



Imperial Valley College

Program Review Staffing Resource Requests

STAFFING NEEDS for ORG 201 - Vice Pres Academic Services Office AND PROGRAM 6010 - Academic Administration:									
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	1	Student Success - Enable Students to attain	New/replacement Manager	\$90,000	1	1	Yes	No	\$90,000
Totals:									\$90,000
Long Justifications:									
<p>1 Instructional Researcher and Data Anaylist: This position will develop a systemic process of data analysis associated with student retention, success and completion of programs and certificates. As the State, Federal government and Accreditation bodies are holding institutes of higher education accountable for outcome measures it is essential that the college have access to reliable data analysis to evaluation outcomes and direct future curriculum, and support services to improve student success.</p>									

STAFFING NEEDS for ORG 211 - Arts and Letters AND PROGRAM 1100 - World Language/Speech:									
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	2	Excellence in Education - Provide a college	New/replacement Faculty	\$80,000	1	2	Yes	No	\$80,000
Totals:									\$80,000
Long Justifications:									
<p>1 We have lost two Speech instructors in the past two years and we have not been able to replace them due to hiring freeze. Speech is a highly popular class and our two full time faculty have been teaching a considerable number of units in overload. It has been difficult to find qualified Speech adjuncts in the area.</p>									

STAFFING NEEDS for ORG 211 - Arts and Letters AND PROGRAM 1500 - English:									
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	1	Student Success - Enable Students to attain	New/replacement Faculty	\$80,000	4	1	Yes	No	\$320,000
Totals:									\$320,000
Long Justifications:									
<p>1 The English department has lost a number of faculty over the past few years--due to promotion, death, and attrition. These faculty members have not been replaced due to budgetary reasons. The current number of faculty members do not adequately meet the needs of students; an average of 50 students unsuccessfully attempt to crash each and every English class.</p>									

STAFFING NEEDS for ORG 211 - Arts and Letters AND PROGRAM 1501 - ESL:									
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	3	Develop Resources and Increase College Ef	New/replacement Faculty	\$80,000	2	1	Yes	No	\$160,000
Totals:									\$160,000
Long Justifications:									
<p>1 Over the last two years, ESL program lost two full-time instructors (Patti Biley and John McClain) whose positions haven't been replaced. Since losing these two positions, the program has grown; in 2009-2010 we offered 6 additional sections of the core classes compared to the previous two years when we still had those two instructors. Six sections equal 30 credits. So, we offered 6 additional sections without two full-time instructors. Six additional sections without two instructors means that those instructors who are still with the program have to teach overload classes and accept more students over the quota to accommodate the students enrolled in the program. Finding qualified adjunct faculty in Imperial Valley who could replace two full-time instructors, especially for morning and early afternoon classes, is a big challenge. That's why ESL Department is requesting to hire two full-time ESL instructors.</p>									

STAFFING NEEDS for ORG 221 - Behavioral/Social Sci Division AND PROGRAM 2200 - Social Sciences:									
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	3	Develop Resources and Increase College Ef	Adjunct Faculty	\$3,100	1	1	Yes	No	\$3,100
2	3	Develop Resources and Increase College Ef	New/replacement Faculty	\$80,000	1	1	Yes	No	\$80,000
Totals:									\$83,100
Long Justifications:									
<p>1 No justification provided. 2 We need it.</p>									

STAFFING NEEDS for ORG 227 - Social Science AND PROGRAM 2200 - Social Sciences:									
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	1	Student Success - Enable Students to attain	New/replacement Confidential	\$55,000	2	5	Yes	No	\$110,000
Totals:									\$110,000
Long Justifications:									
<p>1 To meet the need of student growth at IVC.</p>									

STAFFING NEEDS for ORG 228 - Behavioral Science AND PROGRAM 2201 - Behavioral Sciences:									
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	1	Student Success - Enable Students to attain	New/replacement Confidential	\$55,000	2	1	Yes	No	\$110,000
Totals:									\$110,000
Long Justifications:									
<p>1 Within the last 5 years we have lost 3 full-time psychology teacher and 1 full-time sociology teacher. We are unable to serve the students with needed transfer courses in these two heavily needed course areas. This is supported in comprehensive program review.</p>									

STAFFING NEEDS for ORG 261 - Humanities AND PROGRAM 1000 - Fine and Applied Arts:

# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	2	Excellence in Education - Provide a college	Consultants	\$10,000	1	1	No	Yes	\$10,000
Totals:									\$10,000

Long Justifications:

1 The photo darkroom and art studio in room 1306 are the only unsupervised open labs on campus. In regards to the darkroom, the combination of chemicals and closed space create an unsafe environment for unsupervised students. All darkrooms have a lab tech except the one at IVC. This is a SAFETY ISSUE. A lab tech would cost \$9 an hour for 15 hours for 43 weeks is \$5805.00. However, more hours per week may be needed. This is a revised request from the ones submitted by Dr. Guinn in the 2008-2009, and 2009-2010 program reviews.

STAFFING NEEDS for ORG 271 - Science, Math, Engineering AND PROGRAM 1900 - Physical Sciences:

# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	2	Excellence in Education - Provide a college	New/replacement Faculty	\$80,000	3	1	Yes	No	\$240,000
Totals:									\$240,000

Long Justifications:

1 I am requesting 3 new faculty - 1 chemistry instructor and 2 biology instructors.

We currently only have 1.5 full-time instructors teaching chemistry classes, and each semester, both instructors are either right at or over the 15 units overload maximum that they can teach. As they are mostly teaching only one section of each chemistry class (except for CHEM 100), there are no classes that can be dropped from their teaching schedules. We need another chemistry instructor to ensure that our instructors are teaching loads that are within the legal limits. Also, by hiring another chemistry instructor, we would be able to have our one instructor who teaches both chemistry and microbiology to have more time to teach additional sections of microbiology, which have recently been stated publicly as a class where not enough sections are being taught.

In addition, due to reorganization, we have lost several sections of BIOL 100. We need a biology instructor to teach sections of BIOL 100. Also, we have strong demand for our upper level courses (BIOL 200, 202, 204, 206). We need another biology instructor to be able to teach the upper-level anatomy and physiology courses so we may offer more sections of these much-needed courses to allow students to be able to get into the nursing program, or to transfer.

STAFFING NEEDS for ORG 352 - Business AND PROGRAM 500 - :

# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	1	Student Success - Enable Students to attain	Adjunct Faculty	\$3,100	2	1	Yes	No	\$6,200
Totals:									\$6,200

Long Justifications:

1 To development and implement the Cisco curriculum, it will be necessary to employ additional adjunct faculty in spring 2011.

STAFFING NEEDS for ORG 501 - Library AND PROGRAM 6120 - Library:										
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total	
1	1	Student Success - Enable Students to attain	Half-time Librarian	\$40,000	1	1	Yes	No	Librarians	\$40,000
Totals:									\$40,000	
Long Justifications:										
1 No justification provided.										

STAFFING NEEDS for ORG 808 - Campus Safety and Security AND PROGRAM 6770 - Logistical Services:										
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total	
1	3	Develop Resources and Increase College Ef	Student Salaries	\$128,100	1	1	Yes	No	Security	\$128,100
Totals:									\$128,100	
Long Justifications:										
1 New In-House Security										

STAFFING NEEDS for ORG 902 - Admissions & Registration Staff AND PROGRAM 6200 - Admissions and Records:										
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total	
1	3	Develop Resources and Increase College Ef	New Classified Staff	\$30,996	1	1	Yes	No		\$30,996
Totals:									\$30,996	
Long Justifications:										
1 Clerical support for the Admissions & Records Director. In the reorganization the Administrative Assistant assigned to the Dean who retired was moved to another department. The Director has been without any clerical support as of August 2010.										

STAFFING NEEDS for ORG 905 - Matriculation Counseling Staff AND PROGRAM 6320 - Matriculation and Assessment:										
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total	
1	1	Student Success - Enable Students to attain	New/replacement Faculty	\$80,000	1	1	Yes	No		\$80,000
Totals:									\$80,000	
Long Justifications:										
1 Athletic Counselor is needed for the college to be in compliance with California Community Colleges Athletic Commission regulations. Part-time athletic counselor was lost December 2010 due to lack of funding.										

STAFFING NEEDS for ORG 910 - Transfer Center AND PROGRAM 6310 - Counseling and Guidance:									
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	1	Student Success - Enable Students to attain	New/replacement Faculty	\$80,000	1	1	No	Yes	\$80,000
2	2	Excellence in Education - Provide a college	New/replacement Classified	\$45,000	1	1	No	Yes	\$45,000
Totals:									\$125,000

Long Justifications:

1 Part-time Counselor (49 Weeks @ 20 Hours per week = \$53,900 not including benefits).

RE-REQUEST FOR FUNDS: A Part-time Counselor was funded as of 09-10 at 21 hours per week but funding was exhausted (even with reduced hours) as of December 10, 2010.

Since 2005-06 the Transfer Center adjunct position has been responsible for bringing in over 400+ students into the Transfer Center program. Providing comprehensive counseling services for the Title 5 Grant (now completed) and additional interested students in transfer as the funding shifted. This population included Student Educational Plan Development for each student and file review. This large influx of new students into the program is a result of the additional transfer outlets locally, specifically new bachelor degree partnerships in Nursing and Computer Science at SDSU-IV and Child Development, Social Work and Business Administration at NAU-Yuma. The existence of the adjunct position in TC is necessary to service the increased student load the program is experiencing as a result of these programs and with the state mandates towards transfer. With out funding for the adjunct position the staffing level in Transfer Center will not be adequate to maintain services.

Since it's inception the part-time position has conducted approximately 1200+ face to face counseling sessions with students averaging about 438 contacts per year. The loss of this position would result in over 400 lost appointments per year and decrease the ability of Transfer Center to effectively service Imperial Valley Colleges student population.

2 REPLACEMENT POSITION - TC Center Secretary has been reassigned to another position due to the budget constraints placed on the College as of February 1, 2011.

Title 5 (Section 51027) mandates in section "3) STAFFING - Each district governing board shall provide clerical support for the transfer center"

I am requesting the replacement of this position that has been in existence since the late 1980's due to the duties and nature of transfer issues for the students at Imperial Valley College.

STAFFING NEEDS for ORG 931 - Financial Aid AND PROGRAM 6460 - Financial Aid Administration:									
# Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	3	Develop Resources and Increase College Ef	New Classified Staff	\$30,996	1	1	Yes	No	\$30,996
Totals:									\$30,996

Long Justifications:

1 No justification provided.

Grand Total: \$1,644,392