

Imperial Valley College Academic Senate  
Minutes  
Wednesday, 6 May 2020  
2:40pm – Zoom

**A. Call to Order by the Vice President: 2:40 pm**

Roll call by Senate Secretary

Present: Mary Lofgren (President), Ric Epps (President-Elect), Craig Blek, Gilbert Campos, Temo Carboni, Steven Cauchon, Jesus Esqueda, Kristen Gomez, Melani Guinn, Joe Henderson, Daniel Ortiz, James Patterson, Jose Plascencia, Jose Roman, Veronica Soto Figueroa, Jia Sun, Austen Thelen, Xochitl Tirado, Elizabeth Trevino, Margarita Vizcarra, Christina Tafoya (VP Academic Services), Moises Hernandez (ASG President)

Excused: Jeff Burt

Absent: Eric Lehtonen, Helena Quintana, Ed Scheuerell

Visitors: Bianca Bisi, Jose Carrillo, Hope Davis, Dave Drury, Dee Dee Garcia, Alex Garza, Lennor Johnson, Elizabeth Kemp, Betsy Lane, Robert Price, Angel Sandoval, Efrain Silva, Cynthia Spence, Alexis Villa, Mary Jo Wainwright

**B. Visitor's Comments**

Xochitl Tirado spoke as the DE Coordinator regarding the District's plan for mostly online courses in the Fall 2020 semester. She noted that those classes will need to meet standards/requirements for regular effective contact, accessibility, and other expectations.

Kristen Gomez spoke to the Prerequisite Challenge process review. The Senate formed an ad hoc task force in the fall semester to review the catalog and AP language and to recommend revisions to both. That task force has had one meeting. Senator Gomez asked for the item to be added to the Senate agenda for May 20.

VP Christina Tafoya asked for a Senate agenda item for June 2 to go over plans to phase into future face-to-face class offerings.

**C. President's Report**

President Lofgren reported that volunteers are needed to represent the Academic Senate on the Academic Calendar workgroup. She also noted that she recently sent out a link to the ASCCC Forum. She noted a particular article by David Morse, "AB 705: Unintended Impacts on Classes and Faculty." President Lofgren also spoke to the ASCCC annual Hayward Award. As she has read about the award recipients for this year, Mary Lofgren is confident that IVC faculty are doing equally important work and need to be considered for nomination in the future.

**D. Treasurer's Report**

Treasurer Trevino reported a current balance of \$2,057.22.

**E. ASG President's Report**

President Moises Hernandez reminded the Academic Senate that May is Mental Health Awareness month; senators are encouraged to wear green on Mondays. There will be a mental health event with Lupita Castro on May 12. And May 18-22 will be Happiness Week at IVC with activities and presentations to help raise spirit and optimism as we look to the future.

## **F. Presentations**

1. Student Success Teams – Alexis Villa. Alexis Villa, Alex Garza, and Veronica Soto Figueroa are the IVC Guided Pathways Tri-Chairs. Ms. Villa presented information on the Guided Pathways concept of Student Success Teams. She noted that teams would be developed for each of the Learning and Career Pathways<sup>1</sup>. She noted additional teams could be developed for disproportionately impacted groups.

## **G. Consent Agenda** (MS: Epps/Henderson/approved)

1. Approval of Academic Senate minutes for 29 April 2020

## **H. Action Items**

1. Certification of At-Large Senate election effective Fall 2020. The Senate Elections committee presented the following election results: Austen Thelen (43 votes), Elizabeth Trevino (34 votes), Kristen Gomez (33 votes). The runner-up was Hope Davis with (29 votes). (MS: Patterson/Gomez/approved)
2. Second Read: Distance Education Committee in-house certification to teach online. (MS: Trevino/ Guinn/approved)
3. Approval of Chapter 4 Board Policies – Student Services. Concern was raised that information contained in the previous BP 4100 would be lost if not accounted for in the Administrative Procedures. Dr. Johnson agreed to reconsider. (MS: Gomez/Epps to approve with the removal of BP 4100/approved)  
Comment was made that the current procedures for considering changes to Board Policies and/or Administrative Procedures often overlook standing committee involvement. In this case, the BP 4100 and corresponding Administration Procedures (BP 4100 Graduation Requirements for Degrees and Certificates) did not include any consideration by the Curriculum Committee where graduation requirements are deliberated and determined.
4. Approval of AP 5013 – Students in the Military. Dr. Johnson spoke to the changes in federal law which requires IDDC to update our policy/procedures. (MS: Gomez/Henderson/approved)
5. Approval of updated bylaws for the Pathways to Student Success committee. Tri-Chairs Alex Garza and Veronica Soto Figueroa updated the Senators on changes to the committee's bylaws. (MS: Carboni/Guinn/approved)

## **I. Discussion Items**

1. Institution Set Standards – James Patterson, Accreditation Coordinator, suggested that the Academic Senate continue consideration and deliberation of Institution-Set Standards into the Fall 2020 semester. President-elect Ric Epps agreed. Patterson noted that the fifth metric (Completion Rate: 6-year cohort) is no longer reported by the Chancellor's Office. If IVC wanted to continue monitoring this metric, we would need to develop this data in-house.

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<sup>1</sup> Learning & Career Pathways (6): Arts, Letters & Learning Services; Economic & Workforce Development; General Education; Health & Public Safety; and Math & Science.

## **J. Reports**

1. Curriculum – no report
2. Pathways to Student Success – information was presented earlier in the meeting.
3. Budget & Fiscal Planning – Mary Lofgren shared information regarding budget stability moving forward as the State addresses the state budget for next year. The most up-to-date information is regularly shared at the Budget & Fiscal Planning meetings, and Mary urged senators to join those Zoom online conferences.
4. Equivalency – still moving forward as appropriate
5. Outcomes & Assessment – It was noted that an email was sent out to faculty yesterday (May 5) from the Outcomes & Assessment coordinator. It was also noted that the Outcomes & Assessment committee is currently meeting at a day and time that conflicts with the Academic Senate.
6. Distance Education – information was provided earlier in this meeting.
7. Faculty Teaching & Learning – This Saturday’s workshop (May 9) will be on Open Educational Resources (OER).
8. Open Educational Resources – Dr. Cynthia Spence, OER Coordinator, informed the Senate that the coordinator position is funded through the OER grant which expires in June. There are no plans currently in place to continue the coordinator position further.

## **K. For the Good of the Order**

Dave Drury informed the Senators that faculty member Aruna Patel’s daughter underwent successful heart transplant earlier this week. Best wishes were given for her speedy recovery. Melani Guinn voiced her immense gratitude to the Faculty Teaching & Learning committee for the support she has received in continuing her Communication classes synchronously during the campus closure.

Mary Jo Wainwright congratulated the in-coming CTA board of officers. She noted that the District is interested in developing an MOU for Summer/Fall sessions and other items. Mary Jo will work with the in-coming CTA President Norma Nuñez in the transition.

## **J. Adjournment**

Mary Lofgren encouraged those who wanted to remain in the Zoom conference for additional conversation and adjourned the meeting at 3:53 p.m.

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| In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Academic Senate record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority. |
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