

Imperial Valley College Academic Senate  
Minutes  
Wednesday, 1 April 2020  
2:40pm – Zoom

**A. Call to Order by the Vice President: 2:40 pm**

Roll call via chat list

Present: Mary Lofgren (President), Austen Thelen (Vice President), Ric Epps (President-Elect), Jeff Burt, Gilbert Campos, Temo Carboni, Steven Cauchon, Jesus Esqueda, Kristen Gomez, Melani Guinn, Eric Lehtonen, Daniel Ortiz, James Patterson, Jose Plascencia, Helena Quintana, Jose Roman, Veronica Soto Figueroa, Jia Sun, Xochitl Tirado, Elizabeth Trevino, Margarita Vizcarra, Ed Wells, Christina Tafoya (VP Academic Services), Moises Hernandez (ASG President)

Excused: Joe Henderon

Absent: Craig Blek, Ed Scheuerell, Michael Heumann

Visitors: Jose Carrillo, Melody Chronister, Hope Davis, Dave Drury, Mark Edney, Dee Dee Garcia, Martha Garcia, Jerry Hart, Lennor Johnson, Betsy Lane, Stella Orfanos Woo, David Poor, Robert Price, Lisa Seals, Wendy Smith, Stacy Teeters, Mary Jo Wainwright

**B. Visitor's Comments**

President-Elect Ric Epps shared that he has spoken with Diane Harris, she is doing well, and she sends her regards to the Academic Senate.

**C. President's Report**

None.

**D. Treasurer's Report**

Current balance is \$2057.22

**E. ASG President's Report**

No report.

**F. Presentations**

1. Wendy Smith and Stacy Teeters, Guided Pathways Regional Coordinators for Region X, provided information on Guided Pathways accomplishments in Region X (San Diego & Imperial Counties). They reviewed the Four Pillars of Guided Pathways, built upon a foundation of equity and campus culture. They provided examples from other colleges in the region and praised Imperial Valley College for the work we have accomplished. Examples were given from MiraCosta College, Palomar College, and San Diego Mesa College. They discussed variations on the theme of Success Teams using a case management approach to support student achievement: Cohorting, Case Mgmt., Collaboration, Communication, and Connection. They provided information on the Region X listserv.

**G. Consent Agenda (MS: Trevino/Epps/approved)**

1. Approval of Academic Senate minutes for 25 March 2020
2. Approval of Curriculum Committee recommendations to the President for 25 March 2020
3. Approval of Curriculum Committee recommendations to the Board for 25 March 2020

## H. Action Items

1. Remove Bylaws requirement for petitions in At-Large Senator elections and shorten timeline (MS: Cauchon/Trevino/approved)

### Section 6. At-Large Senators.

A. [no changes]

B. All members of the electorate are eligible to serve as At-Large Senators. At-Large Senators may be nominated by Division Voting Units, as specified in the Constitution, or by **self-nomination**. ~~petition. Petitions may be circulated and signed by any member of the electorate, but no member of the electorate may sign more than one petition to be submitted for any one election. Petitions must be specific and include the signatures of the proposed nominee, the nominator and the seconder, each of whom must be a member of the Senate Electorate. Petitions bearing at least twenty (20) additional qualified signatures and~~ **Nominations** submitted to the Senate Elections Committee at least ~~fifteen (15)~~ **seven (7)** days prior to distribution of the Senate ballot, shall qualify the specific nominee for inclusion in the election.

2. Approval of Deadline Extension for completion to Incomplete grades. Motion/Second were made to change the Catalog information from “by the end of the sixth week of the next regular semester” to “by the end of the next regular semester.” This agenda item was published prior to receipt of information from the CCC Chancellor’s Office relating to “excused withdrawal” options for students. Following discussion and clarification, Motion/Second were withdrawn.

## I. Discussion Items

1. CCC Chancellor’s Office “Excused Withdrawal (EW).” Lisa Seals responded to questions from senators. Dr. Tafoya provided the Senators with additional information and clarification.
2. Development of ‘in-house’ training to qualify faculty to teach online courses. Xochitl Tirado provided the Senate with a status update on the development of online instruction and activities to qualify faculty to teach online. She hopes to have the online training available this summer.

Discussion shifted to planning for Summer Session in light of the ongoing stay-at-home guidelines. IVC applied for and received a waiver from the CCC Chancellor’s Office to shift face-to-face classes to remote/online teaching this semester. IVC will apply for a similar waiver to Summer Session; however, it was noted that the CCC Chancellor’s Office is expected to increase requirements and expectations for institutions who have had time to prepare for summer class offerings.

Discussion shifted again to canned courses, courses owned by the District, and intellectual property rights of faculty to develop online courses and/or course materials. When the faculty member is paid to develop online educational content, that content belongs to the funding source (i.e., the District).

## J. Adjournment: (MS: Patterson/Trevino/approved at 4:19 p.m.)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Academic Senate record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
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