

**Imperial Valley College
Academic Senate Minutes
Wednesday, August 29, 2015**

A. Call to Order by the President: 12:51pm

Present: Michael Heumann, Mary Lofgren, Olivia Garcia, Diane Harris, Frank Hoppe, Xochitl Tirado, Caroline Bennett, Suzanne Gretz, Mardjan Shokoufi, Alex Voldman, Ralph Marquez, Norma Nunez, Michael Capeci, Stella Orfanos-Woo, Jesus Esqueda, Cathy Zazueta, Gilbert Campos, Allyn Leon, Lorraine Mazeroll, Daniel Gilison, Ed Wells, Edalaine Joy Tangoan

Absent: Rick Goldsberry, Roberta Webster, Frank Miranda, Jose Velasquez, Eric Lehtonen, Nicholas Akinkuoye

Excused: Mike Palacio, Jr.

Visitors: Victor Jaime, Tina Aguirre, Sheila Dorsey-Freeman, Gaylla Finnell, Dave Drury, Sergio Lopez, Mary Jo Wainwright, Efrain Silva, Gloria Hoisington

B. Visitor's Comments

- No comments

C. Consent Agenda

- Academic Senate Minutes of 20 May 2015
- Academic Senate Minutes of 3 June 2015
- Curriculum Committee Minutes of 4 June 2015
- Recommendations to the President for 4 June 2015
- M/S/C (Norma Nunez/Ed Wells) to approve above items

D. President's Report

- Quick review of Senate's purpose: organization to recommend on academic/professional 10+1 policy development matters
- A lot of hiring had occurred through summer months; no Senate meetings held
- Senate requested to review board policy about what Senate should be informed: much of the policy was considered necessary to come to Senate
- Senate agenda has a different format for time sensitivity: combo of action/discussion/information items, and will adjust as needed

E. Treasurer Report

- \$9,310; \$1171 summer travel; balance \$8138.40

F. Action, Discussion, and Information Items

- 1. Senate 2014-15 Self-Evaluation and Goals for 2015-16
- Every committee will complete a self-evaluation
- Senate did a self-evaluation last year; President Heumann created a document of findings and asked for input on various items
 - Of note: there has been a lack of Senate participation in major events; some other obstacles to discuss w/Executive Team
 - Not yet accomplished: administration electronic evaluations; reviewing ideas to incorporate this into 2015-16
 - Need to make decision to switch from Bb to Canvas; renews in 2017, but would like at least a year to ease into the switch

- Norma Nunez: more involvement with Early Alert
- Daniel Gilison: with implementation of Learning Services plan, Senate should have active role
- Gaylla Finnell: correctional education planning; pressure from Board of Governors and Chancellor
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- 2. Distance Education Update on OEI and Canvas—Gaylla Finnell
- At summer online teaching conference, Xochitl Tirado and Audrey Morris were complimented for their progress
 - Pilot program will continue one more year before statewide implementation
 - Tutoring pilot: 2 Eng 110 classes during 2014-1015 had access to online tutoring—ALL online courses (not just English) will have tutoring this year
 - Audio tutorial to help use online tutoring program
 - Variety of subject areas offer tutoring at a range of times
- Student readiness: (last year) students took online assessments to determine strengths/weakness
 - Student readiness tutorials (this year)

Canvas: common course management will be critical to share info and services

- CA has asked all colleges to switch to Canvas; possible incentive: will be paid to use (Blackboard is \$120 thousand a year)
- Some online instructors using Canvas now
- Should be easy transition from Bb to Canvas:
 - Fall 2015 campus wide discussion to move forward with Canvas; if approved, training will begin in Spring 2016
 - Kickoff to discussions: Wednesday, September 9, 2015: all day campus forum and discussion with campus hour focused on Canvas
 - Blackboard and Canvas will be used simultaneous through changeover
- 3. Special Election to Fill One-Year Vacancy
- Frank Rapp resigned at end of 2014-2015 year; President Heumann and Olivia Garcia will send email announcement about special election for a one-year position
 - Part time representative election also needed
- 4. Committee Assignment Update
- Almost every faculty member is on a committee
 - Need a non-basic skills member for Student Success and Equity Committee
 - Need CART member
 - Faculty without committee assignment will be contacted first
- 5. Reorganization Plan for Learning Services Update
- Voted as working plan at end of Fall 2015
 - Victor Jaime: because of lateness of approval, special board meetings were held; hoping for a special board meeting for feedback, where we are in process; depends on how many board members available
 - Still some questions; have time to work
- 6. APs 5010-5013, AP 5015, AP 5031
- Wasn't sent out because a too-large file size
- Variety were updated for legal reasons
 - Gloria: changes made to mirror ACCJC, not as wordy, only actual new requirement concerning international student (5012): now requiring students to have

TOEFL scores, can accommodate only in 5th level and score will get them into 5th level or regular English

G. For the Good of the Order

- President Heumann suggested to put reports here; not listed, but if time allowed during meeting, can be used to do so
- Ed Wells: grant came in to support a level 1 police academy
- Gaylla Finnell: Inside Out program doing well; full class of 15 students; asked to present on Inside Out program at convention; working with San Jose State for a program for that area
- Mary Jo: Speaking as chair of Equivalency Committee—still concerned about faculty coming to review applications for equivalency without appropriate credentials
- Ralph Marquez: spoke about a program called College Scheduler
- Mary Lofgren: David Zielinski mentioned a free app that shows important dates; speaking from position as counselor, gave thanks to faculty for helping her get students getting in classes
- President Heumann: cards/buttons for academic senate members
- Norma Nunez: thanks to Allyn and Kathleen for assisting in reviewing multiple measures for students.

**H. Adjournment: 1:44 pm
Next meeting Sept. 2, 2015**