Documentation**

**a. CIS 137 – Web Development Tools (3)**

*M/S (\_\_\_\_\_/\_\_\_\_\_) to approve the Distance Education Addendum for CIS 137, effective Spring 2017, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion:*

**III. Discussion Items**

**1. Course Review**

**IV. Information Items**

**1. IEPI – The Role of Curriculum in Maintaining Your Institution’s Financial Aid Eligibility – Dixie**

**V. Other Items**

**VI. Next Regular Meeting: October 20, 2016, 12:50pm in the Board Room**

**VII. Adjournment**



**IMPERIAL VALLEY COLLEGE**  
**CURRICULUM COMMITTEE MINUTES (Unadopted)**  
 Regular Meeting, Thursday, September 15, 2016  
 12:50 p.m. –Board Room

<b>Present:</b>	<input checked="" type="checkbox"/> Nicholas Akinkuoye	<input checked="" type="checkbox"/> Craig Blek	<input type="checkbox"/> Tina Aguirre	<input checked="" type="checkbox"/> Andrew Robinson
	<input checked="" type="checkbox"/> Michael Heumann	<input checked="" type="checkbox"/> Xochitl Tirado	<input checked="" type="checkbox"/> Daniel Gilison	<input checked="" type="checkbox"/> Carol Hegarty
	<input checked="" type="checkbox"/> Allyn Leon	<input type="checkbox"/> Jose Velasquez	<input type="checkbox"/> Norma Nava	<input checked="" type="checkbox"/> Trinidad Argüelles
	<input checked="" type="checkbox"/> Andres Martinez	<input checked="" type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Sydney Rice	<input checked="" type="checkbox"/> Veronica Soto
	<input checked="" type="checkbox"/> Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> ASG Representative	
<b>Consultants:</b>	<input checked="" type="checkbox"/> Efrain Silva	<input checked="" type="checkbox"/> Becky Green	<input type="checkbox"/> Gloria Hoisington	<input checked="" type="checkbox"/> David Drury
	<input checked="" type="checkbox"/> David Zielinski	<input type="checkbox"/> Norma Nunez	<input type="checkbox"/> Kevin Howell	<input type="checkbox"/> Jill Kitzmiller
<b>Ex-officio</b>				
<b>Visitors:</b>				
<b>Recorder:</b>	Dixie Krimm			

**I. Opening of the Meeting**

**A. Call to order**

Craig Blek called the regular meeting of the Imperial Valley College Curriculum Committee to order at 12:57 pm on Thursday, September 15, 2016.

**B. Approval of the Minutes**

**1. Regular Meeting of September 1, 2016**

*M/S/C (Leon/Gilison) to approve the minutes of the September 1, 2016, regular meeting of the Curriculum Committee, as presented.*

**II. Action Items**

None.

**III. Discussion Items**

**1. Program Pathways**

Craig – evening pathways were discussed at the enrollment management meeting. Since this committee is in the process of reviewing current program pathways he would like to open discussion to include the development of pathways for evening course offering completion.

- Members suggested identifying a model pathway to see how it works.
- English currently offers evening classes in such a way that they could complete the degree.
- Evening classes may be more convenient if offered hybrid, possibly a combination of evening and online.
- Marketing may be an issue, we haven't been promoting evening college as much as in the past
- Survey students to find out what majors are being declared by evening students. Find out what technology issues may be of concern.
- No pathways for evening students could be a major reason why our evening enrollment is suffering.
- Members agreed to determine a few programs to pilot evening pathways.
- Xochitl is working on a way to streamline the hybrid DE option. If possible this would make it easier for faculty to develop distance education course sections much more expeditiously.
- What would the timeline be for this pilot program, Administration of Justice seemed to be a good idea by committee members.

- Moving toward more fully online classes suggested. Marketing educating students
- Some students are close to finishing, it would be good to find out what can be done to help them complete.
- Martha Garcia will be looking at students that have 45 units or more. A team would provide the outreach to those students.
- Efrain will talk to Jose about developing questions for a survey and will bring to the next meeting.
- Original pathways due by the end of October.

## **2. Course Review**

- TOP Codes will be added to the review list

## **IV. Information Items**

- Norma Nunez – Prerequisites will need to be reviewed. Any courses with recommended prep, prerequisites, and corequisites will need to validate the information. Exceptions include courses that are in sequence, required for health and safety, or required by CSUs.
- Efrain Silva – email sent to faculty regarding an upcoming meeting regarding strong workforce initiatives at the state level; funding has been received to improve, enhance, and develop CTE programs.

## **V. Other Items**

## **VI. Next Regular Meeting: October 6, 2016, 12:50pm in the Board Room**

## **VII. The meeting adjourned at 1:34 p.m.**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

CC Meeting 10-06-16				Banner	State
AG 134	Agricultural Business Organization	3	Update to objectives, content and texts; removal of recommended prep.		
ART 104	History of Modern Art	3	Textbooks updated.		
ART 160	Graphic Design	3	Textbooks updated.		
ART 262	Gallery Display I	3	Update textbooks.		
ART 263	Gallery Display II	3	Update textbooks.		
ART 264	Gallery Display III	3	Update textbooks.		
AU T 135	Automotive Techniques and Applications	3	Course Renumbered from AUT 070 to AUT 135, Degree Applicability Change, and textbook update.		
BUS 120	Retail Management	3	New Course.		
BUS 145	Human Resources Management	3	New Course.		
CIS 137	Web Development Tools	3	Adding DE addendum to teach hybrid/online. Planning on delivering as hybrid in Spring 2017. Textbook update.		
EMT 105	Emergency Medical Technician I	7.5	Modify course description, remove cross listed course, update core content, and update text		
EMT 107	Emergency Medical Technician I - Refresher	2	Update textbooks and remove cross listed course		
ENGL 222	Survey of World Literature I	3	Update to Representative Reading List and change title of course (to differentiate it from English 223).		
ENGL 223	Survey of World Literature II	3	Add a representative reading list to the textbook section and change title of class (to differentiate it from English 222).		
ENGL 224	Survey of British Literature I	3	Add a representative reading list to the textbooks section.		
ENGL 225	Survey of British Literature II	3	Add a representative reading list to the textbook section.		
FIRE 105	Emergency Medical Technician I	7.5	Course deletion		
FIRE 107	Emergency Medical Technician I - Refresher	2	Course deletion		
JRN 100	Introduction to Journalism	3	Remove rec prep courses: ENG 110 or 101.		
MUS 200	History & Literature of Music I	3	Course deletion		
MUS 202	History & Literature of Music II	3	Course deletion		
NURS 113	Pharmacology I	1.5	Course deletion		
NURS 221	Nursing Skills Laboratory IV	1	Course deletion		
NURS 224	Psychiatric & Mental Health Nursing	2	Course deletion		
NURS 225	Psychiatric & Mental Health Nursing Application	1	Course deletion		
NURS 241	Nursing Process and Applications IV	8.5	Course deletion		
PHSC 110	Physical Science	3	Change class cap from 30 to 35.		
SPAN 110	Elementary Spanish II	5	Prerequisite - added SPAN 100 as requisite course.		
SPAN 200	Intermediate Spanish I	5	Prerequisite - added SPAN 110 or equivalent.		
SPAN 210	Intermediate Spanish II	5	Prerequisite - added SPAN 200 or equivalent and textbook update.		
SPAN 221	Spanish for Heritage Speakers II	5	Prerequisite - added SPAN 220 or equivalent.		

PROGRAMS					