

IMPERIAL COMMUNITY COLLEGE DISTRICT

IMPERIAL COUNTY

IMPERIAL, CALIFORNIA

AUDIT REPORT

JUNE 30, 2013

INTRODUCTORY SECTION

**IMPERIAL COMMUNITY COLLEGE DISTRICT
TABLE OF CONTENTS
JUNE 30, 2013**

	<u>Page</u>
INTRODUCTORY SECTION	
Introduction - Objectives of the Audit	3
Independent Auditors Report.....	4
Management Discussion and Analysis	7
BASIC FINANCIAL STATEMENTS	
Statement of Net Position	13
Statement of Revenues, Expenses and Changes in Net Position	14
Statement of Cash Flows	15
Statement of Fiduciary Net Position	16
Statement of Changes in Fiduciary Net Position	17
Notes to Financial Statements.....	18
REQUIRED SUPPLEMENTARY INFORMATION	
Organization	38
Schedule of Workload Measures for State General Apportionment	39
Reconciliation of Annual Financial and Budget Report (CCFS-311) With Audited Financial Statements	40
Schedule of Expenditures of Federal Awards.....	41
Notes to the Schedule of Expenditures of Federal Awards.....	42
Schedule of State Financial Awards	43
Reconciliation of ECS 84362 (50 Percent Law) Calculation.....	44
Reconciliation of Education Protection Account Expenditures	45
Notes to Supplementary Information	46
Schedule of Funding Progress – Benefits Plan	47

**IMPERIAL COMMUNITY COLLEGE DISTRICT
TABLE OF CONTENTS
JUNE 30, 2013
(Continued)**

OTHER INDEPENDENT AUDITOR’S REPORTS	<u>Page</u>
Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.....	48
Independent Auditor’s Report on State Compliance	50
Independent Auditor’s Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by OMB Circular A-133	52
 FINDINGS AND RECOMMENDATIONS	
Schedule of Audit Findings and Questioned Costs.....	54
Status of Prior Year Findings and Recommendations	56

**IMPERIAL COMMUNITY COLLEGE DISTRICT
INTRODUCTION
JUNE 30, 2013**

Introduction

The audit has the following objectives:

- To obtain reasonable assurance about whether the Imperial Community College District's basic financial statements are free of material misstatement.
- To consider the Imperial Community College District's internal control over financial reporting and compliance with requirements that could have a direct and material effect on a major federal program.
- To perform tests of compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.
- To determine with reasonable assurance that the Imperial Community College District complied with certain state regulatory requirements.
- To recommend appropriate actions to correct noted deficiencies.

INDEPENDENT AUDITOR'S REPORT

**The Board of Trustees
Imperial Community College District
Imperial, California**

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities, and the discretely presented component unit of Imperial Community College District as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the *Contracted District Audit Manual* issued by the California Community College Chancellor's office. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the discretely presented component unit of Imperial Community College District as of June 30, 2013, and the respective changes in financial position, and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As described in Note 1 to the financial statements, in 2013, Imperial Community College District adopted new accounting guidance, Governmental Accounting Standards Board Statement No. 62, *Codification of Accounting and Financial Reporting Guidance contained in Pre-November 30, 1989 FASB and AICPA Pronouncements* and Government Accounting Standards Board Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, and schedule of funding progress for OPEB benefits identified as Required Supplementary Information in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the Required Supplementary Information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Imperial Community College District's basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The accompanying other supplementary information is presented for purposes of additional analysis as required by the *Contracted District Audit Manual* issued by the California Community College Chancellor's Office, and is also not a required part of the financial statements.

The combining financial statements and other supplementary information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements and other supplementary information and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 27, 2013 on our consideration of Imperial Community College District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Imperial Community College District's internal control over financial reporting and compliance.

Wilkinson Hadley King & Co., LLP

El Cajon, California
December 27, 2013

**IMPERIAL COMMUNITY COLLEGE DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
(Unaudited)
June 30, 2013**

INTRODUCTION

The Imperial Community College District (the District) consists of one main campus. The District serves approximately 7,000 students. Full-Time Equivalent Student (FTES) enrollment for 2012-2013 was 6,053.

The following discussion and analysis provides an overview of the financial position and activities of the Imperial Community College District for the year ended June 30, 2013. Please read it in conjunction with the financial statements and notes thereto which follow this section.

FINANCIAL HIGHLIGHTS

During 2012-13, total reported full-time equivalent students decreased approximately 1.08%. The college is planning on restoring FTES back to our base of 6,559 plus 1% by utilizing FTES generated during the summer 2013. Credit FTES, Non-Credit FTES along with other workload measures, are the basis for the District's state apportionment. Workload measures directly related to credit/non-credit FTES account for over \$27 million state general apportionment, including \$5 million from Prop 30 proceeds.

Trend of Full Time Students as Reported on the Annual Report

	08-09	09-10	10-11	11-12	12-13
FTES	7,426	7,132	7,290	6,119	6,053

OVERVIEW OF THE FINANCIAL STATEMENTS

The District was required to implement the reporting standards of Governmental Accounting Standards Board (GASB) Statement No. 34, as amended by GASB Statement No. 35 on July 1, 2002. This adoption changed the format and the content of the District's basic financial statements. The District is following the Business Type Activity (BTA) model. Rather than issuing fund-type financial statements, this GASB Statement No. 34 requires the following components to be included in the District's financial statements:

- Management's Discussion and Analysis;
- Basic financial statements including a Statement of Net Position, Statement of Revenues, Expenses and Changes in Net Position, and Statement of Cash Flows for the District as a whole; and
- Notes to the financial statements

**IMPERIAL COMMUNITY COLLEGE DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
(Unaudited)
June 30, 2013**

Additionally, Net Assets are now referred to as Net Position, and the Statement of Cash Flows is presented using the direct method.

The basic financial statements are designed to provide readers with a broad overview of the District's finances, using accounting methods similar to those used by private sector companies. These statements offer short-term and long-term financial information about the District's activities.

The **Statement of Net Position** presents the assets, liabilities, and net position of the District as of the end of the fiscal year and is prepared using the accrual basis of accounting, which is similar to the accounting basis, used by most private sector organizations. The difference between total assets and total liabilities (net assets) is one indicator of the current financial condition of the District, or one way to measure the financial health of the District.

Net position is divided into three major categories. The first category, Investment in Capital Assets, represents the equity amount in property, plant, and equipment owned by the District. The second category is Expendable Restricted Net Position. These net assets are available for expenditure by the District, but must be spent for purposes as determined by external entities and/or donors that have placed time or purpose restrictions on the use of the assets. Restrictions can also be enforced through agreements, laws, or regulations of creditors, other governmental agencies, imposed bylaws through constitutional provisions or enabling legislation. The final category is Unrestricted Net Position that is available to the District for any lawful purpose. Although unrestricted, the District's Governing Board may place internal restrictions on these net assets, but it retains the power to change, remove, or modify such restrictions.

The **Statement of Revenues, Expenses and Changes in Net Position** represent the operating results of the District. The purpose of the statement is to present the revenues received by the District, both operating and non-operating, the expenses paid by the District, operating and non-operating, and any other revenues, expenses, gains and losses. Thus, this statement presents the District's results of operations.

Changes in total net position, as indicated on the Statement of Net Position, are based on the activity presented in the Statement of Revenues, Expenses and Changes in Net Position. Generally, operating revenues are earned for providing goods and services to the various customers and constituencies of the District. Operating expenses are those expenses incurred to acquire or produce the goods and services provided in return for the operating revenues and to fulfill the mission of the District. Non-operating revenues are those received or pledged for which goods and services are not provided. For example, State appropriations are non-operating revenues because they are provided by the State Legislature to the District without the Legislature directly receiving commensurate goods and services for the revenues.

The **Statement of Cash Flows** provides information about cash receipts and cash payments during the fiscal year, major uses and sources of cash. This statement also helps users assess the District's ability to generate positive cash flows, meet obligations as they become due and evaluate the need for external financing.

The Statement of Cash Flows is divided into five parts. The first part reflects operating cash flows and shows the net cash provided by the operating activities of the District.

**IMPERIAL COMMUNITY COLLEGE DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
(Unaudited)
June 30, 2013**

The second part details cash received for non-operating, non-investing and non-capital activities of the institution. The third section deals with the cash used for the acquisition and construction of capital and related financing activities. The fourth part provides information from investing activities. This section reflects the cash received and spent for short-term investment and any interest paid or received on those investments.

The final section reconciles the net cash provided by operating activities to the operating loss reflected on the Statement of Revenues, Expenses and Changes in Net Position. The net cash reconciliation is shown in the expanded version of the Statement of Cash Flows in the financial statements.

The Statement of Net Position as of June 30, 2013, is summarized below:

Statement of Net Position			
	June 30, 2013	June 30, 2012	Change
Current assets	36,110,121	41,259,448	(5,149,327)
Capital assets	81,128,678	51,111,629	30,017,049
Total Assets	117,238,799	92,371,077	24,867,722
Current liabilities	19,861,226	14,400,118	5,461,108
Long-term liabilities	91,116,058	89,909,739	1,206,319
Total Liabilities	110,977,284	104,309,857	6,667,427
Net position			
Net investment in capital assets	2,682,223	0	2,682,223
Restricted	0	0	0
Unrestricted	3,579,292	(11,938,780)	15,518,072
Total Net Position	6,261,515	(11,938,780)	18,200,295
Total Liabilities and Net Position	117,238,799	92,371,077	24,867,722

Total Liabilities had a net increase of \$6.6 million in part due to normal operating activities and the rest in long term debt related to the General Obligation Bonds.

Total Net Position had a net increase of \$18.2 million primarily due to the implementation of accounting pronouncement GASB 62 which requires retro-active recognition of capitalized interest in fixed asset costs (See Note 1 Part N in the Notes to the Financial Statements)

**IMPERIAL COMMUNITY COLLEGE DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
(Unaudited)
June 30, 2013**

The Statement of Revenues, Expenses and Changes in Net Position for the year ended June 30, 2013, is summarized below:

Statement of Revenues, Expenses and Changes in Net Position

	June 30, 2013	June 30, 2012	Change
Operating revenues	33,062,476	32,964,162	98,314
Operating expenses	66,414,726	71,129,793	4,715,067
Deficit before depreciation and non-operating income and expense	(33,352,250)	(38,165,631)	4,813,381
Depreciation	1,997,068	1,817,135	179,933
Deficit before non-operating income and expense	(35,349,318)	(39,982,766)	4,633,448
Non-operating income and expense, net	34,682,830	35,213,811	530,981
Increase (decrease) in net position	(666,488)	(4,768,955)	4,102,467
Net position (deficit), beginning of year	(11,938,780)	(7,169,825)	(4,768,955)
Restatement of Beginning Net Position (GASB 62 Note P of Audit Report)	18,866,783		18,866,783
Net Position (Deficit), end of year	6,261,515	(11,938,780)	18,200,295

Operating Revenues

The Changes in Net Position comparison presents the District's results of operation and shows a decrease of \$666,488. The total ending net position for the year is \$6,261,515 due to the restatement of the beginning net position as a direct result of implementing GASB 62 (See Note 1 Part N in the Notes to the Financial Statements). Operating revenues over operating expenses decreased by \$4,633,448. State apportionment and property taxes are recorded in non-operating income. Net non-operating income and expense decreased by \$530,981.

Tuition and fees are generated by the resident, non-resident and foreign fees paid by students attending the District, including fees such as parking fees, community services classes and other related fees.

Non-capital grants and contracts are primarily those received from federal and state sources and used in the instructional and student services programs.

Operating Expenses

Operating expenses are 53.92% related to personnel costs. The balance of operating expenses is for supplies, other services, and capital outlay items below the capitalization threshold, financial aid, insurance, utilities and depreciation expense.

**IMPERIAL COMMUNITY COLLEGE DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
(Unaudited)
June 30, 2013**

State apportionment is generated based on the FTES reported to the state by the District. The District has experienced decreases in FTES due to reductions in work load measures and lack of growth funding and COLA.

Local property taxes are received through the Imperial County Office of Education. The amount received for property taxes and 98% of the amount charged to students for enrollment (currently \$46.00 per unit) is deducted from the total state general apportionment amount calculated by the state for the District.

The Statement of Cash Flows for the year ended June 30, 2013 is summarized below:

Statement of Cash Flows

	<u>June 30, 2013</u>	<u>June 30, 2012</u>	<u>Change</u>
Operating activities	(26,877,048)	(41,145,831)	14,268,783
Non-capital financing activities	34,513,130	39,923,149	(5,410,019)
Capital and related activities	(11,790,985)	(9,853,526)	(1,937,459)
Investing activities	<u>169,700</u>	<u>274,258</u>	<u>(104,558)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(3,985,203)	(10,801,950)	6,816,747
Cash Balance, Beginning of Year	<u>28,652,549</u>	<u>39,454,499</u>	<u>(10,801,950)</u>
Cash Balance, End of Year	<u>24,667,346</u>	<u>28,652,549</u>	<u>(3,985,203)</u>
Cash Used by Operating Activities	<u>(26,877,048)</u>	<u>(41,145,831)</u>	<u>14,268,783</u>

DISTRICT FIDUCIARY RESPONSIBILITY

The District is the trustee, or fiduciary for certain amounts held on behalf of students, clubs and donors for student loans and scholarships. The District's fiduciary activities are reported in separate Statements of Fiduciary Net Position and Changes in Fiduciary Net Position. These activities are excluded from the District's other financial statements because the District cannot use these assets to finance operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

**IMPERIAL COMMUNITY COLLEGE DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
(Unaudited)
June 30, 2013**

CAPITAL ASSETS

As of June 30, 2013, the District had over \$98.9 million invested in capital assets. Capital assets consist of land and land improvements; buildings and building improvements, infrastructure, vehicles, data processing equipment and other equipment that met the capitalization threshold recommended by GASB 35. These assets have accumulated depreciation of \$17.7 million, leaving a net asset amount of \$81.1 million.

A summary of capital assets net of accumulated depreciation and changes therein is presented below:

	<u>June 30, 2013</u>	<u>June 30, 2012</u>	<u>Change</u>
Land & Improvements	175,900	175,900	0
Work In Progress	15,543,022	5,448,259	10,094,763
Buildings & Improvements	63,178,377	43,741,236	19,437,141
Equipment	2,231,379	1,746,234	485,145
Total	<u>81,128,678*</u>	<u>51,111,629</u>	<u>30,017,049</u>

**Includes restatement of capitalized assets due to implementation of GASB 62 (See Note P of Audit Report)*

ECONOMIC FACTORS THAT MAY AFFECT THE FUTURE

While the state financial outlook for the next two to three years looks more promising, the District needs to be very conservative in its spending and it needs to attain adequate reserves. This is necessary to maintain fiscal stability and to make sure that we have sufficient funds to meet our obligations. The District needs to take into consideration the impact that GASB 45 will have on our general fund.

It is important that we remain prudent fiscally to prevent any serious economic downturn at the District. We need to do so by maintaining a more than required reserve as directed by the President and the Board of Trustees. It is also imperative that the state supports the community college community with a generous COLA and growth on an ongoing basis.

BASIC FINANCIAL STATEMENTS

**IMPERIAL COMMUNITY COLLEGE DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2013**

	District	Imperial Valley College Foundation (Unaudited)
ASSETS		
Current assets:		
Cash in county treasury	\$ 23,976,411	\$ -
Cash in banks	60,754	148,765
Cash with fiscal agent	610,471	-
Investments	-	1,264,024
Revolving cash	19,710	-
Accounts receivable, net	11,420,013	-
Stores inventory	22,762	-
Total current assets	36,110,121	1,412,789
Non-current assets:		
Capital assets, net of accumulated depreciation	81,128,678	15,000
TOTAL ASSETS	\$ 117,238,799	\$ 1,427,789
LIABILITIES		
Current liabilities:		
Accounts payable	\$ 5,249,355	\$ -
Temporary loans	9,800,000	-
Unearned revenue	2,094,146	-
Compensated absences	782,725	-
Bonds payable - current portion	1,575,000	-
COPS payable - current portion	360,000	-
Total current liabilities	19,861,226	-
Non-current liabilities:		
Bonds payable	61,785,499	-
COPS payable	725,000	-
Bond anticipation notes	14,000,956	-
Accreted interest	5,675,995	-
Net OPEB obligation	8,928,608	-
Total non-current liabilities	91,116,058	-
TOTAL LIABILITIES	110,977,284	-
NET POSITION		
Net investment in fixed assets	2,682,223	15,000
Restricted - expendable	-	1,240,801
Unrestricted	3,579,292	171,988
TOTAL NET POSITION	6,261,515	1,427,789
TOTAL LIABILITIES AND NET POSITION	\$ 117,238,799	\$ 1,427,789

See the accompanying notes to the financial statements

IMPERIAL COMMUNITY COLLEGE DISTRICT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
JUNE 30, 2013

	District	Imperial Valley College Foundation (Unaudited)
OPERATING REVENUES		
Tuition and fees	\$ 2,112,468	\$ -
Grants and contracts, non-capital:		
Federal	22,430,799	-
State	7,810,662	-
Local	574,313	282,961
Sales and Commissions	134,234	-
TOTAL OPERATING REVENUES	33,062,476	282,961
OPERATING EXPENSES		
Academic salaries	17,577,995	-
Classified salaries	8,240,414	-
Employee benefits	11,068,589	-
Supplies, materials and other operating expenses	5,305,388	64,880
Financial aid	19,976,521	216,230
Utilities	777,704	-
Interest and fiscal charges	3,468,115	-
Depreciation	1,997,068	-
TOTAL OPERATING EXPENSES	68,411,794	281,110
OPERATING INCOME (LOSS)	(35,349,318)	1,851
NON-OPERATING REVENUES		
State apportionments, non-capital	25,152,273	-
Local property taxes	7,536,010	-
State taxes and other revenue	1,824,847	-
Interest and investment income	169,700	68,190
Net unrealized gain (loss) on investments	-	22,495
TOTAL NON-OPERATING REVENUES	34,682,830	90,685
INCREASE (DECREASE) IN NET POSITION	(666,488)	92,536
NET POSITION (DEFICIT), BEGINNING OF YEAR	(11,938,780)	1,335,253
RESTATEMENT OF BEGINNING NET POSITION (Note 20)	18,866,783	-
NET POSITION, END OF YEAR	\$ 6,261,515	\$ 1,427,789

See the accompanying notes to the financial statements

**IMPERIAL COMMUNITY COLLEGE DISTRICT
STATEMENT OF CASH FLOWS
JUNE 30, 2013**

	District	Imperial Valley College Foundation (Unaudited)
CASH FLOWS FROM OPERATING ACTIVITIES		
Tuition and fees	\$ 2,112,468	\$ -
Federal grants and contracts	22,430,799	-
State grants and contracts	7,810,662	-
Local grants and contracts	574,313	351,151
Sales and commissions	134,234	-
Payments to suppliers	(3,941,016)	(64,880)
Payments to/on behalf of employees	(36,021,987)	-
Payments to/on behalf of students	(19,976,521)	(216,230)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(26,877,048)	70,041
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES		
State apportionment and other receipts	26,977,120	-
Property taxes	7,536,010	-
NET CASH PROVIDED BY NON-CAPITAL FINANCING ACTIVITIES	34,513,130	-
CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES		
Purchase of capital assets	(8,709,569)	-
Principal paid on capital debt	(1,745,000)	-
Interest paid on capital debt	(1,336,416)	-
NET CASH PROVIDED (USED) BY CAPITAL FINANCING ACTIVITIES	(11,790,985)	-
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	-	(117,725)
Interest on investments	169,700	68,190
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	169,700	(49,535)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(3,985,203)	20,506
CASH BALANCE, BEGINNING OF YEAR	28,652,549	128,259
CASH BALANCE, END OF YEAR	\$ 24,667,346	\$ 148,765
CASH PROVIDED (USED) BY OPERATING ACTIVITIES		
Operating income (loss)	\$ (35,349,318)	\$ 92,536
Adjustments to reconcile net income (loss) to net cash provided (used) by operating activities:		
Depreciation	1,997,068	-
Net Unrealized Gain On Investments	-	(22,495)
Changes in assets and liabilities:		
Receivables, net	1,162,772	-
Stores inventory	1,352	-
Accounts payable	3,751,374	-
Temporary loans	1,800,000	-
Deferred revenues	(173,268)	-
Compensated absences	(67,028)	-
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$ (26,877,048)	\$ 70,041

See the accompanying notes to the financial statements

**IMPERIAL COMMUNITY COLLEGE DISTRICT
STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2013**

	Associated Students Trust	Scholarship and Loan Trust	Campus Organizations	Representation Fee Trust	Totals
ASSETS					
Cash on hand and in banks	99,275	10,579	84,599	-	194,453
Accounts receivable	-	-	-	-	-
TOTAL ASSETS	<u>99,275</u>	<u>10,579</u>	<u>84,599</u>	<u>-</u>	<u>194,453</u>
LIABILITIES AND NET POSITION					
CURRENT LIABILITIES					
Accounts payable	-	-	-	-	-
Due to governmental funds	-	-	-	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET POSITION					
Restricted	-	10,579	84,599	-	95,178
Unrestricted	99,275	-	-	-	99,275
TOTAL NET POSITION	<u>99,275</u>	<u>10,579</u>	<u>84,599</u>	<u>-</u>	<u>194,453</u>
TOTAL LIABILITIES AND NET POSITION	<u>99,275</u>	<u>10,579</u>	<u>84,599</u>	<u>-</u>	<u>194,453</u>

See the accompanying notes to the financial statements

IMPERIAL COMMUNITY COLLEGE DISTRICT
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
JUNE 30, 2013

	Associated Students Trust	Scholarship and Loan Trust	Campus Organizations	Representation Fee Trust	Totals
REVENUES					
Local revenues	\$ 118,796	\$ 160,969	\$ 115,392	\$ 18,352	\$ 413,509
Interest and investment income	42	178	35	-	255
TOTAL REVENUES	<u>118,838</u>	<u>161,147</u>	<u>115,427</u>	<u>18,352</u>	<u>413,764</u>
EXPENDITURES					
Classified salaries	5,151	-	-	-	5,151
Scholarships and loans	-	160,684	-	-	160,684
Other operating expenses	95,782	-	92,327	18,352	206,461
Capital outlay	2,838	-	-	-	2,838
TOTAL EXPENDITURES	<u>103,771</u>	<u>160,684</u>	<u>92,327</u>	<u>18,352</u>	<u>375,134</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>15,067</u>	<u>463</u>	<u>23,100</u>	<u>-</u>	<u>38,630</u>
NET POSITION, BEGINNING OF YEAR	84,208	10,116	61,499	-	155,823
NET POSITION, END OF YEAR	<u>\$ 99,275</u>	<u>\$ 10,579</u>	<u>\$ 84,599</u>	<u>\$ -</u>	<u>\$ 194,453</u>

See the accompanying notes to the financial statements

NOTES TO FINANCIAL STATEMENTS

**IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013**

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Presentation

The accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB), including Statement No. 34, Basic Financial Statements and Management Discussion and Analysis for State and Local Governments and including Statement No.35, Basic Financial Statements and Management Discussion and Analysis of Public Colleges and Universities, issued in June and November 1999 and *Audits of State and Local Governmental Units* issued by the American Institute of Certified Public Accountants.

The financial statement presentation required by GASB No. 34 and No. 35 provides a comprehensive entity-wide perspective of the District's financial activities. The entity-wide perspective replaces the fund-group perspective previously required. Fiduciary activities, with the exception of the Student Financial Aid Fund, are excluded from the basic financial statements.

The budgetary and financial accounts of the district have been recorded and maintained in accordance with the Chancellor's Office of the California Community College's *Budget and Accounting Manual*. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function.

B. Reporting Entity

Imperial Community College District is a political subdivision of the State of California and provides higher educational services in the County of Imperial, State of California. The District is classified as a state instrumentality under Internal Revenue Code Section 115, and is also classified as a charitable organization under Internal Revenue Code 501 © 3, and is therefore exempt from federal and state income taxes.

In evaluating how to define the District for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in generally accepted accounting principles and GASB Statement No. 14. The District evaluated each legally separate, tax-exempt organization whose resources are used principally to provide support to the District to determine if its omission from the reporting entity would result in financial statements, which are misleading or incomplete.

GASB Statement No. 14 requires inclusion of such an organization as a component unit when: 1) The economic resources received or held by the organization are entirely or almost entirely for the direct benefit of the District, its component units or its constituents; and 2) The District or its component units is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the organization; and 3) Such economic resources are significant to the District. Based on these criteria, the District has one component unit, the Imperial Valley College Foundation. In addition, the District is not a component unit of any reporting entity as defined by the GASB statement. The Imperial Valley College Foundation also issues a separate audited financial report, which can be obtained from the District or the Foundation.

IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

For financial reporting purposes, the District is considered a special-purpose government engaged in business-type activities. Accordingly, the District's basic financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting.

Under the accrual basis, revenues are recognized when earned, and expenses are recorded when an obligation has been incurred. All significant intra-agency transactions have been eliminated. When the District incurs an expenditure or an expense for which both unrestricted and restricted resources may be used, it is the District's policy to use restricted resources first, and then unrestricted resources.

To ensure compliance with the California Education Code, the financial resources of the District are divided into separate funds for which separate accounts are maintained for recording cash, other resources and all related liabilities, obligations and equities.

By state law, the District's governing board must approve a budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. Budgets for all governmental funds were adopted on a basis consistent with generally accepted accounting principles.

The District's governing board revises these budgets during the year to give consideration to unanticipated income and expenditures. Formal budgetary integration was employed as a management control device during the year for all budgeted funds. Expenditures cannot legally exceed appropriations by major object account.

In accordance with GASB Statement No. 20, the District follows all GASB statements issued prior to November 30, 1989 until subsequently amended, superceded or rescinded. The District has the option to apply all Financial Accounting Standards Board (FASB) pronouncements issued after November 30, 1989 unless FASB conflicts with GASB. The District has elected to not apply FASB pronouncements issued after the applicable date.

D. Encumbrances

The District utilizes an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances were liquidated at June 30 since they do not constitute expenditures or liabilities.

IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Assets Liabilities, and Equity

1. Cash and Cash Equivalents

The California Government Code requires California banks and savings and loan associations to secure the District's deposits by pledging government securities as collateral. The market value of pledged securities must equal 110% of an agency's deposits. California law also allows financial institutions to secure an agency's deposits by pledging first trust deed mortgage notes having a value of 150% of an agency's total deposits, and collateral is considered to be held in the name of the District. All District cash held by financial institutions is entirely insured or collateralized.

In accordance with Education Code Section 41001, the District maintains a substantial amount of its cash in the Imperial County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates fair value, in accordance with the requirements of GASB Statement No. 31. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool. The county is authorized to deposit cash and invest excess funds by California Government Code Section 53648 et. seq. The funds maintained by the county are either secured by federal depository insurance or are collateralized. Restricted cash and cash equivalents are those amounts externally restricted as to use pursuant to the requirements of the District's grants and contracts amounts. Information regarding the amount of dollars invested in derivatives with Imperial County Treasury was not available.

2. Accounts Receivable

Accounts receivable consists primarily of amounts due from the Federal government, State and local governments or private resources, in connection with reimbursement of allowable expenditures made pursuant to the District's grant and contracts. Accounts receivable are recorded net of estimated uncollectible amounts. There were no significant receivables, which are not scheduled for collection within one year of year-end.

3. Inventory

Inventory is valued at the lower of cost or market utilizing the first-in first-out method and consists of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are withdrawn from the stores inventory for consumption.

4. Compensated Absences

In accordance with GASB Statement No. 16, accumulated unpaid employee vacation benefits are recognized as liabilities of the District as compensated absences in the Statement of Net Assets. Accumulated employee sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expense in the period taken since such benefits do not vest nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires.

IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Assets, Liabilities and Equity (Continued)

5. Capital Assets

Capital assets are recorded at the date of acquisition. Donated capital assets are recorded at their estimated fair value at the date of donation. For equipment, the District's capitalization policy includes all items with a unit cost of \$5,000 or more and an estimated useful life of greater than one year. Buildings as well as renovations to buildings, infrastructure, and land improvements that significantly increase the value or extend the useful life of the structure are capitalized. Interest incurred during construction is not capitalized.

The cost of normal maintenance and repairs that does not add to the value of the asset or materially extend the asset's life is recorded in operating expense in the year in which the expense was incurred. Depreciation is computed using the straight-line method with a half-year convention over the estimated useful lives of the assets, generally 25-50 years for buildings, 20-25 years for building and land improvements, and 5-15 years for equipment and vehicles.

6. Net Position

Net investment in fixed assets: This represents the District's total investment in capital assets, net of outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component of invested in capital assets, net of related debt.

Restricted net position - expendable: Restricted expendable net position include resources in which the District is legally or contractually obligated to spend resources in accordance with restrictions imposed by external third parties.

Restricted net position - nonexpendable: Nonexpendable restricted net position consist of endowment and similar fund types in which donors or other outside sources have stipulated, as a condition of the gift instrument, that the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income, which may either be expended or added to principal. The District has no restricted net position-nonexpendable.

Unrestricted net position: Unrestricted net position represent resources available to be used for transactions relating to the general operations of the District, and may be used at the discretion of the governing board, as designated, to meet current expenses for specific future purposes.

7. Unearned Revenue

Unearned revenue arises when potential revenue does not meet the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to qualifying expenditures. In future periods, when both revenue recognition criteria are met or when the District has a claim to the resources, the liability for unearned revenue is removed from the combined balance sheet and revenue is recognized.

IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Property Tax

Secured property taxes attach as an enforceable lien on property as of March 1. Taxes are payable in two installments on November 15 and March 15. Unsecured property taxes are payable in one installment on or before August 31. The County of Imperial bills and collects the taxes for the District. Real and personal property tax revenues are reported in the same manner in which the county auditor records and reports actual property tax receipts to the Department of Education. This is generally on a cash basis.

G. On-Behalf Payments

GASB Statement No. 24 requires that direct on-behalf payments for fringe benefits and salaries made by one entity to a third party recipient for the employees of another, legally separate entity be recognized as revenue and expenditures by the employer government. The State of California makes direct on-behalf payments for retirement benefits to the State Teachers Retirement System on behalf of all community college districts in California; however, a fiscal advisory was issued by the California Department of Education instructing districts not to record revenue and expenditures for these on-behalf payments.

H. Classification of Revenues

The District has classified its revenues as either operating or non-operating revenues according to the following criteria: Operating revenues - Operating revenues include activities that have the characteristics of exchange transactions, such as student fees and Federal and most State and local grants and contracts. Non-operating revenues - Non-operating revenues include activities that have the characteristics of non-exchange transactions, such as state apportionments, taxes, and other revenue sources that are defined as non-operating revenues by GASB No. 9 Reporting Cash Flows of Proprietary and Non-expendable Trust Funds and Governmental Entities that use Proprietary Fund Accounting, and GASB No. 33, such as investment income.

I. Tuition and Fees

Student tuition and fee revenues, and certain other revenues from students, are reported in the statement of revenues, expenses, and changes in net assets. Certain governmental grants, such as Pell Grants, and other federal, state or nongovernmental programs are recorded as operating revenues in the District's financial statements.

J. Accounting Changes

As a result of the adoption of GASB Statements No. 34 and No. 35, the District was also required to make certain changes in accounting principles, specifically the adoption of depreciation on capital assets for all funds and the recording of long-term debt. Net position at July 1, 2012 was decreased \$23,205,817 for the cumulative effect of these changes on years prior to fiscal year ended June 30, 2013.

IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

K. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those reported.

L. Fund Balance Reserves and Designations

Fund balances of the governmental funds are classified as follows:

Nonspendable Fund Balance – represents amounts that cannot be spent because they are either not in spendable form (such as inventory or prepaid insurance) or legally required to remain intact (such as notes receivable or principal of a permanent fund).

Restricted Fund Balance – represents amounts that are constrained by external parties, constitutional provisions or enabling legislation.

Committed Fund Balance – represents amounts that can only be used for a specific purpose because of a formal action by the District’s governing board. Committed amounts cannot be used for any other purpose unless the governing board removes those constraints by taking the same type of formal action. Committed fund balance amounts may be used for other purposes with appropriate due process by the governing board. Commitments are typically done through adoption and amendment of the budget. Committed fund balance amounts differ from restricted balances in that the constraints on their use do not come from outside parties, constitutional provisions, or enabling legislation.

Assigned Fund Balance – represents amounts which the District intends to use for a specific purpose, but that do not meet the criteria to be classified as restricted or committed. Intent may be stipulated by the governing board or by an official or body to which the governing board delegates the authority. Specific amounts that are not restricted or committed in a special revenue, capital projects, debt service or permanent fund are assigned for purposes in accordance with the nature of their fund type or the fund’s primary purpose. Assignments within the general fund conveys that the intended use of those amounts is for a specific purpose that is narrower than the general purposes of the District itself.

Unassigned Fund Balance – represents amounts which are unconstrained in that they may be spent for any purpose. Only the general fund reports a positive unassigned fund balance. Other governmental funds might report a negative balance in this classification because of overspending for specific purposes for which amounts had been restricted, committed or assigned. When an expenditure is incurred for a purpose for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds.

IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

M. Minimum Fund Balance

The District maintains a minimum reserve, within the general fund, an amount not less than the amount required by state law. The minimum reserve shall apply towards the established minimum Reserve for Economic Uncertainties or an amount that meets or exceeds the requirements by law. The District is committed to maintaining a prudent level of financial resources to protect against the need to reduce service levels because of temporary revenue shortfalls or unpredicted expenditures. Because amounts in the non-spendable, restricted, committed, and assigned categories are subject to varying constraints in use, the Reserve for Economic Uncertainties consists of balances that are otherwise unassigned.

N. GASB 62 Implementation

The District implemented GASB 62, "Codification of Accounting and Financial Reporting Guidance contained in Pre-November 30, 1989 FASB and AICPA Pronouncements". The purpose of this statement is to directly incorporate the applicable provisions in FASB and AICPA pronouncements issued on or before November 30, 1989 into the state and local government accounting and financial reporting standards. This Statement applies to accounting and financial reporting for governmental, business-type activities, and proprietary funds, except as identified in the Statement. Under the provision of GASB 62, governmental entities that report under the Business-Type Activities (BTA) or a proprietary model are to include capitalized interest in their fixed asset costs. As a result of this Statement, governmental entities reporting under the BTA model must include capitalized interest in fixed asset costs effective for the 2012-13 reporting period. The Statement requires retro-active application and as a result, interest paid in prior years will be calculated and added to the fixed assets which results in a restatement to the beginning net position.

O. GASB 63 Implementation

The District has implemented GASB 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position. The purpose of this pronouncement is to improve financial reporting by standardizing the presentation of deferred inflows and outflows of resources and their effects on a government's net position. Transactions that result in consumption or acquisition of net assets in one period that are applicable to future periods as deferred outflows and inflows of resources are distinguished from assets and liabilities. Net position is the difference between 1) assets and deferred outflows of resources; and 2) liabilities and deferred inflows of resources. For the year ended June 30, 2013 the District did not have any items which would be considered deferred outflows and inflows of resources.

**IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)**

NOTE 2 - CASH AND INVESTMENTS

Cash in County Treasury

In accordance with Education Code Section 41001, the district maintains a significant portion of its cash in the Imperial County Treasury as part of the common investment pool (\$23,976,411 as of June 30, 2013).

The county is restricted by Government Code Section 53635 pursuant to Section 53601 to invest in time deposits, U.S. Government securities, state registered warrants, notes or bonds, State Treasurer's investment pool, bankers' acceptances, commercial paper, negotiable certificates of deposit, and repurchase or reverse repurchase agreements.

In accordance with GASB 31, investments in the cash in county treasury should be recorded at fair value. However, the District determined that the fair value approximates cost; therefore, no adjustment was made to reflect the difference.

Cash on Hand, in Banks, in Certificates of Deposit, and in Revolving Funds

Cash balances on hand and in banks for all fund types (\$255,207 as of June 30, 2013) and in revolving funds (\$19,710) are insured up to \$250,000 by the Federal Depository Insurance Corporation. All cash held by financial institutions is entirely insured or collateralized.

Cash with Fiscal Agent

The District's investments are categorized to give an indication of the level of risk assumed by the District at year-end. These custodial risk categories are as follows:

Category 1 - Investments that are insured, registered or held by its agent in the District's name.

Category 2 - Investments that are uninsured and unregistered held by the counter party's trust department or agent in the District's name.

Category 3 - Uninsured and unregistered investments held by the counter party, its trust department or its agent, but not in the District's name.

The District's investments at June 30, 2013 are shown below.

<u>Investment</u>	<u>Category</u>			<u>Reported Amount</u>	<u>Fair Value</u>
	<u>1</u>	<u>2</u>	<u>3</u>		
Money Market Funds	\$ -	\$ 350,344	\$ -	\$ 350,344	\$ 350,344
U.S. Treasury Obligations	-	260,127	-	260,127	260,127
Totals	\$ -	\$ 610,471	\$ -	\$ 610,471	\$ 610,471

**IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)**

NOTE 2 - CASH AND INVESTMENTS (Continued)

Investment Accounting Policy

The District is required by GASB Statement No. 31 to disclose its policy for determining which investments, if any, are reported at amortized cost. The District's general policy is to report money market investments and short-term participating interest-earning investment contracts at amortized cost and to report nonparticipating interest-earning investment contracts using a cost-based measure. However, if the fair value of an investment is significantly affected by the impairment of the credit standing of the issuer or by other factors, it is reported at fair value.

All other investments are reported at fair value unless a legal contract exists which guarantees a higher value. The term "short-term" refers to investments, which have a remaining term of one year or less at a time of purchase. The term "nonparticipating" means that the investment's value does not vary with market interest rate changes. Nonnegotiable certificates of deposit are examples of nonparticipating interest-earning investment contracts.

NOTE 3 - ACCOUNTS RECEIVABLE

There are no significant receivables which are not scheduled for collection within one year of year end. Accounts receivable at June 30, 2013 consists of the following:

Federal	\$	987,628
State Apportionment		9,512,623
Other State		198,246
Lottery		495,012
Local		197,747
Interest		<u>28,757</u>
Total	\$	<u>11,420,013</u>

NOTE 4 - ACCOUNTS PAYABLE

Accounts payable balances at June 30, 2013 consists of the following:

Vendor payables	\$	2,497,849
Salaries and benefits		60,548
State apportionment		1,976,121
Accrued interest/other		<u>714,837</u>
Total	\$	<u>5,249,355</u>

**IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)**

NOTE 5 - CAPITAL ASSETS

A summary of changes in capital asset activity is as follows:

	<u>Balance July 1, 2012*</u>	<u>Net Change in Capital Assets</u>	<u>Balance June 30, 2013</u>
<u>Capital Assets</u>			
Land	\$ 175,900	\$ -	\$ 175,900
Site Improvements	14,804,365	535,632	15,339,997
Buildings	57,467,303	5,359,689	62,826,992
Equipment	5,053,976	(23,606)	5,030,370
Work in Progress	<u>8,466,944</u>	<u>7,076,078</u>	<u>15,543,022</u>
Total Cost	85,968,488	12,947,793	98,916,281
<u>Accumulated Depreciation</u>			
Site Improvements	(2,190,942)	(644,836)	(2,835,778)
Buildings	(11,246,064)	(906,770)	(12,152,834)
Equipment	<u>(2,553,070)</u>	<u>(245,921)</u>	<u>(2,798,991)</u>
Total Accumulated Depreciation	<u>(15,990,076)</u>	<u>(1,797,527)</u>	<u>(17,787,603)</u>
Net Capital Assets	<u>\$ 69,978,412</u>	<u>\$ 11,150,266</u>	<u>\$ 81,128,678</u>

*Beginning balances restated due to implementation of GASB 62.

NOTE 6 - INTERFUND TRANSACTIONS

Interfund activity has been eliminated in the basic financial statements as required by GASB No.34.

NOTE 7 - BONDS PAYABLE

In August 2002, the District entered into a trust indenture with the California Community College Financing Authority to issue lease revenue bonds in order to provide funding for the implementation of a District-wide computer and software networking system. The bonds consist of Series 2002A bonds of which the District's portion of the issuance was \$3,370,000. Interest is payable February 1 and August 1 of each year, commencing on February 1, 2003 at rates ranging from 1.4% to 5.0%. Principal is payable on August 1 of each year commencing on August 1, 2003 and through the maturity date August 1, 2017.

In January 2005, the District authorized the sale and issuance of General Obligation Bonds, Election of 2004, and Series 2005A in the amount of \$24,500,000. Proceeds from the sale of the bonds will be used to finance the addition and modernization of college facilities for the District. Interest is payable February 1 and August 1, commencing August 1, 2005 at rates ranging from 3.30% to 7.00%. Principal is payable August 1, commencing August 1, 2006 and through the maturity date August 1, 2029.

**IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)**

NOTE 7 - BONDS PAYABLE (Continued)

In November 2006, the District authorized the sale and issuance of General Obligation Bonds, Election of 2004, and Series 2006B in the amount of \$13,285,473. Proceeds from the sale of the bonds will be used to finance the addition and modernization of college facilities for the District. Interest is payable February 1 and August 1, commencing August 1, 2007 at rates ranging from 4.00% to 4.25%. Principal is payable on August 1, commencing August 1, 2009 and through the maturity date August 1, 2031.

In November 2007, the District authorized the sale and issuance of General Obligation Bonds, Election of 2004, and Series 2007C in the amount of \$11,915,816. Proceeds from the sale of the bonds will be used to finance the addition and modernization of college facilities for the District. Interest is payable February 1 and August 1, commencing August 1, 2008 at rates ranging from 4.00% to 7.00%. Principal is payable on August 1, commencing August 1, 2009 and through the maturity date August 1, 2032.

In May 2009, the District issued \$3,031,779 in General Obligation Bonds in order to provide funding for college facilities projects as stated in the ballot measure for the District. Interest is payable semi-annually on February 1 and August 1 of each year at variable interest rates ranging from 3.6%-6.9% commencing August 1, 2009. Principal is payable on August 1 of each year commencing August 1, 2009, and through the maturity date August 1, 2033.

In May 2009, the District issued \$5,866,919 in General Obligation Bonds in order to provide funding for college facilities projects as stated in the ballot measure for the District. Interest is payable semi-annually on February 1 and August 1 of each year at an interest rate of 6.9% commencing August 1, 2009. Principal is payable on August 1 of each year commencing August 1, 2033 and through the maturity date August 1, 2037.

In January 2011, the District issued \$9,405,512 in General Obligations Bonds in order to provide funding for college facilities projects as stated in the ballot measure for the District. Interest is payable semi-annually on February 1 and August 1 of each year at an interest rate of 6.8% commencing August 1, 2015. Principal is payable on August 1 of each year commencing August 1, 2015 and through the maturity date August 1, 2040.

The outstanding bonded debt of the District as of June 30, 2013 is as follows:

Date of Issuance	Interest Rate	Maturity Date	Amounts Outstanding Issue	Amounts Outstanding July 1, 2012	Issued Current Year	Redeemed Current Year	Amounts Outstanding June 30, 2013
2002	1.4%-5.0%	2017	\$ 3,370,000	\$ 1,580,000	\$ -	\$ 235,000	\$ 1,345,000
2005	3.3%-7.0%	2029	24,500,000	21,385,000	-	580,000	20,805,000
2006	4.0%-4.3%	2031	13,285,473	12,250,473	-	240,000	12,010,473
2007	4.0%-7.0%	2032	11,915,816	11,240,816	-	345,000	10,895,816
2008	3.6%-6.9%	2034	3,031,779	3,031,779	-	-	3,031,779
2009	6.9%	2038	5,866,919	5,866,919	-	-	5,866,919
2011	3.5%-7.0%	2027	9,405,512	9,405,512	-	-	9,405,512
Totals			<u>\$ 71,375,499</u>	<u>\$ 64,760,499</u>	<u>\$ -</u>	<u>\$ 1,400,000</u>	<u>\$ 63,360,499</u>

IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)

NOTE 7 - BONDS PAYABLE (Continued)

Debt service requirements on lease revenue bonds and general obligation bonds payable outstanding as of June 30, 2013 is as follows:

Year Ending June 30	Principal	Interest	Total
2014	\$ 1,575,000	\$ 1,371,140	\$ 2,946,140
2015	1,762,436	1,300,600	3,063,036
2016	2,389,073	1,860,221	4,249,294
2017	2,219,818	1,849,273	4,069,091
2018	2,466,224	1,786,430	4,252,654
2019-2023	10,867,480	12,161,520	23,029,000
2024-2028	14,322,924	14,811,138	29,134,062
2029-2033	13,081,299	22,465,264	35,546,563
2034-2038	5,886,053	36,098,635	41,984,688
2039-2043	8,790,192	4,963,564	13,753,756
Totals	<u>\$ 63,360,499</u>	<u>\$ 98,667,785</u>	<u>\$ 162,028,284</u>

NOTE 8 - BOND ANTICIPATION NOTES

In December 2010, the District issued 2010 General Obligation Bond Anticipation Notes in the amount of \$14,000,956 which bear interest at a rate of 4.62% for the purpose of financing the acquisition and construction of educational facilities and projects approved in the ballot measure on November 2, 2010 which authorized the issuance of general obligation bonds in the maximum aggregate principal amount of \$80,000,000. The 2010 notes are being issued in anticipation of the issuance of a series of the general obligation bonds. The 2010 notes are secured by a pledge of the proceeds of general obligation bonds and the District has covenanted to commence proceedings for the issuance and sale of the general obligation bonds in a principal amount sufficient to pay the 2010 notes coming due and payable at maturity. The 2010 notes are issued as capital appreciation notes and will not bear interest on a current basis, but will accrete interest from the date of delivery to maturity. The original amount on the notes including compounded interest is due August 1, 2014 at maturity.

Date of Issuance	Interest Rate	Maturity Date	Amounts Outstanding Issue	Amounts Outstanding July 1, 2012	Issued Current Year	Redeemed Current Year	Amounts Outstanding June 30, 2013
2010	4.62%	2014	<u>\$ 14,000,956</u>	<u>\$ 14,000,956</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,000,956</u>

Debt services requirements on bond anticipation notes outstanding as of June 30, 2013 is as follows:

Year Ending June 30	Principal	Interest	Total
2014	\$ -	\$ -	\$ -
2015	<u>14,000,956</u>	<u>2,494,044</u>	<u>16,495,000</u>
Totals	<u>\$ 14,000,956</u>	<u>\$ 2,494,044</u>	<u>\$ 16,495,000</u>

IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)

NOTE 9 - COPS PAYABLE

In June 2004, the District issued Certificates of Participation in the amount of \$3,500,000 to finance construction of certain new projects and other improvements to school facilities with the District. Interest is payable on February 1 and August 1 of each year commencing February 1, 2005 at rates ranging from 2.50-4.85%. Principal is payable on August 1 of each year, commencing August 1, 2005 and through the maturity date August 1, 2014.

<u>Date of Issuance</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Amounts Outstanding Issue</u>	<u>Amounts Outstanding July 1, 2012</u>	<u>Issued Current Year</u>	<u>Redeemed Current Year</u>	<u>Amounts Outstanding June 30, 2013</u>
2004	2.5%-4.9%	2014	\$ 3,500,000	\$ 1,430,000	\$ -	\$ 345,000	\$ 1,085,000

Debt service requirements on COPS outstanding as of June 30, 2013 is as follows:

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 360,000	\$ 43,622	\$ 403,622
2015	725,000	17,581	742,581
Totals	\$ 1,085,000	\$ 61,203	\$ 1,146,203

NOTE 10 - GENERAL LONG-TERM DEBT

Long-Term Debt Summary

A schedule of changes in long-term debt for the year ended June 30, 2013 is shown below:

	<u>Balance July 1, 2012</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance June 30, 2013</u>	<u>Amount Due In One Year</u>
Bonds Payable	\$ 64,760,499	\$ -	\$ 1,400,000	\$ 63,360,499	\$ 1,575,000
Bond Anticipation Notes	14,000,956	-	-	14,000,956	-
COPS Payable	1,430,000	-	345,000	1,085,000	360,000
Accreted Interest	3,506,715	2,169,280	-	5,675,995	-
Net OPEB Obligation	7,996,569	2,565,899	1,633,860	8,928,608	-
Totals	\$ 91,694,739	\$ 4,735,179	\$ 3,378,860	\$ 93,051,058	\$ 1,935,000

NOTE 11 - TEMPORARY LOANS

In December 2012, the District entered into the Imperial County 2012-13 Mid-Year Tax and Revenue Anticipation Notes (TRANS) in the amount of \$9,800,000. The notes mature on December 2, 2013 and were sold to supplement the District's cash flows and bear interest at a rate of 2.00%. Principal and interest on the notes will be paid through taxes, income, revenue, and cash receipts received by the District which are considered unrestricted revenues. The notes are secured by a pledge of unrestricted revenues to be received by the District during the 2012-13 fiscal year, an amount equal to 100% of the principal and interest and on the notes at maturity. Total repayment includes \$9,800,000 in principal and estimated interest in the amount of \$193,278. Total temporary loan balance at June 30, 2013 is \$9,800,000 in principal.

**IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)**

NOTE 12 - POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS

Plan Description

The Imperial Community College District (District) administers a single-employer healthcare plan (Plan). For faculty members, the plan provides lifetime retiree health, dental, and vision benefits to eligible retirees and their dependents. Eligibility for retiree benefits requires retirement on or after a minimum age of 55 up to age 60 with at least fourteen years of eligible service. Retirement on or after age 61 up to age 64 requires age plus service to meet or exceed seventy-four while retirement on or after age 65 requires nine years of service. For faculty hired prior to July 1, 1983, retirement on or after age 55 requires only eight years of service.

For classified employees, the plan provides lifetime retiree health, dental, vision benefits to eligible retirees and their dependents. Eligibility for retiree benefits requires retirement on or after a minimum age of 50 with at least twelve years of eligible service. In addition, the retiree age plus years of service must be at least seventy to be eligible for retiree benefits. Lifetime benefits are provided for retirees and dependents with the exception of vision benefits which expire after the retiree reaches age 65. Membership of the plan consists of approximately 303 eligible active employees and 129 eligible retirees.

Contribution Information

The contribution requirements of Plan members and the District are established and amended by the District and the local California Service Employees Association (CSEA) for classified staff and the California Teachers Association (CTA) for faculty. The required contribution is based on projected pay-as-you-go financing requirements. For fiscal year 2012-13, the District contributed \$1,633,860 to the Plan, all of which was used for current premiums.

Annual OPEB Cost and Net OPEB Obligation

The District's annual other post employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial accrued liabilities (UAAL) (or funding excess) over a period not to exceed thirty years.

The following table shows the components of the District's annual OPEB cost of the year, the amount actually contributed to the plan and changes in the District's net obligation to the Plan:

Annual required contribution	\$ 2,565,899
Interest on net OPEB obligation	-
Adjustment to annual required contribution	-
Annual OPEB cost (expense)	<u>2,565,899</u>
Contribution made	<u>(1,633,860)</u>
Increase in net OPEB obligation	932,039
Net OPEB obligation, beginning of year	<u>7,996,569</u>
Net OPEB obligation, end of year	<u><u>\$ 8,928,608</u></u>

**IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)**

NOTE 12 - POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)

The annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan, and the net OPEB obligation for 2013 was as follows:

<u>Year Ended June 30,</u>	<u>Annual OPEB Cost</u>	<u>Percentage Contribution</u>	<u>Net OPEB Obligation</u>
2013	\$ 2,565,899	63.7%	\$ 8,928,608

Funding Status and Funding Progress

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the Plan as understood by the employer and the Plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and Plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the November 1, 2008 actuarial valuation, the actuarial cost method used was the entry age normal cost method. Under this method, an average age at hire and average retirement age are determined for eligible employees. Then, it is determined what amount needs to be expensed each year from hire to retirement to fully accrue the expected cost of retiree health benefits. This amount is the normal cost and is expressed as a level percentage of payroll where the amortization payment would increase each year based on covered payroll. The normal cost for a plan year is the expected increase in the accrued liability during the plan year. All employees eligible as of the measurement date in accordance with the provisions of the Plan listed in the data provided by the employer were included in the valuation.

Medical cost trend rates were assumed to be 4% per year. The UAAL is being amortized at a level percentage of payroll method with the remaining amortization period at July 1, 2013 of 25 years. The actuarial value of assets was not determined in this actuarial valuation; however, any assets of the plan to be determined will be on a market basis.

**IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)**

NOTE 13 - UNEARNED REVENUE

Unearned revenue consists of federal, state, and local revenues that have been received as of June 30, 2013 for the subsequent 2013-14 fiscal year. As of June 30, 2013 the District's unearned revenue balance consists of the following:

	<u>General Fund</u>
Federal Revenues	\$ 11,628
State Revenues	1,181,573
Local Revenues	900,945
Total	\$ 2,094,146

NOTE 14 - COMMITMENTS AND CONTINGENCIES

Litigation

The District is periodically involved in various litigation. In the opinion of management and legal counsel, the disposition of all litigation pending will not have a material effect on the District's basic financial statements.

Sick Leave

Sick leave is accumulated without limit for each employee at the rate of one day for each month worked. Leave with pay is provided when employees are absent for health reasons; however, the employees do not gain a vested right to accumulated sick leave. Employees, therefore, are never paid for any sick leave balance at termination of employment or any other time. It is, therefore, not appropriate to accrue the value of accumulated sick leave.

State and Federal Allowances, Awards and Grants

The District has received State and Federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursements will not be material.

NOTE 15 - EMPLOYEE RETIREMENT SYSTEMS

Qualified employees of the district are covered under multiple-employer contributory retirement plans maintained by agencies of the State of California. Certificated employees are members of the State Teachers' Retirement System (STRS), and classified employees are members of the Public Employees' Retirement System (PERS).

IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)

NOTE 15 - EMPLOYEE RETIREMENT SYSTEMS (Continued)

STRS:

Plan Descriptions

The District contributes to the State Teachers' Retirement System (STRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by STRS. The plan provides retirement, disability, and survivor benefits to beneficiaries.

Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. STRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the STRS annual financial report may be obtained from the STRS, 7667 Folsom Boulevard, Sacramento, California 95826.

Funding Policy

Active plan members are required to contribute 8.0% of their salary and the district is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the STRS Teachers' Retirement Board.

The required employer contribution rate for fiscal year 2012-13 was 8.25% of annual payroll. The contribution requirements of the plan members are established by state statute. The District's contributions to STRS for the fiscal year ending June 30, 2013, 2012, and 2011 were \$1,346,215, \$1,401,185, and \$1,491,637 respectively, and equal 100% of the required contributions for each year. The amount contributed by the State on behalf of the District was \$841,438.

PERS:

Plan Descriptions

The District contributes to the School Employer Pool under the California Public Employees' Retirement System (PERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by PERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statute, as legislatively amended, within the Public Employees' Retirement Law.

PERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the PERS annual financial report may be obtained from the PERS Executive Office, 400 P Street, Sacramento, California 95814.

IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)

NOTE 15 - EMPLOYEE RETIREMENT SYSTEMS (Continued)

Funding Policy

Active plan members are required to contribute 7.0% of their salary and the district is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the PERS Board of Administration.

The required employer contribution rate for fiscal year 2012-13 was 11.417% of annual payroll. The contribution requirements of the plan members are established by state statute. The District's contributions to PERS for the fiscal year ending June 30, 2013, 2012, and 2011 were \$798,267, \$827,027, and \$840,159, respectively, and equal 100% of the required contributions for each year.

NOTE 16 - RISK MANAGEMENT

Description

The District's risk management activities are recorded in the General and Internal Service Funds. The purpose of the funds is to administer employee dental, property and liability, and workers' compensation insurance programs of the District.

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District has one self-insurance fund (Internal Service Fund) to account for and finance its uninsured risks of loss. The General and Internal Service Funds provide dental and vision coverage to employees.

Significant losses are covered by commercial insurance for all major programs. For insured programs, there have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

NOTE 17 - JOINT VENTURES (JOINT POWERS AGREEMENTS)

The Imperial Community College District participates in two joint powers agreements (JPA's) with the Imperial County School Districts Property and Liability Authority (ICSDPL) and the Self-Insured Program for Imperial County (SIPIC). The relationship between the Imperial Community College District and the JPA's is such that the JPA's are not a component unit of the Imperial Community College District for financial reporting purposes. The JPA's arrange for and provide workers compensation, health, property and liability insurance for its members. A board consisting of a representative from each member district governs each JPA. The board controls the operations of each JPA, including selection of management and approval of operating budgets, independent of any influence by the member districts beyond their representation on the board. Each member district pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionate to their participation in each JPA. Financial information for the JPA's at June 30, 2013 was not available.

IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)

NOTE 18 - COMPLIANCE AND ACCOUNTABILITY

1. Finance-Related Legal and Contractual Provisions

In accordance with GASB Statement No. 38, "Certain Financial Statement Note Disclosures", violations of finance-related legal and contractual provisions, if any, are reported below, along with actions taken to address such violations:

<u>Violation</u>	<u>Action Taken</u>
None Reported	Not Applicable

2. Deficit Fund Balance or Fund Net Position of Individual Funds

The following are funds having deficit balances or fund net position at year-end, if any, along with remarks that address such deficits:

<u>Fund Name</u>	<u>Deficit Amount/Remarks</u>
None Reported	Not Applicable

NOTE 19 - FUNCTIONAL EXPENSES

Functional expenses for consolidated District governmental funds are as follows:

	<u>Salaries and Benefits</u>	<u>Operating Expenses</u>	<u>Capital Outlay</u>	<u>Other Outgo</u>	<u>Total</u>
Instructional Activities	\$ 14,863,160	\$ 761,764	\$ 94,240	\$ -	\$ 15,719,164
Academic Support	9,192,491	1,235,424	153,096	-	10,581,011
Student Services	2,801,216	327,428	2,272	-	3,130,916
Operations and Maintenance	1,906,960	2,708,675	11,791,671	-	16,407,306
Instructional Support	5,866,110	1,356,818	264,653	-	7,487,581
Community Services	26,735	28,657	20,033	-	75,425
Ancillary Services	915,649	438,812	18,373	-	1,372,834
Auxiliary Operations	449,666	-	-	-	449,666
Long-Term Debt	-	-	-	3,081,416	3,081,416
Student Aid	-	-	-	251,035	251,035
Totals	<u>\$ 36,021,987</u>	<u>\$ 6,857,578</u>	<u>\$ 12,344,338</u>	<u>\$ 3,332,451</u>	<u>\$ 58,556,354</u>

**IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013
(Continued)**

NOTE 20 – ADJUSTMENT TO BEGINNING NET POSITION

An adjustment was made to the beginning net position in the business type activities financial statements in the amount of \$18,866,783 to account for the retro-active application of capitalized interest in fixed asset costs effective for the 2012-13 reporting period due to the implementation of GASB Statement 62. GASB Statement 62 requires retro-active application and as a result, interest paid in prior years was calculated and added to the fixed assets which results in a restatement to the beginning net position.

Net Position, Beginning (as Originally Stated)	\$ (11,938,780)
Adjustment for recognition of retro-active capitalized interest in fixed asset costs	<u>18,866,783</u>
Net Position, Beginning (as Restated)	<u><u>\$ 6,928,003</u></u>

REQUIRED SUPPLEMENTARY INFORMATION

**IMPERIAL COMMUNITY COLLEGE DISTRICT
ORGANIZATION
JUNE 30, 2013**

The Imperial Community College District is located in the city of Imperial, California. The District presently operates one primary campus within the County of Imperial. There have been no changes in the District's boundaries during the current year.

The Governing Board for the fiscal year ended June 30, 2013 was composed of the following members:

<u>Name</u>	<u>Office</u>	<u>Term Expires</u>
Jerry D. Hart	President	November 2014
Karla A. Sigmond	Clerk	November 2014
Rudy Cardenas, Jr.	Board Member	November 2016
Romualdo J. Medina	Board Member	November 2016
Juanita Salas	Board Member	November 2014
Louis Wong	Board Member	November 2016
Steven M. Taylor	Board Member	November 2014

EXECUTIVE AND SENIOR ADMINISTRATION

Victor M. Jaime, Ed.D
Superintendent/President

John Lau
Vice President for Business Services

Kathy Berry
Vice President for Academic Services

Todd Finnell
Vice President for Student Services, Technology, and Research

**IMPERIAL COMMUNITY COLLEGE DISTRICT
SCHEDULE OF WORKLOAD MEASURES FOR STATE GENERAL APPORTIONMENT
ANNUALIZED ATTENDANCE AS OF JUNE 30, 2013**

<u>Categories</u>	<u>Reported And Audited Annual FTES</u>
A. Summer Intersession (Summer 2012 only)	
1. Noncredit	-
2. Credit	-
B. Summer Intersession (Summer 2013-Prior to July 1, 2013)	
1. Noncredit	-
2. Credit	188.36
C. Primary Terms (Exclusive of Summer Intersession)	
1. Census Procedure Courses	
(a) Weekly Census Contact Hours	5,391.62
(b) Daily Census Contact Hours	171.12
2. Actual Hours of Attendance Procedure Courses	
(a) Noncredit	49.58
(b) Credit	211.29
3. Alternative Attendance Accounting Procedure	
(a) Weekly Census Procedure Courses	38.70
(b) Daily Census Procedure Courses	2.07
(c) Noncredit Independent Study	-
	-
D. Total FTES	6,052.74
Supplemental Information (subset of above information)	
E. In-Service Training Courses (FTES)	8.08
F. Basic Skills Courses and Immigration Education	
Noncredit	14.77
Credit	1,269.43
<u>CCFS 320 Addendum</u>	
CDCP Noncredit FTES	9.59
Centers FTES	
(a) Noncredit	49.58
(b) Credit	6,003.16
Credit Student Headcount	
Fall Session-2012	7,856
Spring Session-2013	7,430
Gross Square Footage	
Existing Facilities	319,748

**IMPERIAL COMMUNITY COLLEGE DISTRICT
RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT (CCFS-311)
WITH AUDITED FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

This schedule provides the information necessary to reconcile the fund balances of all funds as reported on the Form CCFS-311 to the audited financial statements based upon governmental accounting principles. Additional entries were made to comply with the GASB 34/35 requirements. These entries are not considered audit adjustments for purposes of this reconciliation.

The fund balances for all funds as reported in the accompanying audited financial statements are in agreement with the fund balances reported by the District in their Annual Financial and Budget Report (CCFS-311).

**IMPERIAL COMMUNITY COLLEGE DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

Federal Grantor/Pass Through Grantor Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. Department of Education:			
Pell Grant*	84.063	N/A	\$ 17,888,668
Upward Bound	84.047A	N/A	567,867
Supplemental Educational Opportunity Grant*	84.007	N/A	323,413
Federal College Work Study*	84.033	N/A	380,524
Title V Project Atlas Grant	84.031S	N/A	641,290
Student Support Services	84.042	N/A	431,419
Talent Search	84.044	N/A	359,568
CTE Transitions - Tech Prep	84.048	N/A	49,389
Pell Administration	84.063	N/A	24,335
Gear Up Project	84.334	N/A	8,830
Passed Through State of California:			
State Vocational Rehabilitation	84.126A	27037	57,338
Passed Through California Department of Education:			
CTE-Title IC Career Tech	84.048	03577	315,168
Total U.S. Department of Education			<u>21,047,809</u>
U.S. Department of Labor:			
Passed Through Imperial County Workforce:			
WIA Smog Tech Check	17.258	N/A	75,578
WIA EMT Program	17.258	N/A	97,289
WIA Dental Assistant	17.258	N/A	199,615
Passed Through Employment Development Department:			
Clean Energy - WIA Adult Program	17.258	76824	417,514
Total U.S. Department of Labor			<u>789,996</u>
U.S. National Science Foundation:			
Education and Human Resources	47.076	N/A	51,381
U.S. Department of Health and Human Services:			
Passed Through State Chancellors Office:			
Temporary Assistance For Needy Families*	93.558	N/A	58,535
U.S. Department of Housing and Urban Development			
Hispanic - SIAC Main/SIAC Extended	14.514	N/A	83,760
U.S. Department of Veterans Affairs:			
Veterans Education	64.116	N/A	967
U.S. Department of Agriculture:			
Nutrition Program	10.555	N/A	34,215
U.S. Department of Transportation:			
Transportation Systems Preservation	20.507	N/A	364,137
Total Expenditures of Federal Awards			<u>\$ 22,430,800</u>

*Indicates clustered program under OMB Circular A-133 supplement

The accompanying notes are an integral part of this schedule

**IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

Basis of Presentation:

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Imperial Community College District and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the general-purpose financial statements.

**IMPERIAL COMMUNITY COLLEGE DISTRICT
SCHEDULE OF STATE FINANCIAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

Program Name	Cash Received	Accounts Receivable	Deferred Income	Total	Total Program Expenditures
State Awards:					
Disabled Student Program and Services	\$ 315,482	\$ -	\$ -	\$ 315,482	\$ 315,482
Extended Opportunity Program and Services	738,023	-	-	738,023	738,023
Cal Grant	1,532,515	1,103	-	1,533,618	1,533,618
CalWorks	182,476	-	-	182,476	182,476
CalWorks Assessment	465,444	56,505	-	521,949	521,949
Care Program	142,202	-	-	142,202	142,202
Child Development Center	362,372	25,825	-	388,197	408,826
Child Development Nutrition Program	2,727	-	947	1,780	1,780
Foster Care	62,730	20,910	-	83,640	83,640
SB 70 Career Tech Grant	808,273	-	302,039	506,234	506,234
Basic Skills	525,349	-	283,387	241,962	241,962
Matriculation	266,084	-	-	266,084	266,084
Scheduled Maintenance	121,507	-	103,903	17,603	17,603
Behavioral Health	208,602	36,202	-	244,804	244,804
Apprentice	8,123	-	-	8,123	8,123
Nursing Retention Grant	384,148	55,985	-	440,133	440,133
Nursing Enrollment Growth Grant	118,608	-	86,263	32,345	32,345
Total State Programs	\$ 6,244,665	\$ 196,530	\$ 776,539	\$ 5,664,655	\$ 5,685,284

The accompanying notes are an integral part of this schedule

**IMPERIAL COMMUNITY COLLEGE DISTRICT
RECONCILIATION OF ECS 84362 (50 PERCENT LAW) CALCULATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	Object/TOP Codes	Activity (ECSA) ECS 84362 A Instructional Salary Cost AC 0100-5900 & AC 6110			Activity (ECSB) ECS 84362 B Total CEE AC 0100-6799		
		Reported Data	Audit Adjustments	Revised Data	Reported Data	Audit Adjustments	Revised Data
Academic Salaries:							
Instructional Salaries							
Contract or Regular	1100	6,616,126	-	-	6,663,092	-	-
Other	1300	3,925,965	-	-	3,925,965	-	-
Total Instructional Salaries		10,542,091	-	-	10,589,057	-	-
Non-Instructional Salaries							
Contract or Regular	1200	-	-	-	3,569,244	-	-
Other	1400	-	-	-	137,723	-	-
Total Non-Instructional Salaries		-	-	-	3,706,967	-	-
Total Academic Salaries		10,542,091	-	-	14,296,024	-	-
Classified Salaries:							
Non-Instructional Salaries							
Regular Status	2100	-	-	-	5,402,188	-	-
Other	2300	-	-	-	128,673	-	-
Total Non-Instructional Salaries		-	-	-	5,530,861	-	-
Instructional Aides							
Regular Status	2200	338,476	-	-	338,476	-	-
Other	2400	105,236	-	-	105,236	-	-
Total Instructional Aides		443,712	-	-	443,712	-	-
Total Classified Salaries		443,712	-	-	5,974,573	-	-
Employee Benefits	3000	4,171,067	-	-	8,720,443	-	-
Supplies and Materials	4000	-	-	-	572,924	-	-
Other Operating Expenses	5000	103,720	-	-	1,844,276	-	-
Equipment Replacement	6420	-	-	-	-	-	-
Total Expenditures Prior to Exclusions		15,260,590	-	-	31,408,240	-	-
Exclusions:							
Activities to Exclude -							
Instructional Staff Retirees Benefits/Incentives	5900	1,076,291	-	-	1,076,281	-	-
Student Health Services Amount Collected	6441	-	-	-	-	-	-
Student Transportation	6491	-	-	-	-	-	-
Non-Instructional Staff Retirees Benefits/Incentives	6740	-	-	-	1,315,454	-	-
Objects to Exclude -							
Rents and Leases	5060	-	-	-	79,861	-	-
Lottery Expenditures							
Academic Salaries	1000	-	-	-	-	-	-
Classified Salaries	2000	-	-	-	-	-	-
Employee Benefits	3000	-	-	-	-	-	-
Supplies and Materials	4000	-	-	-	-	-	-
Software	4100	-	-	-	-	-	-
Books, Magazines, and Periodicals	4200	-	-	-	-	-	-
Instructional Supplies and Materials	4300	-	-	-	7,522	-	-
Non-Instructional Supplies and Materials	4400	-	-	-	137,741	-	-
Total Supplies and Materials		-	-	-	145,263	-	-
Other Operating Expenses and Services	5000	-	-	-	545,119	-	-
Capital Outlay							
Library Books	6300	-	-	-	-	-	-
Equipment	6400	-	-	-	18,668	-	-
Equipment - Additional	6410	-	-	-	-	-	-
Equipment - Replacement	6420	-	-	-	-	-	-
Total Equipment		-	-	-	18,668	-	-
Total Capital Outlay		-	-	-	18,668	-	-
Other Outgo	7000	-	-	-	-	-	-
Total Exclusions		1,076,291	-	-	3,180,646	-	-
Total for ECS 84362 50% Law		14,184,309	-	-	28,227,594	-	-
Percent of CEE		50.25%	-	-	100.00%	-	-
50% of Current Expense of Education		14,113,797	-	-	-	-	-

The accompanying notes are an integral part of this schedule

**IMPERIAL COMMUNITY COLLEGE DISTRICT
RECONCILIATION OF EDUCATION PROTECTION ACCOUNT EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

<u>Activity Classification</u>	<u>Object Code</u>	<u>Total</u>
EPA Proceeds	8630	\$ 5,467,331

<u>Activity Classification</u>	<u>Object Code</u>	<u>Salaries and Benefits (1000-3000)</u>	<u>Operating Expenses (4000-5000)</u>	<u>Capital Outlay (6000)</u>	<u>Total</u>
Instructional Activities	0100-5900	\$ 5,467,331	\$ -	-	5,467,331

Total Expenditures for EPA	<u>\$ 5,467,331</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,467,331</u>
Revenues Less Expenditures				<u>\$ -</u>

The accompanying notes are an integral part of this schedule

**IMPERIAL COMMUNITY COLLEGE DISTRICT
NOTES TO SUPPLEMENTARY INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

NOTE 1 – PURPOSE OF SCHEDULES

A. Schedule of Expenditures of Federal Awards

OMB Circular A-133 *Audits of States, Local Governments and Non-Profit Organizations*, requires a disclosure of the financial activities of all federally funded programs. This schedule was prepared to comply with OMB Circular A-133 and state requirements.

B. Schedule of Workload Measures for State General Apportionment

Full Time Evaluation Students (FTES) is a measurement of the number of pupils attending classes of the District on a full time basis.

The Schedules of Workload Measures for State General Apportionment and Annual Apprenticeship Hours of Instruction represent the basis of apportionment of the Imperial Community College District's annual source of funding.

C. Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balances of all funds reported on the Form CCFS-311 to the audited financial statements.

D. Schedule of State Financial Awards

This schedule provides disclosure of the financial activities of all state funded programs and reflects total program revenues and expenses.

E. Reconciliation of ECS 84362 (50 Percent Law) Calculation

This schedule provides the information necessary to reconcile the reported data utilized for the 50% law calculation on Form CCFS-311 to the audited balances. Audit adjustments and revised data is reported within the schedule, if applicable.

F. Reconciliation of Education Protection Account Expenditures

This schedule provides the reconciliation of Education Protection Act (EPA) revenues to expenditures and discloses the appropriate activity classification of the funds expended under major object codes.

**IMPERIAL COMMUNITY COLLEGE DISTRICT
SCHEDULE OF FUNDING PROGRESS-BENEFITS PLAN
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

Acturial Valuation Date	Actuarial Value of Assets (a)	Acturial Accrued Liability (AAL) Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll (b-a)/c
6/30/09	\$ -	\$ 33,206,084	\$ 33,206,084	\$ -	\$ 31,122,727	100%
6/30/10	\$ -	\$ 33,206,084	\$ 33,206,084	\$ -	\$ 30,896,889	100%
6/30/11	\$ -	\$ 33,206,084	\$ 33,206,084	\$ -	\$ 28,951,291	100%
6/30/12	\$ -	\$ 33,550,446	\$ 33,550,446	\$ -	\$ 27,308,903	100%
6/30/13	\$ -	\$ 33,550,446	\$ 33,550,446	\$ -	\$ 25,885,437	100%

OTHER INDEPENDENT AUDITOR'S REPORTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

**Board of Trustees
Imperial Community College District
Imperial, California**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and the discretely presented component unit of Imperial Community College District, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Imperial Community College District's basic financial statements, and have issued our report thereon dated December 27, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Imperial Community College District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Imperial Community College District's internal control. Accordingly, we do not express an opinion on the effectiveness of Imperial Community College District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Imperial Community College District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying Schedule of Findings and Questioned Costs as Finding 2013-1.

District's Response to Findings

Imperial Community College District's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. Imperial Community College District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Wilkinson Hadley King & Co., LLP

El Cajon, California

December 27, 2013

INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

**Board of Trustees
Imperial Community College District
Imperial, California**

We have audited the financial statements of the business type activities and the discretely presented component unit of the Imperial Community College District as of and for the year ended June 30, 2013, which collectively comprise the District's basic financial statements and have issued our report thereon dated December 27, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the California Community College Chancellor's Office *Contracted District Audit Manual* and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with our audit referred to above, we selected and tested transactions and records to determine the District's compliance with the following state laws and regulations in accordance with Section 400 of the Chancellor's Office's California Community Colleges Contracted District Audit Manual (CDAM):

- Salaries of Classroom Instructors (50 Percent Law)
- Gann Limit Calculation
- Students Actively Enrolled
- Residency Determination For Credit Courses
- Concurrent Enrollment of K-12 Students In Community College Credit Courses
- Apportionment for Instructional Service Agreements/Contracts
- State General Apportionment Funding System
- Open Enrollment
- Student Fees - Instructional and Other Materials
- Student Fees - Health Fees and Use of Health Fee Funds
- To Be Arranged Hours (TBA)
- Proposition 1D State Bond Funded Projects
- California Work Opportunity and Responsibility to Kids (CalWorks)
- Extended Opportunity Programs and Services (EOPS)/Cooperative Agencies Resources for Education (CARE)
- Disabled Student Programs and Services (DSPS)
- Education Protection Account

Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, Imperial Community College District complied in all material respects, with the compliance requirements referred to above that are applicable to the statutory requirements listed for the year ended June 30, 2013. However, the results of our auditing procedures disclosed an instance of noncompliance with those requirements, which is required to be reported in accordance with the California Community College Chancellor's Office *Contracted District Audit Manual* and which is described in the accompanying Schedule of Findings and Questioned Costs as Finding 2013-1.

Imperial Community College District's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. We did not audit Imperial Community College District's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the District's management, the Board of Trustees, the California Community College Chancellor's Office, the California Department of Education, and the California Department of Finance, and is not intended to be and should not be used by anyone other than those specified parties.

Wilkinson Hadley King & Co., LLP

El Cajon, California
December 27, 2013

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY OMB CIRCULAR A-133**

**Board of Trustees
Imperial Community College District
Imperial, California**

Report on Compliance for Each Major Federal Program

We have audited Imperial Community College District's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Imperial Community College District's major federal programs for the year ended June 30, 2013. Imperial Community College District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Imperial Community College District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Imperial Community College District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Imperial Community College District's compliance.

Opinion on Each Major Federal Program

In our opinion, Imperial Community College District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

Report on Internal Control Over Compliance

Management of Imperial Community College District are responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Imperial Community College District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Imperial Community College District's internal control over compliance.

A *deficiency in internal control* over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness* in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Wilkinson *Hadley* *King* & *Co., LLP*

El Cajon, California
December 27, 2013

FINDINGS AND RECOMMENDATIONS

**IMPERIAL COMMUNITY COLLEGE DISTRICT
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2013**

Section I-Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
Material weaknesses identified?	No
Reportable conditions identified not considered to be material weaknesses?	No
Noncompliance material to financial statements noted?	No

Federal Awards

Type of auditor's report issued on compliance for major programs:	Unmodified
Internal control over major programs:	
Material weaknesses identified?	No
Reportable conditions identified not considered to be material weaknesses?	No
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)	No
Identification of major programs:	Name of Federal Program or Cluster
<u>CFDA Number</u>	<u>Student Financial Aid Cluster</u>
84.063, 84.007, 84.033, 84.375	Talent Search
84.044	CTE-Title IC Career Tech
84.048	

Dollar threshold to distinguish between Type A and Type B programs:	\$672,924
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Auditee qualified as low-risk auditee?	Yes
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State Awards

Type of auditor's report issued on compliance for state programs:	Unmodified
Internal control over state programs:	
Material weaknesses identified?	No
Reportable conditions identified not considered to be material weaknesses?	No

**IMPERIAL COMMUNITY COLLEGE DISTRICT
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2013
(Continued)**

Section II - Financial Statement Findings

No matters reported.

Section III – Federal Award Findings and Questioned Costs

No matters reported

Section IV – State Award Findings and Questioned Costs

Finding 2013-1

474-Extended Opportunity Programs and Services (EOPS) and
Cooperative Agencies Resources for Education (CARE)

Criteria/Specific Requirement

Determine that the EOPS Advisory Committee met at least once during each academic year and the CARE Advisory Committee met twice during each academic year.

Condition

In our review of the state compliance requirements for the EOPS and CARE programs, we determined the EOPS Advisory Committee met once during the academic year; however, the CARE Advisory Committee did not meet twice during the academic year as required in the state compliance guidelines as listed in the Contracted District Audit Manual. In discussion with District management and review of the advisory board/staff meeting agendas, we determined The CARE Advisory Committee only held one meeting during the academic year. Also, documentation of the EOPS and CARE Advisory committee meetings were not documented separately.

Recommendation

Require the CARE Advisory Committee to meet at least twice a year and document the meetings through appropriate meeting minutes and other agenda. In addition, ensure CARE Advisory meetings are properly documented and are separate from EOPS Advisory Committee meetings. Proper support and documentation should be made available for audit to prove that the CARE Advisory Committee met at least twice during each academic year.

District Response

The Imperial Valley College Student Services Administration will work together with the EOPS/CARE Director/Coordinator to make sure that the CARE Advisory Committee meet at least twice in the academic year. They will also work together to make sure that each Advisory Committee meeting is clearly and separately documented.

**IMPERIAL COMMUNITY COLLEGE DISTRICT
STATUS OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS
JUNE 30, 2013**

<u>Finding and Recommendation</u>	<u>Current Status</u>	<u>Management's Explanation If Not Implemented</u>
<p>Finding 2012-1 District Expenditures</p> <p>Authorization of expenditures can be accessed by three different individuals via the electronic system; however, no method exists that can identify the actual individual approving the expenditures and one person using this log in method could potentially override all other signatures. In addition, there is no approval in place for emergency approval of expenditures.</p>	<p>Implemented</p>	
<p>Implement procedures to create a separate log-in for each individual with authority to approve expenses. In addition, implement a system to review all emergency approvals of expenditures by upper management.</p>		
<p>Finding 2012-2 Deposits-Fiduciary Funds</p>	<p>Implemented</p>	
<p>In examination of cash transmittal forms for deposit, there is no signature line for the individual that actually prepares each form and collects the funds. In addition, concession receipts for basketball games were not being deposited on a timely basis and the deposit forms were being signed by the basketball coach instead of the actual individual collecting the funds for deposit.</p>		
<p>Update cash transmittal forms to ensure there are signatures lines for the individual collecting the funds and for the individual actually verifying the funds collected. Also, ensure cash transmittal forms for concession receipts and other events are being completed by the individual collecting the funds and are being deposited on a timely basis.</p>		

**IMPERIAL COMMUNITY COLLEGE DISTRICT
STATUS OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS
JUNE 30, 2013
(Continued)**

<u>Finding and Recommendation</u>	<u>Current Status</u>	<u>Management's Explanation If Not Implemented</u>
<p>Finding 2012-3 EOPS and CARE Programs</p> <p>Student's eligibility documents were being shredded prematurely and not being retained for audit during the current academic year; two students in the test sample selected did not have a proper EOPS education plan on file and eleven students in the test sample selected did not have proper EOPS mutual responsibility contract on file; the EOPS Advisory Committee and the CARE Advisory Committee did not hold the required annual meetings for the current academic year.</p> <p>Retain all EOPS and CARE eligibility documents for the current academic fiscal year to ensure they are available for audit; monitor all student eligibility documents on file to ensure each student has an application, mutual responsibility contract, and education plan on file; require the EOPS Advisory Committee and the CARE Advisory Committee to hold and document the required amount of meetings during the year.</p>	<p>Partially Implemented</p>	<p>See Current Year Finding</p>