

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

1. May 18, 2015

The minutes of May 18, 2015 were accepted as presented.

CHAIR REPPORT – Todd Evangelist

Vice Chair Evangelist stated the format of the College Council Agenda was revised due to the shortened meeting time of one hour. He stated all oral area reports would be changed to written reports. The only oral report would be that of the College Council Chair.

WRITTEN REPORTS SUBMITTED (Attachment A)

ASG President Update – Edalaine Joy Tango-An

President's Update – Victor Jaime

ACTION ITEMS

1. Election of Vice Chair of College Council – Todd Evangelist

Vice Chair Evangelist announced he would be resigning from his position at Imperial Valley College; thus, the need for election of a new vice chair.

Motion by Tina Aguirre to nominate Rick Epps.

Motion by Sergio Lopez to nominate Melody Chronister.

Second by Edalaine Joy Tango-An

Discussion:

Member Chronister accepted the nomination

Member Epps recused himself from the nomination stating he felt he was too new of an employee at this time.

Member Lopez moved to close discussion.

Motion carried.

DISCUSSION AND INFORMATION ITEMS

1. Review of Administrative Procedures for Chapter 3 – General Institution (Attachment B)

Vice Chair Evangelist presented the Administrative Procedures for Chapter 3.

A lengthy discussion followed regarding broken website links and other comments relating to the Emergency Response Plan (AP 3505), including the contact people listed on the Emergency Chain of Command, as well as the training provided to staff.

President Jaime stated that any changes or further recommendations be directed to Sergio Lopez, the administrator responsible for the Chapter 3 Administrative Procedures.

2. Subcommittees Self-Evaluations (Attachment C)

Vice Chair Evangelist presented the Campus-Wide Standing Committee Self-Evaluation Form. He stated the expectation of each subcommittee is to complete the self-evaluation form on an annual basis.

He stated the self-evaluation forms would be due in September. Thereafter, the College Council would review one evaluation form at each of its upcoming meetings.

President Jaime suggested the subcommittees complete the form prior to the end of the academic year, and approve it at the committee's first meeting in the fall which is normally held in September.

3. College Council Self-Evaluation Form (Attachment D)

Vice Chair Evangelist presented the College Council Self-Evaluation Form.

Member Chronister stated the College Council completed the first evaluation cycle of its subcommittees and considered that to be a major accomplishment.

Vice Chair Evangelist stated the form would be amended to include that as an accomplishment, as well as changing the Academic Year to 2014-2015. He stated the Form would be approved at the next College Council meeting.

4. Agenda Committee Membership

Vice Chair Evangelist stated the College Council Agenda Committee would be meeting on the third Thursday of every month and restated the membership as indicated in the Standing Rules:

- The Academic Senate President or designee;
- The CSEA President or designee;
- The ASG President or designee;
- One member from CMCA;
- The Superintendent/President of the college;
- The recording secretary;
- The Chair and Vice Chair will represent their respective areas on the Agenda Committee. If the Chair and Vice Chair are from the same area, they will both attend.

Chair Evangelist called for volunteers to fill the faculty and CMCA vacancies. Faculty representative Epps and CMCA representative Carrillo volunteered.

ADJOURNMENT

Vice Chair Evangelist reviewed the 2015-16 College Council Meeting Schedule.

CTA President Mary-Jo Wainwright commented faculty are off contract the week of Thanksgiving; therefore, the November 25th meeting would need to be moved to a different date.

Vice Chair Evangelist stated the matter would be researched and brought back for discussion at the next meeting.

The meeting adjourned at 1:50 p.m.