

Jose Carrillo

From: Jose Carrillo
Sent: Tuesday, September 01, 2015 4:12 PM
To: Administrative Council IVC
Subject: Upcoming SPOL Trainings

FYI, below are the upcoming SPOL Trainings.

During the workshop I will cover:

- Updating 2014 Program Review objectives (from last year's program review)
- Inputting the 2015 Program Review in SPOL, creating 2016-17 goals
- Budget enhancement requests
- Inputting budget on to SPOL for 2016-17
- Any other questions or concerns regarding SPOL

Please share with your staff if they will be inputting program review in SPOL.

Academic Area Program Review Trainings

Tuesday, 9/8/15 - 8:30-10:30 a.m.
Wednesday 9/16/15 - 2:30-4:30 p.m.

Service Area Program Review Trainings

Wednesday, 9/2/15 - Service Area Training: 2:30-4:30 p.m.
Thursday, 9/10/15 – Service Area Training: 8:30-10:30 a.m.
Monday, 9/14/15 – Service Area Training: 2:30-4:30 p.m.

Jose

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