



IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Adopted)
 Regular Meeting, Thursday, November 7, 2013
 3:05 p.m. – Administration Building Board Room

Present:	<input type="checkbox"/> Kathy Berry	<input checked="" type="checkbox"/> Craig Blek	<input checked="" type="checkbox"/> Susan Carreon	<input checked="" type="checkbox"/> Rick Castrapel
	<input checked="" type="checkbox"/> David Drury	<input checked="" type="checkbox"/> Daniel Gilison	<input checked="" type="checkbox"/> Brian McNeece for Carol Hegarty	<input type="checkbox"/> Michael Heumann
	<input type="checkbox"/> Jose Lopez	<input checked="" type="checkbox"/> Norma Nava	<input checked="" type="checkbox"/> Norma Nunez	<input checked="" type="checkbox"/> Ed Scheuerell
	<input checked="" type="checkbox"/> James Patterson	<input type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Veronica Soto	<input checked="" type="checkbox"/> ASG Representative
	<input checked="" type="checkbox"/> Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> Allyn Leon	Jonathan Carrillo
Consultants:	<input checked="" type="checkbox"/> Tina Aguirre	<input checked="" type="checkbox"/> Gloria Carmona	<input type="checkbox"/> Ted Cesar	<input type="checkbox"/> Becky Green
	<input type="checkbox"/> Todd Finnell	<input type="checkbox"/> Frank Rapp	<input type="checkbox"/> Sydney Rice	
	<input type="checkbox"/> Efrain Silva			
Visitors:	Trinidad Arguelles			
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Daniel Gilison called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:05 pm on Thursday, November 7, 2013.

B. Approval of the Minutes

1. Regular Meeting of October 17, 2013

M/S (Castrapel/Blek) to approve the minutes of the October 17, 2013, regular meeting of the Curriculum Committee, as presented. The motion carried.

II. Action Items

A. Credit Courses

1. Deleted Courses

- a. NURS 089 – Individual Studies: Nursing AS (1)
- b. NURS 090 – Nursing ReEntry Skills Laboratory I (1)
- c. NURS 092 – Nursing ReEntry Skills Laboratory II (1)
- d. NURS 094 – Nursing ReEntry Skills Laboratory III (1)
- e. NURS 096 – Nursing ReEntry Skills Laboratory IV (1)

M/S (Leon/Nunez) to approve the deletion of NURS 089, 090, 092, 094, and 096, effective 2014-2015, as presented. The motion carried.

2. Revised Courses

- a. AHP 120 – Pharmacy Technician Body Systems I (3)
- b. AHP 125 – Pharmacy Technician Body Systems II (3)
- c. ART 102 – History of Art II (3)

M/S (Castrapel/Leon) to approve the textbook revision for AHP 120, AHP `15, and ART 102, effective 2014-2015, as presented. The motion carried.

3. New Courses

- a. **FILM 130 – Introduction to Film (3)**
- b. **GEOL 130 – Climate Studies (3)**
- c. **NURS 080 – Introduction to Nursing (1.5)**

M/S (Leon/Nunez) to approve the addition of FILM 130, GEOL 130, and NURS 080, to the credit curriculum, effective 2014-2015, as presented. The motion carried.

Discussion: FILM130 will be included in IVC GE C. Humanities and CSU GE and IGETC will be requested; GEOL 130 will be included as electives to General Science and Physical Science degrees; NURS 080 will be a stand-alone lab course.

B. Degrees and Certificates

1. Inactive Degrees and Certificates

- a. **Dental Assistant Degree and Certificate Program**

M/S (Soto/Carreon) to approve the inactivation of the Dental Assistant Degree and Certificate Program, for a period not to exceed 3 years, effective 2014-2015, as presented. The motion carried.

2. Revised Degrees

- a. **General Science Degree**
- b. **Physical Science Degree**

M/S (Castrapel/Blek) to approve the addition of GEOL 130 to area II of the General Science and Physical Science Degrees, effective 2014-2015, as presented. The motion carried.

III. Discussion Items

1. Stand-alone courses

The current stand-alone course list was presented. Members were asked to review these courses and make revisions as appropriate. Several courses were already being deleted as part of the review.

IV. Information Items

1. Policy for Establishing and Modifying Class Size

Daniel explained that a task force had been developed (at the meeting of 10-03-13) to provide the draft document. The document was attached to the agenda of this meeting and committee members were asked to review the document and email any questions or concerns the task force or to Michael Heumann. The final document will be voted on at the next meeting.

- 2. **CIO Conference Curriculum Report** – this item will be moved to the next meeting

V. Other Items

Brian McNeece discussed the accreditation response that his group is working on. He explained that Information Literacy (ILO 4) was a concern regarding evidence for the accreditation review.

Daniel suggested inviting Sydney Rice (SLO Coordinator) to the next meeting for continued discussion.

Committee members discussed where and how to include Information Literacy on course outlines and syllabi; Brian mentioned that classes can be taken to the library where Frank Hoppe can provide a presentation on how to obtain information using library resources.

VI. Next Regular Meeting: NOVEMBER 21, 2013, 3:05pm in the Board Room.

VII. The meeting adjourned at 3:28 p.m.