



IMPERIAL COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP) & EXECUTIVE BOARD

THURSDAY, MARCH 27, 2014

**County Administration Building
Conference Rooms C & D
940 West Main Street
El Centro, CA 92243**

All supporting documentation is available for public review in the office of the Imperial County Probation Department located at 324 Applestill Road, El Centro, CA 92243 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, excluding holidays. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact or call (760) 339-6239

1. Call to Order
 - a. Roll Call

2. Approval of CCP Meeting Minutes from February 27, 2014

3. Discussion Items
 - a. Agency Updates
 - b. Subcommittee Updates
 - Program and Development
 - Budget/Fiscal
 - Training

4. Action Item(s)
 - a. Discussion/action regarding approval of DRC Mission, Vision, and Goals
 - b. Discussion/action regarding approval for staff to attend Pre-trial Services Training, AB 109 Fundamentals Training, and Practical Guide to Incentives and Sanctions Training

5. Public Comment

Members of the public may speak at this time on any issue within the jurisdiction of the Community Corrections Partnership (CCP)

6. Announcements

7. Adjournment/ Set Next Meeting Date

Imperial County Community Corrections Partnership & Executive Board met in the County Administrative Building Conference Rooms C & D on Thursday, February 27, 2014 at 9:30 a.m.

Members Present: Chief Benny G. Benavidez, Gilbert G. Otero, Ray Loera, Michael Horn, Kristi Kussman, Timothy Reilly, Pompeyo Tabarez, Elizabeth Castro, Don Gorham, Peggy Price

Members Absent: Anne Mallory, Ralph Cordova Jr., Rodolfo Aguayo

Guest(s): Debbie Angulo, Jamie Clayton, Iran Martinez, Joe Picazo, Francisco Marquez, Everardo Rodriguez, Scott Schmidt, Gaylla Finnell, David Tirado, Angelica Pacheco, Juan Campos, Jesus Serrano, Deborah Owen, Brett Houser

Meeting called to Order

Chief Benny G. Benavidez called meeting to order at 9:36 a.m., Patty Nunez conducted roll call. Chief Benavidez states a quorum is present at the meeting; six out of seven executive members are present.

After review of last meetings minutes, Timothy Reilly motions to approve the CCP Meeting Minutes from January 30, 2014. Pompeyo Tabarez seconds the motion, the motion was passed.

Discussion Item(s)

A. Agency Updates

Iran Martinez states BI started setting up at DRC, BI started the three week training for seven employees. Iran Martinez added BI will start setting up infrastructure and will be setting up a computer lab in one of the classrooms.

Chief Jamie Clayton states that the first inmate work crew partnered with Public Works in March 2013 show that they received 34 special requests in addition to public works daily work, they have logged 10,800 man hours as far as inmate labor and have covered 408 miles in the county with litter removal. As far as AB109 statistics they have 14 parolees or 3000.08 penal code inmates in custody, 5 flash incarcerations with PRCS, 120 people are incarcerated and sentenced under 1170 hs. ICSO started their misdemeanor pretrial services release program in January and to date they have interviewed 68 people and of those 68, 15 have been released with one that has failed to call. Chief Clayton adds ICSO moved into the DRC on January 8th, Chief Benavidez asks if they have inmates coming through the DRC, Chief Clayton adds that not until BI is in place and inmates have gone through assessments.

B. Subcommittee Updates

- **Program and Development**

- 1. DRC Mission/Vision Statement Update**

Iran Martinez states the Programming and Development Workgroup modified the recommendations that were suggested on the DRC Mission/Vision Statement which was presented to the CCP members a couple of months ago, and the Programming Workgroup came up with a modified Mission/Vision where they also included the goals for the DRC. Chief Benavidez asks if that will encompass what the DRC Mission/Vision will be. Committee continued discussing the Mission/Vision and agree on a few more recommendations, Mission/Vision was voted on and adopted but will be placed on the agenda as an action item for final review for next CCP meeting.

Elizabeth Castro states the Training subcommittee met and agreed to recommend the Inside/Out Program to the CCP members.

- **Budget & Fiscal**

Debbie Angulo states Budget & Fiscal met on February 19 and they were tasked do a matrix on the definition of training dollars, she received responses from three counties, and after review subcommittee felt Sacramento's was over and above the definition. Chief Benavidez adds CCP members were curious as to how other counties were spending and allocating their training dollars; Debbie Angulo added Budget/Fiscal agree that it will be used as training is training.

Debbie Angulo adds they were asked for availability of funding for the Affordable Care Act Training in Sacramento that was attended by five staff, ICSO (2) Probation (2), and GSA Budget/Fiscal (1). Debbie adds the training was very informative as it has to do with Medi-Cal for inmates; Joe Picazo will work together with CEO for implementation, and with subcommittee to implement for Probation and the Jails along with Social Services, Behavioral Health and Health Department. Debbie adds that there is availability of funding to pay for the training. Joe Picazo states he will present to Ralph Cordova as this will be a big process and will take a lot of involvement from the departments to put together a group to meet and come up with a formal process. Kristi Kussman adds the Court is required to be involved. Peggy Price adds that a letter came out from California Forensic Medical Group on Medi-Cal claiming by inmates and will forward to Joe Picazo.

Debbie states a letter went out to CCP members from Ralph Cordova stating that an additional \$100,000 was received for training dollars in 13/14; Debbie Angulo adds she will provide a detailed budget as to how dollars are being spent; she is still missing reimbursements from October Conference.

Action Item(s)

1. Discussion/overview regarding Inside/Out Training by Gaylla Finnell; approval for staff to attend Inside/Out Training Course

Gaylla Finnell provides members with a brochure on the Inside/Out College Program; a Pilot Community College Program offered through the cooperative efforts of IVC, ICSO, and Probation. Gaylla Finnell states she has been trying for numerous years to find a way to provide educational programming for incarcerated students. It has been a state level problem; causing most community colleges in California to do correspondence courses which are not as effective as inside/out programming where there is actual interaction with students. Gaylla Finnell states the inside/out program was started in 1997 by a Faculty member at Temple University in Philadelphia; in cooperation with State Prison it has grown dramatically. Gaylla Finnell adds that the findings of the inside/out programs are that the inside students that take these college courses while incarcerated are more likely to continue college education; transition to outside life, with great impact on recidivism. Gaylla Finnell states she got support from IVC to go forward with pilot program for this next year; will offer (1) unit course in the Fall and (3) unit course in the Spring. Gaylla Finnell adds the goal is to be as successful as possible on this pilot year; results from pilot year will determine ability to go forward as a permanent program. Gaylla Finnell states courses are limited to 30 students; 15 inside students and 15 outside students. Gaylla Finnell adds incarcerated students are eligible to apply for a California BOG Fee waiver, in addition, incarcerated students are eligible to apply for financial aid through the Federal Pell Grant program, which may provide financial assistance for enrollment fees and textbooks; incarcerated students will receive assistance in processing registration and financial aid applications at the DRC. Gaylla Finnell states that to learn how to best facilitate inside/out programming they would like to attend the Inside/Out National Instructor Training Institute; a 7 day training held in Michigan on May 18-24. Gaylla Finnell states herself and Robert Wilson (ICSO) will attend the training cost is \$3,000 per person; she adds they need to register by March 14th with remaining fees due by April 25th.

Chief Benavidez states that a well known fact in the correctional field is educating inmates is one of the biggest additions that can be done to inmates being that it acts with direct correlation with education and recidivism. Chief Benavidez adds timing and location is perfect.

Michael Horn asks how many students per course or per semester, what happens at the end of each course and how students are selected. Gaylla Finnell adds there will be 30 students total 15 inside 15 outside; at the end of the course there will be a closing ceremony and each student will get a certificate and get to share their experience. Chief Clayton states inside students will be selected based on a classification level based on housing level, their crime and whether or not they are cleared for off compound work or off compound education programming; detailed system where classification does face to face interviews

with each arrestee/defendant their criminal history, current charges, incarceration history, and behavior is taken into consideration; only those who have been sentenced, are low level, and have non violent crimes will be selected.

Joe Picazo states inside/out program still needs approval from Board of Supervisors and Chief Benavidez adds MOU's will also be needed.

Timothy Reilly motions to approve Gaylla Finnell and Robert Wilson (ICSO) to attend Inside/Out Training not to exceed \$6,000 budget. Kristi Kussman seconds the motion; the motion was voted on and passed unanimously.

2. Discussion/overview regarding Second Chance Act Technology Career Training Program Grant (Juan Campos)

Juan Campos states Second Chance Act Technology Career Training Program Grant is a grant for \$750,000 for one year with 10 awards granted in the nation. Juan Campos adds what the project will do is provide inmates with job training, employment readiness and job placement services once released from jail; will target 40 inmates with medium to high risk for recidivism. Juan Campos states partnership will be with Jail, Probation, and DRC. Juan Campos adds that the intent of this funding is to break recidivism cycle.

Michael Horn asks if this is based on a program that has been tried elsewhere or a replication of what someone else has done. Juan Campos adds that they reached out to other counties to find out how they were working; this is a unique region and need to come up with something original and unique.

Chief Benavidez adds what is being put together has a tentative of what other successful programs have; employment development and the direct correlation of what they are trying to achieve.

Francisco Marquez adds the key is to find an area to increase skills of individuals to hopefully provide skills to transition into employment.

Chief Clayton states the reason for presenting to CCP board was they have to show and articulate in the application the grant process with sustainability once funding is gone. Chief Clayton adds if awarded and plans go forward, they would like the support from the CCP to hire a part time case manager and an instructor to sustain the program once funding is gone.

Kristi Kussman motions to approve to provide a letter of support from the CCP board to Juan Campos for Second Chance Act Technology Career Training Program Grant. Timothy Reilly seconds the motion; the motion was voted on and passed unanimously.

[Public Comment](#) - none

[Announcements](#)

Open Floor

Adjournment

Chief Benny G. Benavidez declared the meeting adjourned at 10:53 a.m. The next CCP & Executive Board meeting will be held on Thursday, March 27th, 2014 at 9:30 a.m. in the County Administration Building Conference Rooms C & D.

IMPERIAL COUNTY
Day Reporting Center
DRC

Mission and Vision Statement
and Goals

Mission Statement:

We promote public safety by motivating behavioral change and reducing recidivism.

Vision:

The Imperial County Day Reporting Center is an on-site cognitive program achieving excellence in community correction, public safety, and public service through the integration of Evidence Based Practices. We collaborate with Law Enforcement, Courts, Behavioral Health Services, Social Services, Employment Services, and community based organizations to provide a unique blend of services which are tailored to individual needs of our clients.

Goals:

The Goals of the Day Reporting Center are to reduce offender re-arrest, provide pre-trial services monitoring, assist offers in successful reentry, and increase public safety by holding offenders accountable. These goals will be achieved by providing skill-based learning opportunities, educational and vocational training and intensive community supervision.

Participants in the Day Reporting Center:

- Provide Community Work Service Opportunities
- Enhance their coping skills through group and peer counseling
- Reconnect with their families
- Apply for social services benefits
- Improve educational and vocational skills
- Find and retain meaningful work
- Structure their activities within the community
- Receive intensive community supervision
- Alternative Sentencing

Courses at the Day Reporting Center Include:

- Cognitive Behavioral Therapy
- Motivational Interviewing and SMART recovery
- Anger Management Counseling
- Life Skills/ Work Maturity Course
- Property/Theft Crimes Workshop
- Educational Courses

Session 1: AB 109 Fundamentals

Summary

AB 109 Basics Training is an 8-hour course that aims to educate probation departments on the implementation of Public Safety Realignment. This course will provide an overview on the development/implementation of AB 109 and the subsequent statutory changes. Specific topics covered will include basics on PRCS, mandatory supervision and data collection issues. Time will be dedicated to understand California Department of Corrections and Rehabilitation (CDCR) process and forms to facilitate interaction between counties and the state as a result of Public Safety Realignment. Class is limited to 60 attendees.

AUDIENCE: New Supervisors and Probation Officers carrying AB 109 case loads.

COURSE SPEAKERS: Karen Pank, CPOC Executive Director and a CDCR Representative.

STC Certification #: 0767-069195

Details

When

Wednesday, May 21, 2014

8:30 AM - 5:00 PM

Where

CDAA- Training Center

921 11th Street, Suite 300

Sacramento, California 95814

Planner

[Liz Morales-Rodriguez](#)

Capacity

60 (5 remaining)

Websites

Training Room Block

Room block ONLY- not training location

[The Citizen Hotel](#)

Registration Fee

Total Due: \$125 per attendee

Includes Tuition Fee: \$100 and Registration Fee: \$25

(Lunch will be provided for this course)

Session 4: Practical Guide to Incentives and Sanctions- SANTA BARBARA

Summary

Practical Guide to Incentives & Sanctions is an 8-hour course. This course will provide information on how to improve outcomes for drug-abusing and other offenders by combining evidence-based treatment with strict behavioral accountability. Discuss the proper balance of incentives and sanctions to produce better outcomes than applying either technique alone. Provide information on the following types of procedures to achieve better outcomes: The Carrot and the Stick, Trust but Verify, Timing is Everything, Staying Centered, Fishing for Tangible Resources, and Do Due Process.

AUDIENCE: New Supervisors and Probation Officers carrying AB 109 case loads.

COURSE SPEAKER: Douglas B. Marlowe

STC Certification #: 0767-069350

Details

When

Wednesday, April 16, 2014

8:30 AM - 5:00 PM

Where

The Fess Parker

633 East Cabrillo Boulevard

Santa Barbara, California 93103

Planner

Liz Morales-Rodriguez

Capacity

200 (124 remaining)

Websites

Meeting Location

Santa Barbara

The Fess Parker

Registration Fee

Total Due: \$125 per attendee

Includes Tuition Fee: \$100 and Registration Fee: \$25

(Lunch will be provided for this course)