



# Imperial Valley College

## START Team

### Summary Meeting Notes

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**Present:**

Dr. Victor Jaime	John Lau
Kathy Berry	Todd Finnell
Linda Amidon	Martha Garcia
Matthew Thale	Efrain Silva
Tina Aguirre	Melody Chronister
Ted Caesar	Sergio Lopez
Todd Evangelist	Michael Heumann
Beatriz Avila	Craig Blek

**Not Present:** Jill Nelipovich, Travis Gregory

Martha Garcia started the meeting of December 11, 2012 at 1:35 p.m.

#### I. Reports/Updates:

1. **FCMAT Report Discussion-** The START Team had a general discussion regarding the FCMAT Report. Several discrepancies in the report were noted.
2. **FCMAT Recommendations Tracking Tool-** Todd Finnell created a tracking tool that will assist the team to prioritize recommendations.
3. **START Team Working Teams-** The START team was divided into four groups. The team prioritized the Organizational Review & Budget Development section during the meeting. The working teams are as follows:
  - Team 1: Travis Gregory, Sergio Lopez, Tina Aguirre, Todd Finnell and Martha Garcia;
  - Team 2: John Lau, Michael Heumann, Matthew Thale, Efrain Silva and Craig Blek;
  - Team 3: Dr. Victor Jaime, Todd Evangelist, Beatriz Avila and Kathy Berry; and
  - Team: Ted Ceasar, Jill Nelipovich, Linda Amidon and Melody Chronister
4. **FCMAT Internal Communication Method-** Dr. Jaime will hold a couple of informational forums at Imperial Valley College during the month of February 2013.
5. **Board of Trustees Special Meeting-** Dr. Jaime reminded the START Team that a Board of Trustees Special Meeting will be held on December 15, 2012 at 9:00 a.m. to discuss the FCMAT report.



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6. **START Team January 2013 Meeting-** The START Team will meet on the following dates during January 2013: January 8, 2013, January 22, 2013 and January 29, 2013.

**II. Meeting was adjourned at 2:59 p.m.**